

DIRECTORATE OF TRAINING & PLACEMENT

ICSI, NEW- DELHI

Recruitment of Company Secretary (CS)

Information about the Vacancy:

Parsvnath Developers Ltd is looking for One Company Secretary in Delhi having 8-10 years of post-membership experience.

Job Description:

- a) Experience in listed company with thorough knowledge of/ hands on experience in listing compliances including relevant filings on NEAPS,etc.
- b) Handling of Board/Committees/General Meeting related work independently.
- c) Dealing with FEMA and RBI related matters etc.
- d) Good drafting and communication skills are essential.

Salary Details:

Will be commensurate with job knowledge and experience

Eligibility:

Having 8-10 years of post-membership experience.

Job Location:

Shahdara, Delhi

Apply at :

Interested candidates are required to send their resumes at:

Process Over