THE INSTITUTE OF
Company Secretaries of India
भारतीय कम्पनी सचिव संस्थान
IN PURSUIT OF PROFESSIONAL EXCELLENCE
Statutory body under an Act of Parliament
(Under the jurisdiction of Ministry of Corporate Affairs)

PLACEMENT CELL, ICSI

Recruitment of Company Secretary (CS)

Information about the Vacancy:

Paramone Concepts Limited is looking for One Company Secretary in Mumbai, having 0-2 years of Experience

Job Description:

- Secretarial Work
- Legal matters
- Drafting of various Deeds & Agreements
- Legal compliance of various companies

Eligibility:

- Should be a Member of The Institute of Company Secretaries of India
- 0-2 Years of experience

Salary Details:

Rs. 25,000 to 30,000/- per month

Job Location:

JB Nagar, Andheri (East) Mumbai

Apply at:

Interested candidates to send their resumes at **Process Over**