

# **DIRECTORATE OF TRAINING & PLACEMENT**

## **ICSI, NEW- DELHI**

### **Recruitment of Company Secretary (CS)**

#### **Information about the Vacancy:**

Woodstock Realities Private Limited is looking for Company Secretary in Mumbai having minimum 0-3 yrs. of Experience.

#### **Job Description:**

- Company Law compliances for the entire Woodstock group.
- Compliances in relation to Stock brokers, NBFC and RERA related laws.
- Legal – Agreements and documentation.
- Litigation – to a limited extent.

#### **Eligibility :**

The candidate must be CS along with the LAW graduate and possess 0-3 years of post membership Experience.

#### **Salary Details:**

As per industry standards (between 30000/- to 35,000/-, depending upon the candidate)

#### **Job location:**

Mumbai

#### **Registration:**

The interested candidate can enrol through the link given below on or **before 11:00 am of 20th February, 2018**, beyond which nominations will not be considered;

<https://goo.gl/forms/sDOpLQ4YUw0M2PHJ2>