




THE INSTITUTE OF Company Secretaries of India

भारतीय कम्पनी सचिव संस्थान

IN PURSUIT OF PROFESSIONAL EXCELLENCE
Statutory body under an Act of Parliament
(Under the jurisdiction of Ministry of Corporate Affairs)

MCA: 2023

Shri Manoj Govil, IAS
Secretary
Ministry of Corporate Affairs
Government of India
Shastri Bhawan
New Delhi - 110 001


Ministry of Corporate Affairs
Dy. No. 2037 /R & /MCA
Date 29/09/2023

September 27, 2023

Subject: Intimation of difficulty in receiving OTP on the mobile number of Directors while filing DIR-3 KYC

Dear Sir,

Greetings from the Institute of Company Secretaries of India !

We wish to draw your kind attention towards the provisions of Rule 12A of the Companies (Appointment and Qualification of Director) Rules, 2014. It provides that every individual who holds the Director Identification Number (DIN) as on 31st March of a financial year shall, submit e-form DIR-3 KYC for the said financial year to the Central Government on or before 30th September of immediate next financial year.

Accordingly, the last date for filing of e-form DIR-3 KYC for the financial year 2022-23 is September 30th, 2023.

In this regard, we wish to inform you that communications are being received from the professionals that while filing DIR-3 KYC for financial year 2022-23, directors are facing difficulty in receiving the OTP on their mobile number without which Form cannot be filed.

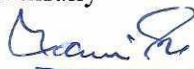
We are also receiving communications that while filing DIR 3 Web KYC, Directors are facing difficulties because the following message is received after doing the entire exercise of filing DIR 3 Web KYC:

‘This is first time filing, you have to file DIR 3 KYC Form’

It is submitted to kindly look into these matters and provide resolution as the last date i.e. 30th September, 2023 is approaching.

Thanking You

Yours Faithfully


(CS Manish Gupta)
President

Vision

“To be a global leader in promoting good corporate governance”

Motto

सत्यं वद। धर्मं चर। इष्टकारे तैः तृप्तैः क्लेशैः तेषु तैः त्रयः।

Mission

“To develop high calibre professionals facilitating good corporate governance”