

# **DIRECTORATE OF TRAINING & PLACEMENT**

## **ICSI, NEW- DELHI**

### **Recruitment of Company Secretary (CS)**

#### **Information about the Vacancy:**

Khadriya & Co. is looking for Two Fresher Company Secretaries in Delhi.

#### **Job Description:**

- a) All RBI compliances for FDI & ODI
- b) All Secretarial Compliances
- c) Drafting of Shareholders & legal Agreements
- d) NCLT, RD & ROC related work.

#### **Salary Details:**

As per industry norms and depends on the candidate/ negotiable.

#### **Eligibility:**

Fresher

#### **Job Location:**

Rohini, Delhi

#### **Apply at :**

Interested candidates are required to send their resumes at :

**Process Over**