

**INVITATION OF APPLICATIONS FOR
EMPANELMENT AS EXAMINER
FOR THE COMPANY SECRETARIES EXAMINATIONS**

The Institute prepares and updates the panel of Examiners at regular intervals for conduct of CS Examinations. In this regard the Institute invites applications from suitably qualified, competent and experienced persons having academic flair and willingness to undertake such academic and confidential assignments in the following subjects of Company Secretaries examinations.

Sl No.	Stage/Subject(s) of Examination	Sl. No.	Stage/Subject(s) of Examination
	EXISTING SYLLABUS		NEW SYLLABUS
	<u>EXECUTIVE PROGRAMME</u> [Exam will be held up to Dec., 2019]		<u>EXECUTIVE PROGRAMME</u> [Exam will be held from Dec., 2018 onwards]
(i)	Company Law	(i)	Jurisprudence, Interpretation and General Laws
(ii)	Economic and Commercial Laws	(ii)	Company Law
(iii)	Company Accounts and Auditing Practices	(iii)	Setting up of Business Entities and Closure
(iv)	Capital Markets and Securities Laws	(iv)	Tax Laws
		(v)	Corporate and Management Accounting
		(vi)	Securities Laws and Capital Markets
		(vii)	Economic, Business and Commercial Laws
		(viii)	Financial and Strategic Management
	<u>PROFESSIONAL PROGRAMME</u> [Exam will be held up to June, 2020]		<u>PROFESSIONAL PROGRAMME</u> [Exam will be held from June, 2019 onwards]
(i)	Advanced Company Law and Practice	(i)	Governance, Risk Management, Compliance and Ethics
(ii)	Secretarial Audit, Compliance Management and Due Diligence	(ii)	Advanced Tax Laws
(iii)	Corporate Restructuring, Valuation and Insolvency	(iii)	Drafting, Pleadings and Appearances
(iv)	Information Technology and Systems Audit	(iv)	Secretarial Audit, Compliance Management and Due Diligence
(v)	Financial, Treasury and Forex Management	(v)	Corporate Restructuring, Insolvency, Liquidation and Winding-up
(vi)	Ethics, Governance and Sustainability	(vi)	Resolution of Corporate Disputes, Non-Compliances & Remedies
(vii)	Advanced Tax Laws and Practice	(vii)	Corporate Funding and Listings in Stock Exchanges
(viii)	Drafting, Appearances and Pleadings	(viii)	Multidisciplinary Case Studies
(ix)	Banking Law and Practice	(ix)	Banking – Law & Practice
(x)	Capital, Commodity and Money Market	(x)	Insurance – Law & Practice
(xi)	Insurance Law and Practice	(xi)	Intellectual Property Rights – Law and Practice
(xii)	Intellectual Property Rights - Law and Practice	(xii)	Forensic Audit
(xiii)	International Business - Laws and Practices	(xiii)	Direct Tax Law & Practice
	} Open Book Examination	(xiv)	Labour Laws & Practice
		(xv)	Valuation & Business Modelling
		(xvi)	Insolvency – Law and Practice
			} Open Book Examination

QUALIFICATIONS:

A person applying for empanelment of his/her name as Examiner should be holding professional qualification as member of the Institute of Company Secretaries of India/Institute of Cost Accountants of India/Institute of Chartered Accountants of India at least for five years and/or a Doctorate Degree/Postgraduate Qualification with at least second class in the discipline of Law, Management, Finance, Accounting, etc., with five years experience either in an academic position or in practice or in employment in the respective field/discipline having relevance to the subjects of examinations.

DESIRABLE EXPERIENCE:

Persons having adequate experience of teaching and as Head Examiner/Moderator/Paper Setter/Examiner in subjects of Law, Management, Finance, Accounting, *etc.*, at graduate/post-graduate level or professional examinations or in writing book(s) or study material in the relevant subject(s) OR any other specialized graduate/post- graduate level course (s) with relevant work experience having direct relevance to the aforesaid subject(s) of examination(s) will be preferred.

SCALE OF HONORARIUM FOR EVALUATION OF ANSWR BOOKS

Sl. No.	<i>Stage of Examination</i>	<i>Rates</i>
(i)	Executive Programme	₹90 per answer book
(ii)	Professional Programme	₹110 per answer book

HOW TO APPLY:

Candidates fulfilling the above conditions and not registered as a student of the Institute may send their bio-data in the prescribed application form along with relevant certificates to The Joint Secretary (Examinations), The Institute of Company Secretaries of India, C-37, Institutional Area, Sector-62, NOIDA – 201309. The prescribed application form can be down loaded from the Institute's website :

<http://www.icsi.edu/webmodules/member/forms/examnew.pdf>