



**THE INSTITUTE OF
Company Secretaries of India**

भारतीय कम्पनी सचिव संस्थान

IN PURSUIT OF PROFESSIONAL EXCELLENCE

Statutory body under an Act of Parliament

(Under the jurisdiction of Ministry of Corporate Affairs)



Company Secretary
The Governance Professional

Your Gateway to Business in India

VISION

"To be a global leader
in promoting good
corporate governance"

ICSI Motto

सत्यं वद। धर्मं चर। इष्टार्कं तेन त्वात्के. बोधेते ह्यु तेन त्वा.

MISSION

"To develop high calibre
professionals facilitating
good corporate governance"



Narendra Modi, Prime Minister of India

ICSI plays an important role in institutionalising transparency and honesty in the country. Let us march ahead for building a New India with a renewed vigor, zeal and confidence.

I am honoured to be with the experts who ensure that every Company in the country follows the law of the land, maintains complete transparency. The onus is on you to see to it what should be the corporate culture of the country.

The motto of ICSI is Satyam Vada, Dharmam Chara. It implies that one should speak the truth and follow rules and regulations. Your advice - right or wrong has an impact on the Corporate Governance of the country.

The importance of a transparent and honest administration is now understood in the country. The recommendations made by the ICSI play a positive role in formulating the Corporate Governance Framework.

Institute of Company Secretaries of India

The Institute of Company Secretaries of India (ICSI) is the only recognized professional body in India to regulate and develop the profession of Company Secretaries. It is a premier national professional body set up under an act of Parliament, the Company Secretaries Act, 1980, and functions under the jurisdiction of the Ministry of Corporate Affairs, Government of India. The Institute focuses on top-quality education for the students pursuing the Company Secretary Course and sets the best quality standards for its members. At present, there are more than 71,000 members and around 2 Lakh students on the roll of the Institute.

Headquartered in New Delhi, the ICSI has four Regional Offices in New Delhi, Mumbai, Kolkata, and Chennai, four Centres for Corporate Governance, Research, and Training (CCGRT) in Navi Mumbai, Hyderabad, and Kolkata, 72 Chapter Offices spread across the length and breadth of the Country and 6 Overseas Centres in Australia, Canada, Singapore, UAE, UK, and the USA.

The ICSI has signed a number of MoUs with International Organizations to keep pace with the changing dynamics of the global governance framework. These associations facilitate the two-way flow of knowledge and professional potential through reciprocal participation in capacity-building programmes of both organizations.

Company Secretary

Company Secretary is the modern-day Corporate Governance Professional, who is helping an organization shift to a more equitable and sustainable ecosystem while ensuring compliance.

As a key functionary in the Corporate Pyramid, a Company Secretary guides and supports the board in adopting strategic policies that lead to long-term value creation, driving the growth and development of the organization.

With the statutory recognition of Key Managerial Person (KMP) and Secretarial Auditor bestowed on to him, under the Indian Companies Act, 2013, his role in employment as well as in practice has become more profound.

Today, the Company Secretary has diversified his work environment and is also working in Cyber and Strategic Risk Management, Regulatory and Legal Support, Mergers & Acquisitions, Accounting and Internal Controls, Arbitration and Mediation, etc.

A thorough knowledge of the regulatory regimes along with an understanding of the interpretation of the law makes the Company Secretary an expert in the domain. He is a Complete Solution provider today.

ROLE OF COMPANY SECRETARY



ASSOCIATION WITH INTERNATIONAL ORGANISATIONS

- **Corporate Governance Institute (CGI)**



ICSI has a Memorandum of Understanding with the Corporate Governance Institute, CGI (formerly known as ICSA), London, for providing reciprocal exemptions to subjects as well as training requirements to members of both organizations. The MoU has been extended to nine divisions of CGI namely Australia, New Zealand, Southern Africa, Zimbabwe, UKRIAT, Canada, Hong Kong/China, Malaysia, and Singapore. ICSI members can study with the CGI division of their choice, subject to residency requirements in some countries.

- **Corporate Secretaries International Association Limited (CSIA)**

ICSI is a founder member of the Corporate Secretaries International Association Limited (CSIA), an international federation of professional bodies, established in the year 2010 and headquartered in Hong Kong. CSIA represents more than 1,00,000 Corporate Secretaries and Governance Professionals in over 100 countries in the world.



ICSI has been drawing the expertise of its members and making noteworthy contributions, in all the initiatives of CSIA aimed at promoting a culture of Good Governance across the globe..

- **Chartered Institute for Securities & Investment (CISI)**



ICSI has a MoU with the Chartered Institute for Securities & Investment (CISI), a leading Professional Body for securities, investment, wealth and financial planning professionals. The purpose of CISI is enhancing public trust and confidence in financial services through learning and knowledge sharing.

Under the MoU CISI offers a 50% discount on fee to all ICSI students and members. The CISI membership at ACSI and MCSI level is offered to ICSI members without any joining fee.

- **International Corporate Governance Network (ICGN)**

ICSI is a member of the International Corporate Governance Network (ICGN), a federation that advances the highest standards of corporate governance and investor stewardship worldwide in pursuit of long-term value creation, contributing to sustainable economies, societies, and the environment.



- **International Valuation Standards Council (IVSC)**



ICSI became a member of IVSC in October, 2018, marking its entry amongst the leading International Valuation Organizations, working towards enhancing consistency, transparency and confidence in valuations.

International Valuation Standards Council (IVSC), headquartered in London, UK, is a not-for-profit organisation responsible for setting global standards for the Valuation Profession. With a mission to develop high-quality International Valuation Standards that ensure consistency, transparency and comparability, IVSC encourages the adoption of International Valuation Standards (IVS), and valuation professionalism through the Valuation Professional Organisations (VPOs) throughout the world.

- **Malaysian Association of Company Secretaries (MACS)**

Malaysian Association of Company Secretaries (MACS), with its main objectives of promoting, improving, upgrading and advancing the professional status of Company Secretaries in Malaysia has adopted the Secretarial Standards formulated by ICSI for the purpose of benchmarking its own Standards.

The ICSI is the only Institute in the world which has developed Secretarial Standards (SS) to bring about uniformity in the diverse secretarial practices followed across corporate boards. The Government of India under Section 118(10) of the Companies Act, 2013 has mandated the observance of SS-1 or SS-2 with respect to Board & General Meetings respectively.



- **Benchmarking of Company Secretaryship Course by UK ENIC**



To expand the opportunities for its members and students beyond National Boundaries, ICSI engaged UK ENIC (then known as UK NARIC), UK's National Agency responsible for providing informed advice and guidance on vocational, academic and professional qualifications from over 190 countries worldwide, to conduct an independent benchmarking study for evaluating ICSI's Course with UK and UAE's Educational Qualification.

After a detailed analysis, UK ENIC came up with a comparative recommendation giving ICSI an equivalent recognition of Bachelors and Masters, for its Executive & Professional Programs respectively, in UK & UAE. The details of the same are as follows:

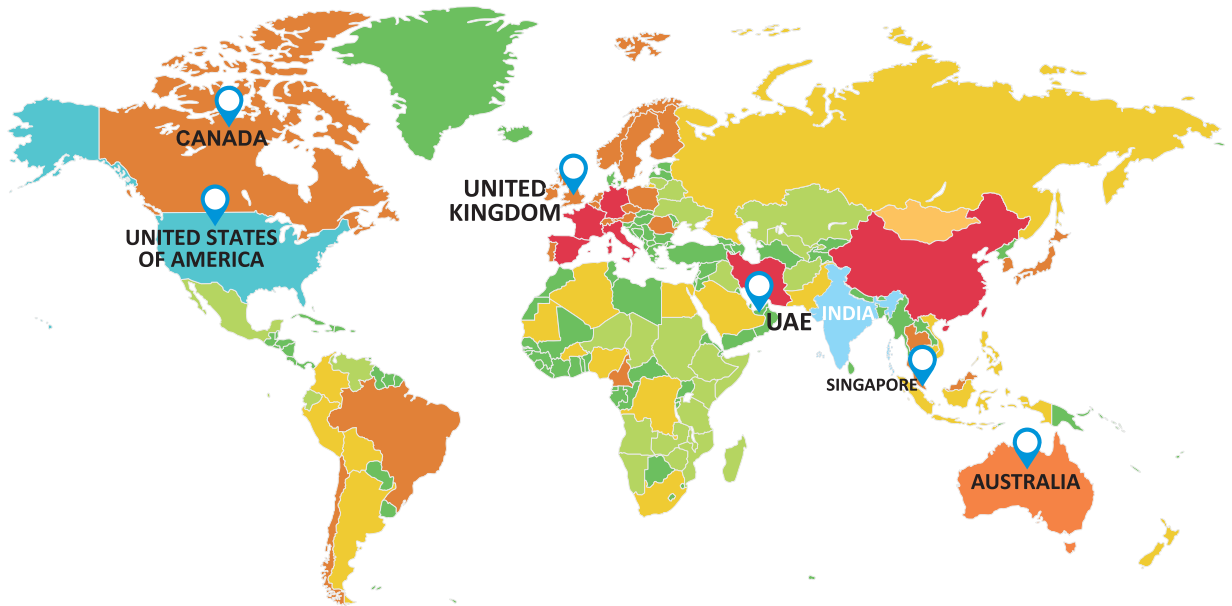
Stage	UK Qualifications	UAE Qualifications
CS Executive Programme	RQF Level 6 [Bachelor degree standard]	QF Emirates Level 7 [Bachelor degree standard]
CS Professional Programme	RQF Level 7 [Master degree standard]	QF Emirates Level 9 [Master degree standard]

Global Presence of ICSI Members



- Angola
- Australia
- Austria
- Bahrain
- Bangladesh
- Bhutan
- Botswana
- Canada
- Central Africa
- China
- Cote Divoire
- Egypt
- Fiji Islands
- France
- Gabon
- Germany
- Ghana
- Hongkong
- Hungary
- Indonesia
- Ireland
- Israel
- Kenya
- Korea
- Kuwait
- Luxembourg
- Malaysia
- Mauritius
- Mexico
- Mozambique
- N Ireland
- Namibia
- Nepal
- Netherlands
- New Zealand
- Nigeria
- Oman
- Philippines
- Qatar
- Romania
- Russia
- Saudi Arabia
- Singapore
- South Africa
- Sudan
- Switzerland
- Tanzania
- Thailand
- U A E
- U S A
- Uganda
- United Kingdom
- West Indies
- Zambia
- Zimbabwe

ICSI Overseas Centres



- Australia
- Canada
- Singapore

- United Arab Emirates (UAE)
- United Kingdom (UK)
- United State of America (USA)



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Headquarters

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