



**THE INSTITUTE OF
Company Secretaries of India**

भारतीय कम्पनी सचिव संस्थान

IN PURSUIT OF PROFESSIONAL EXCELLENCE

Statutory body under an Act of Parliament

(Under the jurisdiction of Ministry of Corporate Affairs)

Registration for Samadhan Diwas

(An initiative by the Institute towards on the spot solution of the grievances of the trainees and trainers)

Thursday 15/04/2021
Time: 03:00 pm to 05:00 pm

Innovative method to approach the ICSI for instant training related services.



OBJECTIVE :

On the spot Online grievances redressal mechanism for the trainees and trainers

KEY HIGHLIGHTS

- The Institute in its endeavour to provide the best of services to its stakeholders, trainees and trainers, introduces Samadhan Diwas for providing on the spot training related services.
- Trainers and trainees have opportunity to directly interact and present their matters for immediate solution.
- The staff of the Directorate of Training shall be available online to interact with the stakeholders.

TYPE OF SERVICES

- The trainees and trainers will get the following services:
- Services related to sponsorship letter to the students undergoing practical training under various registered companies/PCS.
 - Services related to company/PCS registration.
 - Services related to Update the records of Completion certificate/quarterly reports and project reports.
 - Services related to Processing the application of exemption for long term training.
 - Services related to short term trainings.
 - Services related to stimulate portal and issuance of Training Clearance Certificate (TCC).
 - Services related to NOC and Transfer of training.

HOW TO PARTICIPATE

- Online Pre-registration is Mandatory for participating in the Samadhan Diwas.
- Students may register through the link
<https://forms.gle/KFPcMhx3Uuwbxvaa9>
- A confirmation mail mentioning the dedicated time slot and date along with weblink and the documents required will be send to the participants.
- Participants should appear on the time slot allocated through the weblink provided by the Institute.
- The concerned staff of Directorate of Training will be available to resolve the matters on the spot.
- The local trainees can also come to meet the concerned staff during the above scheduled time.

Team ICSI

VISION

"To be a global leader in promoting good corporate governance"

ICSI Motto

सत्यं वद। धर्मं चर। इष्टार्कं तेह त्पार्के. कोवेहं तेह तेह लव.

MISSION

"To develop high calibre professionals facilitating good corporate governance"

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