



**THE INSTITUTE OF  
Company Secretaries of India**

**भारतीय कम्पनी सचिव संस्थान**

**IN PURSUIT OF PROFESSIONAL EXCELLENCE**

Statutory body under an Act of Parliament

(Under the jurisdiction of Ministry of Corporate Affairs)

## **CERTIFICATE COURSE ON**

# **MSME**

**Course Fees: Rs.7,500/- plus GST**

**15  
(Fifteen)  
Structured  
CPE Hours upon  
Enrollment**

### **INTRODUCTION**

MSME Act was introduced for the purpose of promoting and facilitating ease of doing business which covered all categories of enterprises including proprietorship, Hindu Undivided Family, association of persons, co-operative society, partnership firm, company or undertaking to facilitate overall growth. In the light of the above reforms, it becomes even more important to rationalize and simplify the compliance procedure for MSME to meet its very essence.

Considering the growing importance of MSME and its compliances, ICSI launches "Certificate Course on MSME" and this course is intended to equip practicing professionals to have in depth knowledge in the field of MSME, its compliances and related activities.

### **COURSE DELIVERY**

The course will be offered through online mode on ICSI LMS platform through Live Webinars and recorded version & PPTs (also available through Android and IOS App) with interactive webinar and video based lectures. This course will facilitate online learning and doubts clarity of the members from subject experts.

### **ELIGIBILITY**

- Members of ICSI
- Students of ICSI Executive Programme or higher

### **COURSE DURATION & SESSION TIMINGS**

15-20 hours of training will be provided through once a week sessions and each session will be of 2 hours approx.

### **ASSESSMENT AND PROJECT REPORT**

Upon successful completion of online training, candidate will be required to appear for MCQs based assessment test and submit a project report.

### **AWARD OF CERTIFICATE**

Certificate of Completion will be awarded by ICSI to all the candidates, upon successfully completion of the course, MCQ based assessment test and Submission of project report.

### **MODE OF ASSESSMENT**

- MCQ based assessment test-50% weightage
- Project report- 50% weightage

**CS Ashish Garg**  
President, The ICSI

**CS Manish Gupta**  
Council Member The ICSI &  
Chairman, PMQ Course Committee

## LIST OF SESSIONS FOR MSME

Name of the Session & Course	Day, Date & Time	Name of the Faculty
<b>Orientation Session</b>	Friday, 16.10.2020 5 pm to 7 pm	
<b>I Setting up MSME</b> <ul style="list-style-type: none"> <li>• Evolution, Definition of SMEs, Characteristics, Advantage of MSME &amp; Its role &amp; Significance in economic development, Role in Economic Development.</li> <li>• Needs of SMEs</li> <li>• Forms of Organizations; Proprietary, Partnership, HUFs, LLP, Company etc.,</li> <li>• MSME and Role of Company Secretaries</li> </ul>	Sunday 18.10.20 10 am to 12 pm	Mr.Rajiv Chawla
<b>II Institutional Framework &amp; MSME Financing Institutions</b> <ul style="list-style-type: none"> <li>• Central Government - SSI Board, SIDO, SISI, PPDCs, RTCs, CFTI, NISIET, NIESBUD, NSIC - State Government:</li> <li>• Directorate of Industries, DICs, SFCs, SIDC/ SIIC, SSIDC - Financial Institutions &amp; Banks; SIDBI, Commercial Banks, RRBs and Co-op. Banks etc., - Enterprise Perspective - Banker's Perspective.</li> <li>• Central Government - SSI Board, SIDO, SISI, PPDCs, RTCs, CFTI, NISIET, NIESBUD, NSIC –</li> <li>• State Government: Directorate of Industries, DICs, SFCs, SIDC/ SIIC, SSIDC –</li> <li>• Financial Institutions &amp; Banks; SIDBI, Commercial Banks, RRBs and Co-op. Banks etc., -</li> <li>• Enterprise Perspective –</li> </ul>	Sunday 01.11.20 10 am to 12 pm	Dr H P Kumar Ex-CMD NSIC
<b>III MSMEs: Policy, Regulatory and Legal Framework</b> <ul style="list-style-type: none"> <li>• Policy Framework for SMEs - Policy Shifts since 1991 – Regulatory Framework - Laws and Regulations for SMEs - SME Development Bill, 2005 – LLP Act,</li> <li>• Changing Policy Framework &amp; SME Strategies, Registration of SME Unit – Procedure, CIBIL, CERSAI, D &amp; B report, MIRA report.</li> </ul>	Sunday 08.11.20 10 am to 12 pm	Mr. Jeetendra Gupta
<b>IV Monitory &amp; Recovery Framework</b> <ul style="list-style-type: none"> <li>• Banker's Perspective.</li> <li>• MSME and Mediation Cell</li> </ul> FACILITATION Council for MSME Reporting by Statutory Auditors , Companies Act Compliances Other Recovery Tools	Sunday 22.11.20 10 am to 12 pm	CS Ajay Garg
<b>V Financing Options &amp; Modes and Other Related Issues</b> <ul style="list-style-type: none"> <li>• Sources of finance and methods of financing SMEs, relevance of quasi capital and own money in business - Venture Capital, Hybrid Capital, special financial products for SMEs,</li> <li>• Assessment of Term Finance/ Working Capital for SMEs - Credit Risk Management of SMEs - Appraisal, assessment, collaterals, documentation, inspection, follow-up guidelines related to MSME, Mudra Bank</li> <li>• Factoring, Structure Approach to financing SME</li> </ul> A. Daheja Committee B. Chore Committe C. Tandon Committee <ul style="list-style-type: none"> <li>• Issues Related to Stamp Duty, NOCs and Loans</li> </ul>	Sunday 29.11.20 10 am to 12 pm	CA Kamal Garg
<b>VI MSME Subsidy Schemes</b> <ul style="list-style-type: none"> <li>• Business Development Service Providers - Role &amp; Responsibilities</li> <li>• Improving Competitiveness of SMEs through Enhancing Productivity - Market Promotion and Development –</li> <li>• Technological Development in SMEs -Environmental Impact Assessment, Modernization issues (technological and quality up gradation),</li> <li>• Role and Functions of Credit Guarantee Trust for small industries (CGTSI), CGTMSE, PMEGP, TUFS, NEF</li> </ul>	Sunday 06.12.20 10 am to 12 pm	CS Ajay Garg
<b>VII MSME: Rehabilitation</b> <ul style="list-style-type: none"> <li>• Sickness-symptoms, warning signals, diagnosis and prescriptions, rehabilitation, restructuring, holding on operations, work out</li> <li>• NPA management, recovery options</li> <li>• legal aspects/ options</li> <li>• Securitization and exit options/ alternatives.</li> </ul>	Sunday 13.12.20 10 am to 12 pm	CA Kamal Garg
<b>VIII Future of MSMEs</b> <ul style="list-style-type: none"> <li>• Globalization issues, impact, intermediation opportunities and</li> <li>• Challenges &amp; opportunities of MSME under current Scenario</li> <li>• Important Case Laws</li> </ul>	Sunday 20.12.20 10 am to 12 pm	Mr. Sandipan Ray
<b>IX SME Listing</b>	Sunday, 27.12.20 10 am to 12 pm	CS Nitin Somani