Food Corporation of India (FCI), one of the largest Public Sector Undertakings ensuring the food security of the Nation, invites online applications for the under mentioned posts in its Depots and Offices spread all over the Country from eligible candidates who fulfill the prescribed qualifications, age, experience etc. For the post of Manager (General/ Depot/ Movement/ Accounts/ Technical/ Civil Engineering/ Electrical Mechanical Engineering/Hindi), candidates will be selected as Management Trainee and will undergo training for six months. Only consolidated stipend will be paid to them at the rate of Rs. 40000/- (Forty thousand only) per month during the training period. Management Trainees will be considered for absorption as Managers in the IDA Pay scale of Rs. 40000 - 140000 upon successful completion of training period of six months.

ZONE-WISE AND POST-WISE VACANCIES:

<table>
<thead>
<tr>
<th>POST</th>
<th>POST CODE</th>
<th>Scale of Pay (IDA Pattern) In Rs.</th>
<th>Maximum Age limit as on 01/08/2019</th>
<th>SC</th>
<th>ST</th>
<th>OBC</th>
<th>EWS*</th>
<th>UR</th>
<th>TOTAL</th>
<th>PwBD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Manager (General)</td>
<td>A</td>
<td>40000-140000</td>
<td>28 Years</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>4</td>
<td>8</td>
<td>(B,LV)</td>
</tr>
<tr>
<td>Manager (Depot)</td>
<td>B</td>
<td>40000-140000</td>
<td>28 Years</td>
<td>17</td>
<td>10</td>
<td>5</td>
<td>5</td>
<td>2</td>
<td>30</td>
<td>1(LV)</td>
</tr>
<tr>
<td>Manager (Movement)</td>
<td>C</td>
<td>40000-140000</td>
<td>28 Years</td>
<td>4</td>
<td>3</td>
<td>4</td>
<td>1</td>
<td>1</td>
<td>12</td>
<td>1(LV)</td>
</tr>
<tr>
<td>Manager (Accounts)</td>
<td>D</td>
<td>40000-140000</td>
<td>28 Years</td>
<td>8</td>
<td>3</td>
<td>16</td>
<td>7</td>
<td>25</td>
<td>68</td>
<td>8</td>
</tr>
<tr>
<td>Manager (Technical)</td>
<td>E</td>
<td>40000-140000</td>
<td>28 Years</td>
<td>4</td>
<td>2</td>
<td>4</td>
<td>3</td>
<td>4</td>
<td>30</td>
<td>1(HH)</td>
</tr>
<tr>
<td>Manager (Hindi)</td>
<td>H</td>
<td>40000-140000</td>
<td>35 Years</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>1</td>
<td>2</td>
<td>0</td>
</tr>
</tbody>
</table>

The above mentioned vacancies are inclusive of backlog vacancies which are as under:
Manager (General): PwBD- 3 (B,LV), Manager (Depot): PwBD- 5 (LV), 2 (HH), Manager (Accounts): OBC- 7, PwBD- 6 (HH), Manager (Civil Engineering): OBC-1.

SOUTH ZONE

<table>
<thead>
<tr>
<th>POST</th>
<th>POST CODE</th>
<th>Scale of Pay (IDA Pattern) In Rs.</th>
<th>Maximum Age limit as on 01/08/2019</th>
<th>SC</th>
<th>ST</th>
<th>OBC</th>
<th>EWS*</th>
<th>UR</th>
<th>TOTAL</th>
<th>PwBD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Manager (General)</td>
<td>A</td>
<td>40000-140000</td>
<td>28 Years</td>
<td>3</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>6</td>
<td>9</td>
<td>0</td>
</tr>
<tr>
<td>Manager (Depot)</td>
<td>B</td>
<td>40000-140000</td>
<td>28 Years</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>3</td>
<td>6</td>
<td>0</td>
</tr>
<tr>
<td>Manager (Movement)</td>
<td>C</td>
<td>40000-140000</td>
<td>28 Years</td>
<td>4</td>
<td>2</td>
<td>3</td>
<td>1</td>
<td>9</td>
<td>19</td>
<td>0</td>
</tr>
<tr>
<td>Manager (Accounts)</td>
<td>D</td>
<td>40000-140000</td>
<td>28 Years</td>
<td>5</td>
<td>3</td>
<td>9</td>
<td>5</td>
<td>10</td>
<td>30</td>
<td>1(OA, OL, LC, D, AAV, MD)</td>
</tr>
<tr>
<td>Manager (Hindi)</td>
<td>H</td>
<td>40000-140000</td>
<td>35 Years</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>1</td>
<td>2</td>
<td>0</td>
</tr>
</tbody>
</table>

The above mentioned vacancies are inclusive of backlog vacancies which are as under:
Manager (Movement): SC-02, ST-01, Manager (Accounts): SC-03, ST-03, OBC-09, UR-08 ,PwBD- 1 (OH), Manager (Hindi): UR -01.

WEST ZONE

<table>
<thead>
<tr>
<th>POST</th>
<th>POST CODE</th>
<th>Scale of Pay (IDA Pattern) In Rs.</th>
<th>Maximum Age limit as on 01/08/2019</th>
<th>SC</th>
<th>ST</th>
<th>OBC</th>
<th>EWS*</th>
<th>UR</th>
<th>TOTAL</th>
<th>PwBD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Manager (General)</td>
<td>A</td>
<td>40000-140000</td>
<td>28 Years</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>Manager (Depot)</td>
<td>B</td>
<td>40000-140000</td>
<td>28 Years</td>
<td>2</td>
<td>0</td>
<td>5</td>
<td>4</td>
<td>9</td>
<td>20</td>
<td>1(LV)</td>
</tr>
<tr>
<td>Manager (Movement)</td>
<td>C</td>
<td>40000-140000</td>
<td>28 Years</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>3</td>
<td>4</td>
<td>7</td>
<td>0</td>
</tr>
<tr>
<td>Manager (Technical)</td>
<td>D</td>
<td>40000-140000</td>
<td>28 Years</td>
<td>1</td>
<td>0</td>
<td>3</td>
<td>1</td>
<td>0</td>
<td>5</td>
<td>0</td>
</tr>
<tr>
<td>Manager (Hindi)</td>
<td>H</td>
<td>40000-140000</td>
<td>35 Years</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>1</td>
<td>2</td>
<td>0</td>
</tr>
</tbody>
</table>

The above mentioned vacancies are inclusive of backlog vacancies which are as under:
Manager (General): ST-01, Manager (Technical): ST-01.

EAST ZONE

<table>
<thead>
<tr>
<th>POST</th>
<th>POST CODE</th>
<th>Scale of Pay (IDA Pattern) In Rs.</th>
<th>Maximum Age limit as on 01/08/2019</th>
<th>SC</th>
<th>ST</th>
<th>OBC</th>
<th>EWS*</th>
<th>UR</th>
<th>TOTAL</th>
<th>PwBD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Manager (General)</td>
<td>A</td>
<td>40000-140000</td>
<td>28 Years</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>Manager (Depot)</td>
<td>B</td>
<td>40000-140000</td>
<td>28 Years</td>
<td>2</td>
<td>0</td>
<td>5</td>
<td>4</td>
<td>9</td>
<td>20</td>
<td>1(LV)</td>
</tr>
<tr>
<td>Manager (Accounts)</td>
<td>D</td>
<td>40000-140000</td>
<td>28 Years</td>
<td>0</td>
<td>0</td>
<td>3</td>
<td>4</td>
<td>2</td>
<td>9</td>
<td>0</td>
</tr>
<tr>
<td>Manager (Technical)</td>
<td>E</td>
<td>40000-140000</td>
<td>28 Years</td>
<td>1</td>
<td>0</td>
<td>3</td>
<td>1</td>
<td>0</td>
<td>5</td>
<td>0</td>
</tr>
</tbody>
</table>

The above mentioned vacancies are inclusive of backlog vacancies which are as under:
Manager (General): ST-01, Manager (Deposit): PwBD- 1 (LV), Manager (Accounts): ST-03, OBC-04 ,PwBD- 1 (HH), Manager (Technical): PwBD-1 (OA, CP, LC, D, AAV, MD).

Continued
1. Number of vacancies may vary as per administrative exigencies of FCI.

2. UR - Unreserved; SC - Scheduled Caste; ST - Scheduled Tribe; OBC - Other Backward Classes; EWS/Economically Weaker Sections; PwBD-Persons with Benchmark Disabilities.

3. Horizontal Reservation has been given to PwBD Category.

4. The persons with the Degree of Disability of 40% and above as prescribed in “The Rights of Persons with Disabilities Act, 2016 (RPwD Act, 2016)” are eligible to apply to the posts earmarked for persons with benchmark disabilities as detailed in the table below:

5. Identification of Posts for Persons with Benchmark Disabilities (PwBD):

6. MULTIPLE DISABILITIES:

   a) The candidates of Multiple disabilities will be eligible for reservation under category (e) - Multiple Disabilities only of Section 34(1) of RPwD Act, 2016 and shall not be eligible for reservation under any other categories of disabilities i.e. (a) to (d) of Section 34(1) of RPwD Act, 2016 on account of having 40% and above impairment in any of these categories of PwBD. However, it is clarified that a combination of locomotor disabilities of OA, OL, BL, BA is allowed in clause ‘c’ only when the combined term i.e. OAL, BLOA, etc is mentioned in the Table at point No. 5 above.

   b) Multiple disabilities means a combination of two or more disabilities mentioned below:
      - Blindness plus Hearing Impairment
      - Locomotor Disability (OA, OL, BL, BA) plus Cerebral Palsy
      - Mental Illness plus Muscular Dystrophy
      - Autism plus Acid Attack Victim
      - Blindness plus Specific Learning Disability
      - Blindness plus Leprosy Cured
      - Dwarfism plus Acid Attack Victim
      - Mental Illness plus Muscular Dystrophy
      - Specific learning disabilities
      - Acid Attack Victim

Therefore, some examples of Multiple disabilities covered under clause ‘e’ are:

1. Blindness plus Hearing Impairment
2. Locomotor Disability (OA, OL, BL, BA) plus Cerebral Palsy
3. Mental Illness plus Muscular Dystrophy
4. Autism plus Acid Attack Victim
5. Blindness plus Specific Learning Disability
6. Blindness plus Leprosy Cured
7. Dwarfism plus Acid Attack Victim
8. One Arm plus Dwarfism
9. Both Leg One Arm plus Acid Attack Victim

Abbreviations used

- St(w) = Sitting
- S = Standing
- Walking
- B = Bending
- L = Lifting
- P = Pulling
- Reading and Writing
- K = Kneeling & Crouching
- OA = One Arm
- OL = One Leg
- BA = Both Arms
- BL = Both Legs
- BLOA = Both Legs and One Arm
- BLOA = Both Legs and One Arm
- B = Both legs and both arms
- M = Muscular Dystrophy
- AA = Acid Attack Victim
- MI = Intellectual Disability
- SLD = Specific Learning Disability
- MD = Mental Disability

QUALIFICATION / EXPERIENCE AS ON 01/08/2019

Name of the Post | Post Code | QUALIFICATION / EXPERIENCE |
--- | --- | --- |
Manager (General) | A | (a) Graduate degree or equivalent from recognized University with minimum 60% marks; OR (b) CA/ICWA/CS |
Manager (Depot) | B | (a) Graduate degree or equivalent from recognized University with minimum 60% marks; OR (b) CA/ICWA/CS |
Manager (Movement) | C | (a) Graduate degree or equivalent from recognized University with minimum 60% marks; OR (b) CA/ICWA/CS |
Manager (Accounts) | D | (a) Associate Membership of the Institute of Chartered Accountants of India; or
Manager (Technical)  
E  B.Sc. in Agriculture from a recognized University. or B.Tech degree or B.E degree in Food Science from a recognized University/ an institution approved by the AICTE; or B. Tech degree or B.E degree in Food Science & Technology or Food Technology or Food Processing Technology or Food Process Engineering or Food Processing or Food Preservation Technology from a recognized University/ an institution approved by the AICTE; or B. Tech degree or B.E degree in Agricultural Engineering from a recognized University/ an institution approved by the AICTE; or B. Tech degree or B.E degree in Bio-Technology or Industrial Biotechnology or Green Biotechnology or Agricultural Biotechnology from a recognized University/ an institution approved by the AICTE;

Manager (Electrical Mechanical Engineering)  
F  Degree in Civil Engineering from a recognized University or equivalent.

Manager (Hindi)  
H  Essential:  
(i) Master's Degree of a recognized University or equivalent in Hindi with English as a subject at the degree level. OR Master's Degree of a recognized University or equivalent in English with Hindi as a subject at the degree level. OR Master's Degree of a recognized University or equivalent in any subject with Hindi and English as a subject at the degree level. OR Master's degree of a recognized University or equivalent in any subject with English medium and Hindi as a subject at the degree level. OR Master's degree of a recognized University or equivalent in any subject with Hindi medium and English as a subject at the degree level.  
(ii) 5 years experience of teaching/research/writing or journalism in Hindi  
Desirable:  
(i) Knowledge of Sanskrit or a modern Indian Language.  
(ii) Administrative experience.  
(iii) Experience of organizing Hindi Classes or workshop for noting and drafting.

NOTE:  
A CANDIDATE CAN APPLY IN ANY ONE ZONE ONLY i.e. EITHER NORTH ZONE OR SOUTH ZONE OR EAST ZONE OR WEST ZONE OR NORTH EAST ZONE AS PER THE ZONES.

A CANDIDATE CAN APPLY FOR ANY ONE OF THE POST CODE A, B, C, D, E, F, G & H IN THE OPTED ZONE ONLY.

If a candidate is claiming a particular qualification as equivalent qualification as per the requirements of the post, then the candidate shall have to produce wherever applicable, order/ letter in respect of equivalent Educational Qualifications, will be required to be produced by the candidates at the time of Document Verification and as and when required by FCI, indicating the Authority (with number and date) under which it has been recognized in any of the Qualifications. The decision of FCI shall be final and binding in this regard.

Candidate should indicate the percentage obtained in Graduation calculated to the nearest two decimals in the online application. If called for subsequent phases, the candidate will have to produce a certificate issued by the appropriate authority inter alia indicating the norms of the University regarding conversion of CGPA/OGPA/Grades into percentage and the percentage of marks scored by the candidate in terms of norms.

The only mode of application is ONLINE. The printed/hard copies of the application form will not be entertained.

Relevant experience, if ever required, should be after acquiring minimum required qualification for the post applied.

RESERVATION AND RELAXATIONS:  
1. In making appointments in the services of the Corporation, reservations, relaxation of age limits and other concessions would be provided to Scheduled Castes, Scheduled Tribes and other category of persons as directed by Government of India from time to time.

2. The prescribed qualifications, experience, age, limit, etc. shall be reckoned as on 01/08/2019.

3. The candidates belonging to SC/ST and OBC categories are eligible for age relaxation by maximum of 05 and 03 years respectively.

4. The maximum upper age limit in case of departmental (FCI) employee is 50 years.

5. The condition of minimum percentage of marks in graduate degree i.e. educational qualifications for the post of Manager of various cadres is relaxed for departmental (FCI) candidates who have three (03) years' work experience as Category-III or Category-IV in FCI.

6. The upper age limit for PwBD candidates is relaxed by 10 years for PwBD, 15 years for PwBD candidates belonging to SC/ST and 13 years for PwBD candidates belonging to OBC. Relaxation in age limit shall be applicable irrespective of the fact whether the post is reserved for PwBD or not, provided the candidate meets the laid eligibility criteria of the post.

7. A PwBD candidate can apply, against vacancies reflected above, for a post even if there is no vacancy reserved for PwBD but that post has been identified as suitable for PwBD. However, such candidate will be considered for selection to such post by general standard of merit.

8. The aforesaid reservation and relaxation is not applicable to OBC candidates falling within the creamy layer.

9. Further, the reservations & relaxations will be provided to OBC Candidates as specified by the Central Government in the list prepared by the Government of India from time to time for the purpose of making provisions for reservation of appointments for backward classes. In respect of reserved posts in favour of backward classes, the certificate to be produced by Other Backward Classes candidates applying should be in the prescribed format only for the posts under the Government of India. The prescribed format of the certificate to be produced should be as per Annexure-E.

10. Age is additionally relaxable by 5 years for those applicants who had ordinarily been domiciled in Jammu and Kashmir during the period 01-01-1980 to 31-12-1989 and any other person intending to avail the relaxation under this category shall have to submit a certificate from the District Magistrate within whose jurisdiction she/he had ordinarily resided or any other authority designated in this behalf by the Govt. of Jammu & Kashmir to the effect that she/he had ordinarily been domiciled in the State of Jammu & Kashmir during the period 01-01-1980 to 31-12-1989 and the same is attested by Government of Jammu & Kashmir. This relaxation shall remain in force till the 31st day of December, 2019 and there shall be no further extension beyond the said period.

11. The Govt. of the North Eastern States and Union Territories, including Emergency Commissioned Officers including Emergency Commissioned Officers (ECOs) or Short-Service Commissioned Officers (SSCOs) who have rendered at least five years military services as on 01st August, 2019 and have been released:

(i) Further, the reservations & relaxations will be provided to OBC Candidates as specified by the Central Government in the list prepared by the Government of India from time to time for the purpose of making provisions for reservation of appointments for backward classes. In respect of reserved posts in favour of backward classes, the certificate to be produced by Other Backward Classes candidates applying should be in the prescribed format only for the posts under the Government of India. The prescribed format of the certificate to be produced should be as per Annexure-E.

(ii) On completion of assignment (including those whose assignment is due to be completed within one year from 01st August, 2019) otherwise than by way of dismissal or discharge on account of misconduct or in efficiency, or (iii) where the accident or physical disability attributable to military service or oninvalidation, shall be allowed maximum relaxation of five years in the upper age limit.

GUIDELINES FOR PERSONS WITH BENCHMARK DISABILITIES USING A SCRIBE  
a. In accordance with Government of India, Ministry of Social Justice & Empowerment, Department of Empowerment of Persons with Disabilities (Divyangjan) OM No. 34.1/2019-Divyangjan dated 29th August, 2019 on the subject - Guidelines for conducting written examination for Persons with Benchmark Disabilities, the PwBD candidates eligible for Scribe/ Reader/ Lab Assistant has discretion of opting for his own Scribe/Reader/Lab Assistant or request the Examination body for the same.

b. Further as per Para IV of the said OM, the facility of scribe/reader/lab assistant shall be given only to persons with benchmark disabilities in the category of blindness, low vision, deaf (both arm affected/BA) and cerebral palsy, if so desired by the person.

c. For other categories of persons with benchmark disabilities, the provision of scribe/reader/lab assistant can be allowed on production of a certificate/ the effect that the person concerned has physical limitation to write/ type on the keyboard, and scribe is essential to write and use keyboard on examination on his behalf, from the Chief Medical Officer/Civil Surgeon/Medical Superintendent of a Government Medical College or any other authority designated in this behalf, from the Chief Medical Officer/Civil Surgeon/Medical Superintendent of a Government Medical College or any other authority designated in this behalf, mentioning the nature and extent of the disability.

d. The posts identified suitable for PwBD have been tabulated in the advertisement. As such, facility of scribe/reader/lab assistant can only be provided on production of requisite certificates from the concerned authority in the prescribed proforma as mentioned above.

e. The candidate opting for bringing his own Scribe/Reader/Lab Assistant, the qualification of the scribe should be one step below the qualification of the candidate taking examination.

f. In case, subsequently it is found that the qualification of Scribe is not step below the qualification of the candidate taking examination the candidate of the above category shall be given additional time required to produce the requisite qualification certificate as mentioned in Para-a above.

g. Accordingly, PwBD candidates appearing in the above examination who are eligible for scribe (as given in Para-b and c above) are advised that in case they need the assistance of Scribe from FCI, they should indicate the same at the time of applying for the post.

h. The candidate opting for bringing his own Scribe, Reader or Laboratory Assistant (if any), the address of the Regional Offices are available on FCI website i.e. http://FCI.gov.in/contactUs.php

i. For eligible PwBD candidates using their own Scribe in the above examination are required to submit “Scribe Declaration Form (Annexure-F)” on the day of examination at Examination Venue.

j. The candidates eligible for scribe will be allowed compensatory time of 20 minutes per hour in the examination on production of requisite certificate as mentioned in Para-d above.

k. It may not be clear to a candidate that does not apply for scribe assistance from FCI at the time of applying online, it will be presumed that he/she does not require scribe from FCI and may arrange for the same on their own.

l. PwBD candidates opting for bringing own scribe the compensatory time will be required to submit requisite certificate as mentioned above at the time of Document Verification/Online exam venue as (applicable), failing which their candidature will be liable to be cancelled.

m. These guidelines are subject to change in terms of GOI guideline/ clarifications, if any, from time to time.

SELECTION PROCESS  
For Manager (Civil) (Depot/Movement/Accounts/Technical/Civil Engineering/ Electrical Mechanical Engineering):- The selection process will be consisting of Online Test, Interview and Training.
Paper-I (Duration - 90 minutes) (120 Marks):

The test will comprise of Phase-I and Phase-II exams.

i) The test for Phase-I will be Objective type (Multiple Choice Questions). Each question will carry equal (01) one mark. For each wrong answer, there will be negative marking to each one-fourth (1/4) of the mark assigned to the question. In case a question is left blank, i.e. no answer is marked by the candidate, there will be no negative marking for that question. The marks obtained in Phase-I will not be reckoned in final merit ranking.

ii) Phase-II test will comprise of:

<table>
<thead>
<tr>
<th>Paper Type</th>
<th>Number of questions</th>
<th>Duration (minutes)</th>
<th>Negative marking</th>
</tr>
</thead>
<tbody>
<tr>
<td>Paper-I</td>
<td>120 Multiple Choice Questions</td>
<td>90</td>
<td>There will be no negative marking</td>
</tr>
<tr>
<td>Paper-II</td>
<td>60 Multiple Choice Questions each carrying 02 marks</td>
<td>60</td>
<td>10 marks for each 01 question for any ONE of the post code A, B, C, D, E, F, and G.</td>
</tr>
<tr>
<td>Paper-III (For the Post of Manager (Hindi))</td>
<td>120 Multiple Choice Questions each carrying 02 marks</td>
<td>90</td>
<td>There will be no negative marking</td>
</tr>
<tr>
<td>Paper-IV (Only for the Post of Manager (Hindi))</td>
<td>(i) 01 Passage from translation from Hindi to English (ii) 01 Passage from translation from English to Hindi (iii) 01 Essay in Hindi (iv) 01 Precis Writing in English</td>
<td>90</td>
<td>There will be no negative marking</td>
</tr>
</tbody>
</table>

NOTE: - In the Phase-I of online test, the test will be Objective type (Multiple Choice Questions). Each question will carry equal (01) one mark. For each wrong answer, there will be negative marking to each one-fourth (1/4) of the mark assigned to the question. If a question is left blank, i.e. no answer is marked by the candidate; there will be no negative marking for that question. The marks obtained in Phase-I will not be reckoned in final merit ranking.

Pattern of Paper - I and Paper - II of Phase-II Online Test shall be as follows:

Paper-I (Duration - 60 minutes) (120 Marks):

1. Multiple Choice Questions on General Accounting and Finance for candidates applying for Accountant (Management).

OR

2. Multiple Choice Questions on General Aptitude consisting of Reasoning, Data Analysis, Computer Awareness, General Awareness, Management and Current Affairs for the post of Manager (General / Depot / Movement / Accounts / Technical / Civil Engineering / Electrical Mechanical Engineering).

Paper-II (Duration - 60 minutes) (120 Marks):

1. Multiple Choice Questions on General Accounting and Finance for candidates applying for Accountant (Management).

OR

2. Multiple Choice Questions on Agriculture, Food Science and Technology, Agricultural Engineering & Bio Technology for candidates applying for Manager (Technical).

OR

3. Multiple Choice Questions on Electrical Engineering / Mechanical Engineering for candidates applying for Manager (Civil Engineering / Electrical Mechanical Engineering).

The syllabus for specified technical posts for Paper-II to assess the post specific technical knowledge of relevant stream is as under:

I. Manager (Accountants) (Post Code-D):
   1. Basic Accounting concept including preparation of books of accounts and Accounting Standards.

II. Manager (Hindi):
   1. Auditing Concepts and Methods (b) Internal & External Audit of Companies.

III. Manager (Assistant (Technical Post Code-E)):

IV. Manager (Civil Engineering) (Post Code-F):
   1. Engineering Materials & Construction Technology

2. Technical / Civil Engineering / Electrical Mechanical Engineering.

3. Agricultural- Basic Accounting concept including preparation of books of accounts and Accounting Standards.

4. Technical / Civil Engineering / Electrical Mechanical Engineering.

5. Technical / Civil Engineering / Electrical Mechanical Engineering.


7. Technical / Civil Engineering / Electrical Mechanical Engineering.

8. Technical / Civil Engineering / Electrical Mechanical Engineering.


The syllabus for specified technical posts for Paper-II to assess the post specific technical knowledge of relevant stream is as under:

I. Manager (Accountants) (Post Code-D):
   1. Basic Accounting concept including preparation of books of accounts and Accounting Standards.

II. Manager (Hindi):
   1. Auditing Concepts and Methods (b) Internal & External Audit of Companies.

III. Manager (Assistant (Technical Post Code-E)):

IV. Manager (Civil Engineering) (Post Code-F):
   1. Engineering Materials & Construction Technology

2. Technical / Civil Engineering / Electrical Mechanical Engineering.

3. Agricultural- Basic Accounting concept including preparation of books of accounts and Accounting Standards.

4. Technical / Civil Engineering / Electrical Mechanical Engineering.

5. Technical / Civil Engineering / Electrical Mechanical Engineering.


7. Technical / Civil Engineering / Electrical Mechanical Engineering.

8. Technical / Civil Engineering / Electrical Mechanical Engineering.


The syllabus for specified technical posts for Paper-II to assess the post specific technical knowledge of relevant stream is as under:

I. Manager (Accountants) (Post Code-D):
   1. Basic Accounting concept including preparation of books of accounts and Accounting Standards.

II. Manager (Hindi):
   1. Auditing Concepts and Methods (b) Internal & External Audit of Companies.

III. Manager (Assistant (Technical Post Code-E)):

IV. Manager (Civil Engineering) (Post Code-F):
   1. Engineering Materials & Construction Technology

2. Technical / Civil Engineering / Electrical Mechanical Engineering.

3. Agricultural- Basic Accounting concept including preparation of books of accounts and Accounting Standards.

4. Technical / Civil Engineering / Electrical Mechanical Engineering.

5. Technical / Civil Engineering / Electrical Mechanical Engineering.


7. Technical / Civil Engineering / Electrical Mechanical Engineering.

8. Technical / Civil Engineering / Electrical Mechanical Engineering.


The syllabus for specified technical posts for Paper-II to assess the post specific technical knowledge of relevant stream is as under:

I. Manager (Accountants) (Post Code-D):
   1. Basic Accounting concept including preparation of books of accounts and Accounting Standards.

II. Manager (Hindi):
   1. Auditing Concepts and Methods (b) Internal & External Audit of Companies.

III. Manager (Assistant (Technical Post Code-E)):

IV. Manager (Civil Engineering) (Post Code-F):
   1. Engineering Materials & Construction Technology

2. Technical / Civil Engineering / Electrical Mechanical Engineering.

3. Agricultural- Basic Accounting concept including preparation of books of accounts and Accounting Standards.

4. Technical / Civil Engineering / Electrical Mechanical Engineering.

5. Technical / Civil Engineering / Electrical Mechanical Engineering.


7. Technical / Civil Engineering / Electrical Mechanical Engineering.

8. Technical / Civil Engineering / Electrical Mechanical Engineering.


The syllabus for specified technical posts for Paper-II to assess the post specific technical knowledge of relevant stream is as under:

I. Manager (Accountants) (Post Code-D):
   1. Basic Accounting concept including preparation of books of accounts and Accounting Standards.

II. Manager (Hindi):
   1. Auditing Concepts and Methods (b) Internal & External Audit of Companies.

III. Manager (Assistant (Technical Post Code-E)):

IV. Manager (Civil Engineering) (Post Code-F):
   1. Engineering Materials & Construction Technology

2. Technical / Civil Engineering / Electrical Mechanical Engineering.

3. Agricultural- Basic Accounting concept including preparation of books of accounts and Accounting Standards.

4. Technical / Civil Engineering / Electrical Mechanical Engineering.

5. Technical / Civil Engineering / Electrical Mechanical Engineering.


7. Technical / Civil Engineering / Electrical Mechanical Engineering.

8. Technical / Civil Engineering / Electrical Mechanical Engineering.


The syllabus for specified technical posts for Paper-II to assess the post specific technical knowledge of relevant stream is as under:

I. Manager (Accountants) (Post Code-D):
   1. Basic Accounting concept including preparation of books of accounts and Accounting Standards.
II. The merit of Online Test, for post code A, B & C will be decided on Paper-I of Phase-II.

III. If a candidate fails to clear the cut-off in Phase-I, his/her merit in Phase-II will be decided on the basis of combined marks secured by candidates in Paper-I & post specific Paper-II of Phase-II.

iv. Manager (Hindi) (Post Code D)- Candidates applying for Manager (Hindi) will need to take an OTR and the candidate will be allotted a ranking on the basis of combined marks secured by candidates in both Paper III & Paper IV. The weightage assigned for the OTR will be 15%.

v. Manager (General)/Depot/Movement/Accounts/Technical/Civil Engineering/Electrical Mechanical Engineering will be 30% of the marks obtained in Online Test (Phase-II); Interview and Training are 80%, 10%, and 10% respectively. Upon successful completion of the training, selected candidates may be considered for issue of appointment orders as Managers and such candidates will be placed on probation as per the rules.

vi. A candidature has to appear in all the phases of the recruitment process to be considered for the selection. The candidates are advised to visit FCI Website regularly.

vii. The Interview will be bilingual i.e. in English and Hindi except for language papers.

viii. In case of Manager (Hindi) the Weighage assigned for Online Test (Phase-II) and Interview are 90% and 10% respectively.

B. INTERVIEW

I. The candidates who have cleared the Online Test as per the cut-off the candidates have been shortlisted in the Online Test will subsequently be called for Interview in the advertised vacancy to candidate ratio of 1:3, to be conducted by FCI. The document verification will be completed at the time of Interview. The said processes will be considered at the discretion of FCI, the candidature of which will be considered for shortlisted candidates in the call letter for interview. Candidates are required to download their Interview call letters from authorised FCI Website www.fci.gov.in for downloading the call letter preferably the same as provided during registration and appear at the examination centre with (i) Call Letter (ii) Recent photo identity proof such as passport, voter Id, or aadhar card, (iii) Original graduation and post graduation certificates, if any, (iv) Original mark sheets, if any, (v) Original degree certificate, if any. The candidature of which will be considered for further appointment as Manager (Hindi) or as Management Trainees (MTs) for cadres General/Depot/Movement/Accounts/Technical/Civil Engineering/Electrical Mechanical Engineering.

III. While appearing for the Interview/Document Verification, the candidate should produce valid prescribed documents. In the absence of valid documents, candidature will be cancelled. Candidates will be allowed to appear for the Interview only after Document Verification process. FCI shall take no responsibility to receive any certificate/remittance/document separately.

C. TRAINING

Training as a Management Trainee is a part of the recruitment process which carries a weightage of 10%. Candidates selected as Management Trainees (Hindi) (Depot/ Movement/Accounts/Technical/Civil Engineering/ Electrical Mechanical Engineering) will undergo six months training. Only consolidated stipend will be paid to them at the rate of Rs. 40,000/- (Forty thousand only) per month during the training period. On completion of six months training successfully, the candidates will be absorbed in the Corporation as Managers in the IDA Pay scale of Rs. 40,000 - 140,000.

6. A CANDIDATE CAN APPLY IN ANY ONE ZONE ONLY i.e. EITHER NORTH EAST ZONE OR SOUTH ZONE OR EAST ZONE OR WEST ZONE OR NORTH EAST ZONE AS PER THE VACANCIES.

7. A CANDIDATE CAN APPLY ONLY FOR ANY OF THE POST CODE A, B, C, D, E, F & G.

8. However, if it is found that, for any reason, the candidate has submitted multiple Applications, in which case such online application with the higher “Registration Number” accompanied by fresh fee (if applicable) and complete in all respect will only be considered for selection and the other applications that satisfied the eligibility shall be considered. The fee paid against one “Registration Number” shall not be adjusted against any other “Registration Number”. Further, it is also informed that the fee once paid will not be refunded in any circumstances.

9. The candidature of the selected candidate will be subject for the post applied for, on the basis of his/her merit for the post within the Zone applied for.

10. The candidature will be canceled if the interview date is changed. The candidate will be allowed to appear for the interview through email/SMS. Once the candidate clicks the relevant link, he/she can access the window for call letter download. The candidate is required to use (i) Registration Number/Roll Number, (ii) Password/Date of Birth for downloading the call letter. The call letter will also be sent to the email address mentioned in the recent recognizable photograph on the call letter preferably the same as provided during registration and appear at the examination centre with (i) Call Letter (ii) Photo Identity Proof as stipulated in Clause-9 below and also specified in the call letter and photograph of the same Photo Identity Proof as brought in original.

11. A candidate has to appear in all the phases of the recruitment process to be considered for the selection. The candidates are advised to visit FCI Website regularly.

12. In case of Manager (Hindi) the Weighage assigned for Online Test (Phase-II) and Interview are 90% and 10% respectively. Upon successful completion of the training, selected candidates may be considered for issue of appointment orders as Managers and such candidates will be placed on probation as per the rules.

13. The seniority of the absorbed trainees will be maintained in their respective Zones and cadres. The trainees who complete the training successfully, they will be considered for absorption in the Corporation as Managers.

14. IDENTITY VERIFICATION

In the examination hall as well as at the time of interview, the call letter along with original and recent photo identity proof such as passport/ voter Id/ Aadhar card/ Driver's License/ Rig Fire/ Passport/ College Id/ College Id (for other candidates applying as Managers) will be subject to the invigilator for verification. The candidate's identity will be verified with respect to his/her details on the call letter, in the Attendance List and if the candidature is found to be not genuine, then the candidate may not be allowed to appear for the Examination. Ration Card and Learner's Driving License are not valid id proof.

Note: The candidates have to produce the recent photo identity proof and submit a copy of the photo identity proof along with Examination call letter as well as the Interview Call Letter while attending the examination/ interview respectively, without which they will not be allowed to take up the examination/ interview. Candidates should ensure that the name as appearing on the photo identity proof is exactly the same as it appears on the call letter, such as PAN Card/ Passport/ Permanent Driving Licence/ Voter's Card/ Bank Passbook with photograph/ ID proof (voter card/ aadhar card). Similarly, interview identity letter along with photograph / Photo identity proof issued by a People's Representative on official letterhead along with photograph / valid recent Identity Card issued by a recognized College/ University/ Aadhaar card E-Aadhar Card with a photograph. A candidate should ensure that the name as appearing on the photo identity proof is exactly the same as it appears on the call letter, such as PAN Card/ Passport/ Permanent Driving Licence/ Voter's Card/ Bank Passbook with photograph/ ID proof (voter card/ aadhar card). Similarly, interview identity letter along with photograph / Photo identity proof issued by a People's Representative on official letterhead along with photograph / valid recent Identity Card issued by a recognized College/ University/ Aadhaar card E-Aadhar Card with a photograph. A candidate should ensure that the name as appearing on the photo identity proof is exactly the same as it appears on the call letter, such as PAN Card/ Passport/ Permanent Driving Licence/ Voter's Card/ Bank Passbook with photograph/ ID proof (voter card/ aadhar card). Similarly, interview identity letter along with photograph / Photo identity proof issued by a People's Representative on official letterhead along with photograph / valid recent Identity Card issued by a recognized College/ University/ Aadhaar card E-Aadhar Card with a photograph. A candidate should ensure that the name as appearing on the photo identity proof is exactly the same as it appears on the call letter, such as PAN Card/ Passport/ Permanent Driving Licence/ Voter's Card/ Bank Passbook with photograph/ ID proof (voter card/ aadhar card). Similarly, interview identity letter along with photograph / Photo identity proof issued by a People's Representative on official letterhead along with photograph / valid recent Identity Card issued by a recognized College/ University/ Aadhaar card E-Aadhar Card with a photograph. A candidate should ensure that the name as appearing on the photo identity proof is exactly the same as it appears on the call letter, such as PAN Card/ Passport/ Permanent Driving Licence/ Voter's Card/ Bank Passbook with photograph/ ID proof (voter card/ aadhar card). Similarly, interview identity letter along with photograph / Photo identity proof issued by a People's Representative on official letterhead along with photograph / valid recent Identity Card issued by a recognized College/ University/ Aadhaar card E-Aadhar Card with a photograph. A candidate should ensure that the name as appearing on the photo identity proof is exactly the same as it appears on the call letter, such as PAN Card/ Passport/ Permanent Driving Licence/ Voter's Card/ Bank Passbook with photograph/ ID proof (voter card/ aadhar card). Similarly, interview identity letter along with photograph / Photo identity proof issued by a People's Representative on official letterhead along with photograph / valid recent Identity Card issued by a recognized College/ University/ Aadhaar card E-Aadhar Card with a photograph. A candidate should ensure that the name as appearing on the photo identity proof is exactly the same as it appears on the call letter, such as PAN Card/ Passport/ Permanent Driving Licence/ Voter's Card/ Bank Passbook with photograph/ ID proof (voter card/ aadhar card). Similarly, interview identity letter along with photograph / Photo identity proof issued by a People's Representative on official letterhead along with photograph / valid recent Identity Card issued by a recognized College/ University/ Aadhaar card E-Aadhar Card with a photograph. A candidate should ensure that the name as appearing on the photo identity proof is exactly the same as it appears on the call letter, such as PAN Card/ Passport/ Permanent Driving Licence/ Voter's Card/ Bank Passbook with photograph/ ID proof (voter card/ aadhar card). Similarly, interview identity letter along with photograph / Photo identity proof issued by a People's Representative on official letterhead along with photograph / valid recent Identity Card issued by a recognized College/ University/ Aadhaar card E-Aadhar Card with a photograph. A candidate should ensure that the name as appearing on the photo identity proof is exactly the same as it appears on the call letter, such as PAN Card/ Passport/ Permanent Driving Licence/ Voter's Card/ Bank Passbook with photograph/ ID proof (voter card/ aadhar card). Similarly, interview identity letter along with photograph / Photo identity proof issued by a People's Representative on official letterhead along with photograph / valid recent Identity Card issued by a recognized College/ University/ Aadhaar card E-Aadhar Card with a photograph. A candidate should ensure that the name as appearing on the photo identity proof is exactly the same as it appears on the call letter, such as PAN Card/ Passport/ Permanent Driving Licence/ Voter's Card/ Bank Passbook with photograph/ ID proof (voter card/ aadhar card). Similarly, interview identity letter along with photograph / Photo identity proof issued by a People's Representative on official letterhead along with photograph / valid recent Identity Card issued by a recognized College/ University/ Aadhaar card E-Aadhar Card with a photograph. A candidate should ensure that the name as appearing on the photo identity proof is exactly the same as it appears on the call letter, such as PAN Card/ Passport/ Permanent Driving Licence/ Voter's Card/ Bank Passbook with photograph/ ID proof (voter card/ aadhar card).
18. The candidates selected as Management Trainee shall execute a bond in prescribed format for Rs. 1,00,000/- (Rs. One lakh only) at the time of his/her joining for serving the Corporation for a minimum period of three years.

19. Employees of the Central/State Govt./Public Sector Undertakings and Departmental candidates (FCI Employee) may note that they will have to produce the ‘No Objection Certificate’ from their employer at the time of his/her initial document verification stage at the time of interview.

18.1 Note:-

(a) The examination will be conducted online in venues given in the respective call letters.

(b) No request for change of centre/venue/date/session for Examination shall be entertained.

(c) The examination will be conducted online in venues given in the respective call letters.

(d) The examination is scheduled to be held in the month of February/March of the following year, and in case it is detected at any stage that a candidate does not fulfil the eligibility norms and/or he/she has furnished any incorrect/false information/ certificate/documents or has suppressed any material fact(s), if any of these shortcomings is/are detected after appointment in FCI, his/her services are liable to be summarily terminated.

18.2 The State wise list of Examination Centres for Phase-II is as under:-

**STATE/UT** | **CENTRE**
---|---
ANDAMAN & NICOBAR | PORT BLAIR
ANDHRA PRADESH | NELLORRE, VIJAYAWADA/AMRAVATI, KAKINADA, KURNOOL, TIRUPATI, VIZIANAGARAM, VISHAKHAPATNAM
ARUNACHAL PRADESH | NAHARLAGUN
BIHAR | BHAGALPUR, GAYA, MUZZAFFARPUR, PATNA, PURNEA, ARRAH
CHANDIGARH | CHANDIGARH-MOHALI
DELHI | DELHINCR, DELHI & NEW DELHI, GHAZIABAD, NOIDA & GREATER NOIDA, FARIDABAD, GURUGRAM
GOA | PANJIM
GUJARAT | AHMEDABAD-GANDHI NAGAR, RAJKOT, SURAT, MEHSANA, VADODARA
HARYANA | KARNAL, AMBALA, FARIDABAD, GURUGRAM, JASWANTNAGAR, GURUDEV
HIMACHAL PRADESH | KANGRA, SHIMLA, HIMARPUR
JAMMU & KASHMIR | JAMMU, SRINAGAR, KASHMIR
JHARKHAND | Dhanbad, Ranchi, Bokaro steel city, Hazaribagh
KARNATAKA | BENGALURU, BELGAUM, GULBARGA, HUBLI-DHARWAD, MANGALORE, MYSORE, SHIMOGA
KERALA | Kollam, Trivandrum, Thrissur, Thiruvananthapuram, Kozhikode
MAHARASHTRA | BHOPAL, Gwalior, Indore, Jabalpur, Sagar, Ujjain
MAHARASHTRA (Maharashtra) | Aurangabad/Maharashtra, Kolhapur, Dhule, Nanded, Nagpur, Nashik, Amravati, Nanded, Pune
MEGHALAYA | SHILLONG
MIZORAM | AIZWAL
NAGALAND | KOHIMA
ODISHA | BHUBANESWAR, BERHAMPUR (GANJAM), CUTTACK, ROURKELA, SAMBALPUR
PUDUCHERRY | PUDUCHERRY
PUNJAB | AMRITSAR, Bhatinda, Jalandhar, Ludhiana, Mohali, Patiala
RAJASTHAN | AJMER, Bikaner, Jaipur, Jodhpur, Kota, Udaipur
TAMIL NADU | CHENNAI, COMBATOURE, MADURAI, SALEM, Tiruchirapalli, Trinveli, Vellore
TELANGANA | HYDERABAD, KARIMNAGAR, WARANGAL
TRIPURA | AGARTALA
UTTAR PRADESH | AGRA, ALLAHABAD, BARELLEY, GORAKHPUR, GHAZIABAD, KANPUR, Lucknow, MORADABAD, MEERUT, MUZAFFARNAGAR, VARANASI, NOIDA, GREATER NOIDA, JHANSI
UTTARAKHAND | DHARASUN, Haldwani, ROORKEE
WEST BENGAL | ASANSOL, DURGAPUR, GREATER KOLKATA, HOOGLY, SILIGURI

**STATE/UT** | **CENTRE**
---|---
ARUNACHAL PRADESH | NAHARLAGUN
ASSAM | GUWAHATI
BIHAR | PATNA
CHANDIGARH | RAIPUR
CHANDIGARH | CHANDIGARH-MOHALI
DELHI | DELHINCR
GUJARAT | AHMEDABAD - GANDHI NAGAR
HARYANA | AMBALA
HIMACHAL PRADESH | SHIMLA
JAMMU & KASHMIR | JAMMU-DARANSAR, RANCHI
KARNATAKA | BELGAUM, BENGALURU, KOLKATA, KONKAN, KURNOOL, TIRUPATI
KERALA | KOCHI
MADHYA PRADESH | BHOPAL
MAHARASHTRA | MUMBAI/THANE/NAVI MUMBAI, PUNE
MANIPUR | IMPHAL
MEGHALAYA | SHILLONG
NAGALAND | KOHIMA
ODISHA | BHUBANESHWAR
PUNJAB | MOHALI
RAJASTHAN | JAIPUR
TAMIL NADU | CHENNAI
TELANGANA | HYDERABAD
UTTAR PRADESH | ALLAHABAD, LUCKNOW
UTTARAKHAND | DEHRADUN
WEST BENGAL | GREATER KOLKATA

18.3 For the post of Manager (Hindi), the Phase-II examination will be conducted online in the following cities only:

1. Noida
2. Mumbai
3. Kolkata
4. Chennai
5. Guwahati.

For appearing in Paper-IV Hindi candidate should be able to use the following keyboard layouts:

1. Inscrip
2. Remington GAIL

18.4 Note:-

(a) The examination will be conducted online in venues given in the respective call letters.

(b) No request for change of centre/venue/date/session for Examination shall be entertained. The candidates should select the centres carefully and indicate the same correctly in their applications.

(c) FCI however, reserves the right to cancel any of the Examination Centres and/or add some other Centres, at its discretion, depending upon the response, administrative feasibility, etc.

(d) FCI also reserves the right to allot any other centre to those candidates OR if the number of candidates is more than the capacity available for examination, FCI reserves the right to allot any other centre to the candidate.

(e) Choice of centre once exercised by the candidate will be final.

(f) If sufficient number of candidates does not opt for a particular centre for “Online” examination, FCI reserves the right to allot any other adjacent centre to those candidates OR if the number of candidates is more than the capacity available for online exam for a centre, FCI reserves the right to allot any other centre to the candidate.

19. RESOLUTION OF TIE CASES: In case of a tie in a particular post, the candidate who has scored higher marks in the Written Test will be placed above the other candidate. If the tie still persists, the candidate who has scored higher marks in the Interview will be placed above the other candidate. If the tie still persists, the procedure will be followed by Date of Birth i.e. the candidate older in age will get preference. Lastly, if the tie still persists, the tie will be resolved by referring to the alphabetical order of names i.e. a candidate whose name begins with the alphabet which comes first in the alphabetical order will get the preference.
20. Mere submission of application and fulfilling the eligibility conditions confers no right to any candidate for appearing in Online Test etc.

21. Satisfactory performance in Online Test and/or Interview for any post without fulfillment of eligibility conditions will not confer any claim to the candidate for final selection to the post.

22. Candidates should comply with additional instructions, if any notified by FCI. Failure to observe any of these varies is subject to the outcome of any litigation affecting the recruitment process.

23. No correspondence will be entertained about the outcome of the application, at any stage.

24. The candidate on selection to a particular Zone of FCI is liable to be posted in any State/Union Territory within the jurisdiction of that Zone. However, they are also liable to be posted anywhere in the country in the interest of the Corporation. The jurisdiction of each Zone is as follows:


EAST ZONE: 1. BIHAR 2. JHARKHAND 3. ODISHA 4. WEST BENGAL 5. SIKKIM


NORTH ZONE:

NORTH-EAST ZONE:

25. The Scores of Online Examination are obtained by adopting the following procedure:

(i) Number of questions answered correctly by a candidate in each objective test is considered for arriving at the Corrected Score after applying penalty for wrong answers, if applicable.

(ii) The Corrected Score so obtained by a candidate are made equivalent to take care of the minor difference in difficulty level, if any, in each of the objective tests held in different sessions to arrive at the Equated Scores.

26. The Corrected Scores so obtained by a candidate are made equivalent to take care of the minor difference in difficulty level, if any, in each of the objective tests held in different sessions to arrive at the Equated Scores.

27. The biometric data (thumb impression) and the photograph of the candidates will be captured on the day of the Phase II Examination for the candidates who qualify after the phase I examination and appear for the Phase II examination.

28. Mere submission of application and fulfilling the eligibility conditions will not confer any claim to the candidate for final selection to the post.

29. No TA/TD will be provided for the Written Test. However, candidates will be given 2nd class Rail fare or ordinary bus fare to "to and fro" by the shortest route, subject to production of railway ticket/bus ticket for attending the interview.

30. No correspondence will be entertained about the outcome of the application, at any stage.

31. The jurisdiction of each Zone is as follows:

NORTH ZONE:


EAST ZONE: 1. BIHAR 2. JHARKHAND 3. ODISHA 4. WEST BENGAL 5. SIKKIM


NORTH ZONE:

NORTH-EAST ZONE:

32. Any attempt to influence the Corporation in any manner would result in disqualification of the candidate.

33. Appointment of shortlisted candidates will be subject to their being found suitable for appointment as per the requirement of the post concerned and after the completion of the recruitment process. Intimation to download call letters for the interview etc. may be sent through the registered e-mail ID. In case a candidate does not have a valid personal e-mail ID, he/she should create his/her own e-mail ID before applying on-line and must maintain that e-mail account and mobile number.

34. Application Fees (Non Refundable) Payment of Fee:
1. BIHAR 2. JHARKHAND 3. ODISHA 4. WEST BENGAL

35. Application form has to be submitted on or before 27.10.2019, 16:00 Hrs (IST) to FCI at its sole discretion reserves the right to conduct re-examination/Interview or for any candidate.

36. The score of Online Examination which shall be informed/notified through the designated website will be the basis for selection to the post.

37. No TA/DA will be provided for the Written Test. However, candidates will be given 2nd class Rail fare or ordinary bus fare to "to and fro" by the shortest route, subject to production of railway ticket/bus ticket for attending the interview.

38. No correspondence will be entertained about the outcome of the application, at any stage.
1. The application form is integrated with the payment gateway and the payment (fee) can be completed by following the instructions.
2. The candidates applying for the post (ANY ONE WITHIN THE ZONE) are required to submit APPLICATION FEE of Rs. 800/- (Excluding bank charges but including GST). The payment can be made by using Debit Cards (RuPay/Visa/ Mastercard/Maestro), Credit Cards, Internet Banking, IMPS, Cash Cards/ Mobile Wallets/UIP.
3. SC/ST/PwBD and Women candidates are exempted from payment of Application Fee.
4. After submitting your payment information in the online application form, PLEASE WAIT FOR THE INTIMATION FROM THE SERVER. DO NOT PRESS BACK OR REFRESH BUTTON IN ORDER TO AVOID DOUBLE CHARGES.
5. On successful completion of the transaction, an e-Receipt will be generated.
6. Non-generation of ‘E-Receipt’ indicates PAYMENT FAILURE. On failure of payment, Candidates are advised to login again using their Provisional Registration Number and Password and repeat the process of payment.
7. Candidates are required to take a printout of the e-Receipt and online Application Form containing fee details. Please note that if the same cannot be generated, online transaction may not have been successful.
8. For Debit Card users: All charges are listed in Indian Rupee. If you use a non-Indian credit card, your bank will convert your local currency based on prevailing exchange rates.
9. To ensure the security of your data, please close the browser window once your transaction is completed.
10. There is facility to print application form containing fee details after payment of fees.

GUIDELINES FOR SCANNING AND UPLOAD OF DOCUMENTS

Before applying online a candidate will be required to have a scanned (digital) image of his/her photograph and signature as per the specifications given below.

Photograph Image:
- Photograph must be a recent passport style colour picture. The picture should be taken in colour, taken against a light-coloured, preferably white, background. It should be straight and clear, showing the candidate looking directly at the camera with a relaxed face.
- If the picture is taken on a sunny day, have the sun behind you, or place yourself in the shade, so that you are not squinting and there are no harsh shadows.
- If you have to use flash, ensure there’s no ‘red-eye’
- If you wear glasses make sure that there are no reflections and your eyes can be clearly seen.
- Caps, hats and dark glasses are not acceptable. Religious headwear is allowed but it must not be prominent or distracting
- Dimensions 200 x 250 pixels (preferred)
- Size of file should be between 20kb-50 kb
- Ensure that the size of the scanned image is not more than 50kb. If the size of the file is more than 50 kb, then adjust the settings of the scanner such as the DPI resolution, no. of colours etc., during the process of scanning.
- If the photo is not uploaded at the place of Photo Admission for Examination will be rejected/denied. Candidate him/herself will be responsible for the same.
- Candidate should also ensure that photo is uploaded at the place of photo and signature at the place of signature. If photo in place of photo and signature in place of signature is not uploaded properly, candidate will not be allowed to appear for the exam.
- Candidate must ensure that Photo to be uploaded is of required size and the face should be clearly visible.

Signature:
- The applicant has to sign on white paper with Black Ink.
- The applicant has to put his left thumb impression on a white paper with black or blue ink.
- The applicant has to write the declaration in English clearly on a white paper with black ink. (as specified above).
- The candidate has to sign on a white paper with Black Ink pen.
- The signature, left thumb impression and the hand written declaration Image:
  - Candidate must ensure that Photo to be uploaded is of required size and the face should be clearly visible.
  - Caps, hats and dark glasses are not acceptable. Religious headwear is allowed but it must not be prominent or distracting
  - Dimensions: 140 x 60 pixels (preferred)
  - Dimensions: 200 x 250 pixels (preferred)
  - Size of file should be between 20kb-50 kb
  - Ensure that the size of the scanned image is not more than 50kb. If the size of the file is more than 50 kb, then adjust the settings of the scanner such as the DPI resolution, no. of colours etc., during the process of scanning.
  - If the photo is not uploaded at the place of Photo Admission for Examination will be rejected/denied. Candidate him/herself will be responsible for the same.
  - Candidate should also ensure that photo is uploaded at the place of photo and signature at the place of signature. If photo in place of photo and signature in place of signature is not uploaded properly, candidate will not be allowed to appear for the exam.
  - Candidate must ensure that Photo to be uploaded is of required size and the face should be clearly visible.

Procedure for uploading the documents
- While filling in the Online Application Form the candidate will be provided with a link to upload his/her photograph, signature, left thumb impression and hand written declaration.
- After uploading the left thumb impression / hand written declaration in the online application form the candidate should check that the images are clear and have been uploaded correctly at the designated place. In case the left thumb impression or the hand written declaration is not prominently visible, the candidate may edit his/her application and re-upload his/her thumb impression / hand written declaration, prior to submitting the form.
- If the file size and format are not as prescribed, an error message will be displayed.
- Preview of the uploaded image will help to see the quality of the image. In case of unclear / smudged, the same may be re-uploaded to the expected clarity/ quality.

Note:
1. In case the left thumb impression or the hand written declaration is unclear / smudged the candidate’s application may be rejected.
2. After uploading the left thumb impression / hand written declaration in the online application form, candidates should check that the images are clear and have been uploaded correctly at the designated place. In case the left thumb impression or the hand written declaration is not prominently visible, the candidate may edit his/her application and re-upload his/her thumb impression / hand written declaration, prior to submitting the form.
3. If you have to use flash, ensure there’s no ‘red-eye’

C. GUIDELINES FOR SCANNING AND UPLOAD OF DOCUMENTS

For Credit Card users: All charges are listed in Indian Rupee. If you use a non-Indian credit card, your bank will convert your local currency based on prevailing exchange rates.

Action Against Candidates Found Guilty of Misconduct/Use of Unfair Means

Candidates are advised in their own interest that they should not furnish any particulars that are false, tampered with or fabricated and should not suppress any material information while submitting online application. At the time of examination, if a candidate is (or has been) found indulging in:

(i) using unfair means or
(ii) impersonating or procuring impersonation by any person or
(iii) misbehaving in the examination/ interview hall or disclosing, publishing, reproducing, transmitting, storing or facilitating transmission and storage of contents of the test(s) or any information therein in whole or part thereof in any form by any means, verbal or written, electronically or mechanically for any purpose or
(iv) resorting to any irregular or improper means in connection with his/ her candidature or
(v) obtaining support for his/ her candidature by unfair means, or
(vi) carrying mobile phones or similar electronic devices of communication in the examination/ interview hall, such a candidate may, in addition to rendering himself/herself liable to criminal prosecution, be liable : (a) to be disqualified from the examination for which he/ she is a candidate
(b) to be debarred either permanently or for a specified period from any examination conducted by Corporation
(c) for termination of service, if he/ she has already joined the Corporation

TENTATIVE SCHEDULE

1. Submission of Online Application Form along with fee payment will commence from
2. Last Date & time for submission of Online Application and payment of fees.
3. Availability of Call letter on website for download
4. Date of Online Test

Note: Candidates may visit the FCI website www.fci.gov.in for regular updates. The Online registration will remain active from 28.09.2019, 10:00 Hrs (IST) to 27.10.2019, 16:00 Hrs (IST) only. In order to avoid last minute rush, the candidates are advised to apply early enough. FCI will not be responsible for network problems or any other problem in submission of online Application.
ANNEXURE-A

FORMAT FOR SC/ST CERTIFICATE

A candidate who claims to belong to one of the Scheduled Caste or the Scheduled Tribe category should submit in support of his claim an attested/certified copy of a certificate in the form given below, from the District Officer or the sub-Divisional Officer or any other officer as indicated below of the District in which his parents (or surviving parent) ordinarily reside, who has been designated by the State Government concerned as competent to issue such a certificate. If both his parents are dead, the officer signing the certificate should be of the district in which the candidate himself ordinarily resides otherwise than for the purpose of his own education. Wherever photograph is an integral part of the certificate, the certificate will be rejected except only attested photocopies of such certificates and not any other attested or true copy.

The format of the certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under Government of India.

This is to certify that Shri/Shrimati/Kumari………………………… son/daughter of………………………… Village/Town in District/Division * of the State/Union Territory * which belongs to the Caste/Tribes ** which is recognized as a Scheduled Caste/Scheduled Tribe* under:-

The Constitution (Scheduled Castes) order, 1950
The Constitution (Scheduled Tribes) Order, 1956
The Constitution (Scheduled Castes) order, 1951
The Constitution (Scheduled Tribes) Order, 1956
As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification) order, 1956, the Bombay Reorganization Act, 1960 & the Punjab Reorganization Act, 1966, the State (Scheduled Caste) order, 1966, the Constitution (Scheduled Tribes) order, 1950 and the Constitution (Scheduled Tribes) Order, 1951.

This certificate is issued on the basis of the Scheduled Castes/ Scheduled Tribes Certificate issued to Shri/Shrimati/Kumari………………………… son/daughter of………………………… Village/Town in District/Division * of the State/Union Territory * which belongs to the Caste/Tribes which is recognized as a Scheduled Caste/Scheduled Tribe in the State/Union Territory issued by the District Officer………………………….

Signature………………………… (with seal of office)

Date:…………………………

*The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

**List of authorities empowered to issue Caste/Tribes Certificate:


iii. Revenue Officers not below the rank of Tehsildar.


v. Sub-Divisional Officer of the area where the candidate and/or his family resides.

ANNEXURE-B

FORMAT OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASS CANDIDATES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA

This is to certify that………………………… son/daughter of………………………… village………………………… District / Division in the Community which is recognized as a backward class under:


Shri/Smt/Kumari………………………… son/daughter of………………………… Village/Town in District/Division * of the State/Union Territory * which belongs to the……………………………… caste which is recognized as a Scheduled Caste/Scheduled Tribe* under:-

The Constitution (ST) orders (Amendment) Ordinance 1991@ The Constitution (ST) orders (Amendment) Act, 1990@

The Constitution (ST) orders (Amendment) Ordinance 1991@ The Constitution (ST) orders (Amendment) Act, 1990@

The Constitution (ST) orders (Amendment) Ordinance 1991@ The Constitution (ST) orders (Amendment) Act, 1990@

The Constitution (ST) orders (Amendment) Ordinance 1991@ The Constitution (ST) orders (Amendment) Act, 1990@


This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in column 3 of the Schedule to the Government of India, Department of Personnel & Training OM No. 36033/22/93/Estt (Res) dated 09.03.2004 & 14.10.2008.

Note - I: 

a) The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

b) The authorities competent to issue Caste Certificate are indicated below:-

(i) District Magistrate /Additional Magistrate / Collector / Dy. Commissioner / Additional Deputy Commissioner / Collector / 1st Class Stipendiary Magistrate / Sub-Divisional Magistrate / Taluka Magistrate / Executive Magistrate/Extra-Assistant Commissioner (not below the rank of 1st Class Stipendiary Magistrate).

(ii) Chief Presidency Magistrate /Additional Chief Presidency Magistrate/ Presidency Magistrate.

(iii) Revenue Officer not below the rank of Tehsildar

(iv) Sub-Divisional Officer of the area where the candidate and/or his family resides.

Note - II: The closing date for receipt of application will be treated as the day reckoning for the purpose of eligibility and also, for assuming that the candidate does not fall in the creamy layer.

INCOME & ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAkers SECTIONS

Certificate No………………………… Date:…………………………

I. This is to certify that Shri/Smt./Kumari………………………… son/daughter of………………………… permanent resident of………………………… Village/Street in District/Division * of the State/Union Territory * which belongs to the……………………………… caste which is recognized as a Scheduled Caste/Scheduled Tribe in the State/Union Territory issued by the District Officer………………………….

II. Declaration of Income:

Note - 1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

**Note 2: "Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

**Note 3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

NOTE: The Income and Asset Certificate issued by any one of the following authorities in the prescribed format as given above shall only be accepted as proof of candidate's claim as 'belonging to EWS -'
