

Live Webinar with ICSI Students on 4th April 2020
Questions & Answers (CSEET, Online Class Room Teaching, Exam Enrollment, Post Registration)

Q.1	Has the new admissions to Foundation Programme discontinued after introduction of new regulations / CS Executive Entrance Test (CSEET)?																
A.1	<p>Yes. New admissions to Foundation Programme has been discontinued after introduction of new regulations and the CSEET has been introduced as a qualifying test for registration to Executive Programme.</p> <p>However, the existing students are being allowed to appear in the Foundation Programme Examinations till expiry of the validity period of their registrations which is three years from the month of their registration.</p>																
Q.2	What is the schedule of conducting CSEET?																
A.2	The tentative schedule for conducting CSEET is as under :																
	<table border="1"> <thead> <tr> <th>Month of CSEET</th> <th>Period During Which candidates can register for CSEET</th> <th>Date of CSEET</th> </tr> </thead> <tbody> <tr> <td>May</td> <td>16th December to 5th May (Registration date extended upto 5th May 2020 in view of lockdown due to Corona Outbreak)</td> <td>Tentatively on 28th May 2020</td> </tr> <tr> <td>July</td> <td>16th April to 15th June</td> <td>Saturday/ Sunday in 2nd /3rd Week of July</td> </tr> <tr> <td>November</td> <td>16th June to 15th October</td> <td>Saturday/ Sunday in 2nd /3rd Week of November</td> </tr> <tr> <td>January</td> <td>16th October to 15th December</td> <td>Saturday/ Sunday in 2nd /3rd Week of January</td> </tr> </tbody> </table>	Month of CSEET	Period During Which candidates can register for CSEET	Date of CSEET	May	16th December to 5 th May (Registration date extended upto 5 th May 2020 in view of lockdown due to Corona Outbreak)	Tentatively on 28 th May 2020	July	16th April to 15th June	Saturday/ Sunday in 2nd /3rd Week of July	November	16th June to 15th October	Saturday/ Sunday in 2nd /3rd Week of November	January	16th October to 15th December	Saturday/ Sunday in 2nd /3rd Week of January	
Month of CSEET	Period During Which candidates can register for CSEET	Date of CSEET															
May	16th December to 5 th May (Registration date extended upto 5 th May 2020 in view of lockdown due to Corona Outbreak)	Tentatively on 28 th May 2020															
July	16th April to 15th June	Saturday/ Sunday in 2nd /3rd Week of July															
November	16th June to 15th October	Saturday/ Sunday in 2nd /3rd Week of November															
January	16th October to 15th December	Saturday/ Sunday in 2nd /3rd Week of January															
Q.3	What is the fee for registration to CSEET?																
A.3	The fee for registration to CSEET shall be Rs.1000/- per session.																
Q.4	When will be the first CSEET shall be conducted?																
A.4	The first CSEET shall be conducted in the month of May, 2020, tentatively on 28 th May 2020.																
Q.5	Which are the subjects covered under CSEET?																
A.5	<p>The CS Executive Entrance Test shall be conducted on a single day as per the following : a) Computer Based Test of 120 Minutes consisting of four parts viz. (i) Business Communication; (ii) Legal Aptitude & Logical Reasoning (iii) Economic and Business Environment & (iv) Current Affairs; and b) Viva Voce of 15 Minutes on “Presentation and Communication Skills”</p>																

Q.6	Will there be any change in the cut-off dates for registration to Executive and Professional Programmes for appearing in the examinations?		
A.6	Yes. The revised dates shall be as under :		
	For June Session	For All Modules	30th November (previous year)
		For One Module	31st January (same year)
	For December Session	For All Modules	31st May (same year)
		For One Module	31st July (same year)
Q.7	Will the students be required to successfully complete the Pre-Examination Test before seeking enrollment to Executive and Professional Programme Examinations		
A.7	<p>Yes. Students registered under Syllabus 2017 (including those switched over to Syllabus 2017 from earlier syllabus) and onwards shall be required to successfully complete Pre-Examination Test before seeking enrollment to Executive and Professional Programme examinations.</p> <p>However date has been extended for compliance with the requirements of Pre-Exam Test and One Day Orientation Programme upto April 30, 2020(for enrollment to June 2020 session of examination in view of Corona virus outbreak across the globe.</p> <p>It has been decided to temporarily relax the conditions pertaining to Pre-Examination Test and One Day Orientation Programme as per details given below :</p> <p>(i) Students shall be allowed to enroll for the June, 2020 CS Examinations, for the time-being, without any check on the status of compliance with the Pre-Examination Test and One Day Orientation Programme subject to the condition that they shall be required to comply with the said requirement (both conditions) latest by 17:00 Hours, on 30th April, 2020.</p> <p>(ii) In case, after enrolling for June, 2020 Session of Examinations, such students are not able to comply with the requirements of Pre-Examination Test and One Day Orientation Programme by 17:00 Hours, on 30th April, 2020, their examination enrollment requests shall be rejected and 50% of the examination fee remitted by them shall be refunded.</p>		
Q.8	Are virtual classes being provided to Class Room Teaching students during Lock Down Period?		
A.8	<p>Yes. Institute is providing online classes for Class Room Teaching students of the Institute as per details given below.</p> <p style="text-align: center;"><u>Free online classes organised by ICSI for Class Room Teaching Students</u> <u>Unique opportunity for Class Room Teaching students of ICSI</u></p>		

Sl No	Program me (s)	Email id of the Contact Person
1.	<p>Executive Module -1 (host-NIRC Region)</p> <p>Free online classes for all Class Room Teaching students who are undergoing classes at Regional/Chapter Offices across the Country</p> <p>(Link and schedule to join free classes has been sent to your concerned Regional/Chapter office. Please contact your concerned Regional/Chapter office in case you have not received the schedule and link</p>	<p>Click on the following link to contact your concerned Regional/Chapter Office.</p> <p>https://www.icsi.edu/media/webmodules/websiteClassroom.pdf</p>

Details of Online classes being organised by Other Regional/Chapter Offices for Class Room Teaching Students of ICSI

Sl No	RO/Chapter	Programme (s)	Email id of the Contact Person
1	Bhubaneswar	Executive Module -1- Tax Laws Executive Module - 2- Securities Laws & Capital markets and Financial and Strategic Management	uc.mishra@icsi.edu
2	Hooghly	Foundation	aritra.karmakar@icsi.edu
3	Kolkata- EIRO	Foundation	s.sreejesh@icsi.edu

4	Delhi -NIRO		Executive 1	vinay.baisoya@icsi.edu
5	Gurugram	Foundation		amit.likhyani@icsi.edu
6	Jammu		Executive Module 2	rishi.singh@icsi.edu
7	Noida		Executive Module 1 & 2	Sanjay.Jakhmola@icsi.edu
8	Bengaluru	Foundation	Exec. Module 1	noon.sumayya@icsi.edu
9	Chennai-SIRO		Professional	chelliah.murugan@icsi.edu
10	Coimbatore	Foundation	Executive Module 1 & 2	sreejith.p@icsi.edu
11	Hyderabad	Foundation		srinivas.v@icsi.edu
12	Mysuru		Executive Module 1	Dhanabal.N@icsi.edu
13	Madurai	Foundation	Executive Module 1 & 2	t.raja@icsi.edu
14	Thrissur	Foundation	Executive Module 2	soumya@icsi.edu
15	Visakhapatnam	Foundation		vpatnam@icsi.edu
16	Ahmedabad	Foundation	Executive	smita.subin@icsi.edu
17	Dombivli	Foundation		ketki.joshi@icsi.edu
18	Kolhapur	Foundation will start shortly		Rajashree.Lambe@icsi.edu
19	Mumbai-WIRO	Foundation	Executive Module 1 & 2	Bannashankar.Dasari@icsi.edu
20	Nashik		Executive Module 1 & 2	Amit.Kumar_N@icsi.edu
21	Pune	Foundation	Executive Module 1 & 2	garima.mehrotra@icsi.edu

Q.9 Is Institute providing any facility of subject wise recorded video lectures for the students.

A.9 **Yes. Institute is providing video lectures to the students of ICSI registered under New Syllabus at E-learning platform.**

You may login through the following link: <https://elearning.icsi.in>
or you can access the same through ICSI Website www.icsi.edu where there is link of E-learning under Student tab in the Home page.

Your Login Id is your registration number without slash and suffix with '@icsi.edu'. For e. g, if your registration number is 140000/007/2018 then your Login Id would be 1400000072018@icsi.edu

Q.10 **Are classes or video lecturers available for Tax Laws?**

A.10	Yes. Online classes and video lectures are available for Tax laws paper. Kindly contact your nearest chapter to get the link and schedule. Video Lectures can be accessed using e-learning platform
Q.11	Student who have registered in professional programme under old syllabus 2012 can appear in New syllabus 2017
A.11	Last Examination under the Professional Programme (Old Syllabus 2012) will be held in June, 2020. From December, 2020 Session, all students will automatically switched over to the Professional Programme (New Syllabus 2017) and no student can appear in professional programme under old syllabus (2012).
Q.12	Is there any option for change of elective subject?
A.12	Yes, student can change their elective subject before filling the examination form. Detailed procedure to change elective subject may be seen at the following link of the Institute's website :- https://smash.icsi.in/Scripts/Student/ChangeOptionalSubject.aspx Login with user ID and password then Click on Module => Student Services=> Change optional subject
Q.13	Is there any option to Switchover from Professional Programme syllabus 2012 to 2017.
A.13	Students who wish to switchover from syllabus 2012 to 2017 are advised to submit their request through online services : https://smash.icsi.in/Scripts/login.aspx Click on Module => Switchover=>Apply for Switchover
Q.14	Is it true that all Students of Executive and Professional Programme 2017 New Syllabus (including those switchovers to New Syllabus) are required to successfully complete a Online Pre-Exam Test to become eligible for appearing in the main examinations?
A.14	Students who have registered under New Syllabus 2017 of Executive Programme and Professional Programme shall be required to successfully complete a Pre-Exam Test before enrolling for the main examinations. Students switching over from Old Syllabus 2012 to New Syllabus 2017 of Executive Programme and Professional Programme shall also be required to successfully complete a Pre-Exam Test to become eligible for enrolling in the main examinations.
Q.15	What are the guidelines in brief for Registration De novo?
A.15	The guidelines in brief for Registration De novo are as under: I Students whose registrations have expired, but not passed Professional Programme Examinations, may seek Registration de-novo within five years of termination of their earlier registration. II The renewal through Registration Denovo may be done on 'per year' basis. Student

	<p>may apply for Registration Denovo for renewal of his registration for one year or multiple years subject to a maximum period of five years at a time.</p> <p>III. Students may seek Registration Denovo for any number of times as per requirement.</p> <p>IV. If the students fail to apply for Registration Denovo within five years from expiry of former registration, their registration shall be cancelled and all benefits accrued shall be withdrawn.</p> <p>The Registration Denovo will be effective from the date of expiry of former Registration and the students shall be required to pay accumulated arrears of fee, if any, from the date of expiry of former registration.</p>
Q.16	When can I apply for registration De-novo (i.e. renewal of registration)?
A.16	A student can apply for registration de-novo (i.e. renewal of registration) immediately on expiry of five years from the date of his/her previous registration but in any case within five years from the date of expiry of the registration.
Q.17	What is the validity of de-novo registration?
A.17	De-novo registration is valid for further period of five years.
Q.18	How many times I can apply for registration De-novo?
A.18	Registration De-novo can be sought on a continuous basis unlimited number of times, provided the same are sought within the stipulated period.
Q.19	How much fees I am required to pay for applying for registration De-novo?
A.19	<p>Rs.2,000/- (lump- sum). Students who apply for Registration de-novo within two years of the expiry of former registration.</p> <p>Rs 3,000/- (lump-sum) If students fail to apply for Registration de-novo within two years of expiry Registration, they may still seek Registration de-novo within a maximum period of five years from the expiry of former registration.</p> <p>Students belonging to Physically Handicapped Category and SC/ST Category will be required to remit only 25% and 50% respectively of the lump sum fee applicable for General Category Students as mentioned above for seeking Registration De novo.</p>
Q.20	Who is eligible to claim subject-wise exemption on the basis of qualifications
A.20	<p>Exemption on the basis of Higher qualification is available at the following link, please go through the same.</p> <p>https://www.icsi.edu/Docs/Website/Paperwise%20Exemption forHighQual.pdf</p> <p>For any Further details/ query, submit your query at :</p> <p>Communication Portal support.icsi.edu</p>

Q.21	What is the last date for applying for Paper-wise exemption (On the basis of qualification)?													
A.21	The Cut-off dates for applying for paper-wise exemption (on the basis of qualification) are given below:													
	i) 9thApril : (For June session of examination)													
	ii) 10thOctober : (For Dec. session of examination)													
	However , the date has been extended upto 15th April, 2020 in place of 9th April, 2020 in view of Corona virus Outbreak.													
Q.22	I am having required qualification. How can I claim subject-wise exemption?													
A.22	Student is required to apply for exemption through online services available at https://smash.icsi.in/Scripts/login.aspx . Please follow the steps for applying exemption on the basis of higher qualification from the user manual link placed below: https://www.icsi.in/Student/Portals/0/Sitemap/UserManuals/Manual_SMASH_Qualification%20Based%20Subject%20Exemption%20&%20Cancellation%20-%20Student.pdf													
Q.23	What is the criteria of getting paper-wise exemption, if I have secured more than 60% marks in any paper in my earlier examinations of ICSI ?I was absent in one paper. In this scenario, whether I am eligible for Exemption on the basis of 60% marks or not?													
A.23	The eligibility criteria for exemption on the basis of securing 60% or more marks is available at the following link https://www.icsi.edu/docs/website/Faq_exemption.pdf													
Q.24	When the examination enrollment starts and what is the last date of submission of examination forms for June & December Sessions of Examinations?													
A.24	The Examination Forms for June &December Sessions can be filled as per the following last dates : -													
	<table border="1"> <thead> <tr> <th>Session</th> <th>Without late fees</th> <th>With late fees of Rs.250/-</th> </tr> </thead> <tbody> <tr> <td>June Examinations</td> <td>25th March</td> <td>9th April</td> </tr> <tr> <td>December Examinations</td> <td>25th September</td> <td>10th October</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>		Session	Without late fees	With late fees of Rs.250/-	June Examinations	25th March	9th April	December Examinations	25th September	10th October			
Session	Without late fees	With late fees of Rs.250/-												
June Examinations	25th March	9th April												
December Examinations	25th September	10th October												

	<p>However keeping in view the Corona virus outbreak , it has been decided to waive late fee for submission of examination fee for June 2020 session of examination and allowing the students to submit examination form without any late fee upto 15th April, 2020.</p>
Q.26	How can I fill examination form through Online?
A.26	Click on Institute's website www.icsi.edu or click on https://smash.icsi.in/Scripts/login.aspx Login (through Registration No.) & Password -----click on Module --- Enrolment -----Examination Enrolment Request.
Q.27	I have made the payment for enrolment and amount deducted from my bank and receipt not generated. How can I confirm the payment status and Enrollment Request?
A.27	<p>If so, in the online payment interface, even though the payment has been submitted at the gateway the same has not been approved and not received in the Institute's account.</p> <p>Please remit the examination fee afresh by the stipulated last date. You shall be getting the credit for the payment not materialized, directly from your banker separately. Please follow up with your bank for the same.</p> <p>In case at a later stage, for any reason, it is found that the amount has indeed been received in the Institute's account, the excess amount remitted by you will be refunded.</p>
Q.28	During the examination enrolment the examination fee deducted twice. How could I get the refund?
A.28	The excess amount if deducted, the concern bank will be credited automatically within 2-3 working days (as per bank norms) or if the amount received in the Institute then the Institute will process for refund automatically after completion of current enrolment process.
Q.29	I have already submitted my examination form. Now I wish to change my Centre/Medium/ Inter Change of Module. How can I do so?
A.29	<p>Student can submit the change request only through online services available at Institute's website www.icsi.edu Click Login https://smash.icsi.in/Scripts/login.aspx after that Login (through Registration No.) & Password -----click Module --- Enrolment -----Examination Enrolment Request --- Apply for Enrolment Services at least 30 days before the commencement of examination of Institute. Payment of applicable fee is to be made through payment gateway.</p> <p>Please note that change of exam center within the same city is not permissible.</p>
Q.30	I have already submitted my examination form. How will I get my Admit Card (i.e. Roll No.) ?
A.30	Admit Card (i.e. Roll No.) can be downloaded by putting in your Registration number from the Institute's website www.icsi.edu before 10-12 days of commencement of Institute's examinations.

Questions & Answers (Academics , CSEET)

Q.1	I am appearing in June 2020 professional program. I have modules which are updated upto June 2019. Where can I get the Updated Modules.
Ans.1	The updated modules of study material are available under Academic Portal. The Modules are updated for June 2020 examination at the link https://www.icsi.edu/studymaterialnewsyllabus/ . The regulatory amendments which are less than 6 months old from the date of examination will not be applicable
Q.2	Are the Modules are updated for old syllabus also?
Ans.2	Supplements for the subjects under old syllabus are available under the Academic Corner at the link https://www.icsi.edu/old-syllabus/guidance-june-2020-examination-os/?edit_off=true
Q.3	Multi-Disciplinary Case Study paper should have more cases. Can we have more cases?
Ans.3	We have started a section Case study in the student company secretary journal where we cover recent cases. We also propose to send case studies during this lock down period and subsequently.
Q.4	The language in Jurisprudence paper and Economic Laws under the Executive programme needs to be simplified.
Ans.4	The point is noted. The Directorate of Academics is in the process of simplifying all the study material. We also propose to include more case studies and case laws.
Q.5	I am a foundation student. Can I switch over to CSEET.
Ans.5	Yes. Foundation students can switch over to CSEET any time. They can fill up the application for CSEET and on clearing the same they are eligible for registration under Executive programme.
Q.6	Is my existing registration for foundation valid?
Ans.6	Yes. The existing registration for foundation programme is valid. Only new registrations for foundation programme is stopped on introduction of CSEET with effect from February 03, 2020
Q.7	How do I prepare for CSEET?
Ans. 7	Suggested reading material for CSEET has been uploaded on the website at https://www.icsi.edu/media/webmodules/Cover_CSEET.pdf Besides a monthly journal for CSEET is also sent to CSEET candidates and uploaded on the website. Students can attempt mock test on CSEET i,e available on the website. Students are advised to read economic dailies and update themselves with current affairs.

Questions & Answers (E-learning)

Q1:	How to login to E-learning portal?
A1:	You may login through the following link: https://elearning.icsi.in or you can access the same through ICSI Website www.icsi.edu where there is link of E-learning under Student tab in the Home page.
Q2:	What is my Login Id for E-Learning portal?
A2:	Your Login Id is your registration number without slash and suffix with '@icsi.edu'. For e.g, if your registration number is 140000/007/2018 then your Login Id would be 1400000072018@icsi.edu
Q3.	What are the technical specifications required to access e-learning portal?
A3:	There are few technical parameters which must be complied. It includes
	a. Good Speed internet connection (4MB/s)
	b. Updated version of Google Chrome/Mozilla Firefox browsers. We do not recommend Internet Explorer.
	c. Preferred Screen resolution - 1366 x 768 / 1280 x 720.
	d. Regular cleaning of browser cache memory
Q4:	What to do if I forgot my password?
A4:	You may reset your password through Forgot Password button on the Login page. Please choose E-mail option while resetting the password.
Q5.	How can I get help if I am not able to login?
A5:	Please post a complaint/query on smash.icsi.in . Once you receive an email or SMS confirming your query has been closed. Please login to smash.icsi.in again and check the solution provided. If the query still remain unsolved call ICSI helpdesk at 01204522000 or you can write to us at elearning@icsi.edu .
Q6:	What type of contents are available in e-learning portal?
A6:	On e-learning portal you can find e-books, animated videos and audio books.
Q7:	How to access e-books, animated videos and audio books ?
A7:	Under respective community you will find icons for these e-books, animated videos and audio books for each paper. Yu may click on these icons to access the contents. Else you can also access the contents through My courses.
Q8:	Do we have Mobile Apps also to access e-learning portal?
A8:	Yes, you can also access the e-learning platform on your Mobile sets, through a dedicated App called "mTOP". It is available for both Android and IOS devices. To download and install mTop on your mobile sets please visit the following link:
	Android Users
	https://play.google.com/store/apps/details?id=com.tcs.mobile.mtop&hl=en
	IOS Users
	https://apps.apple.com/in/app/mtop/id1239667765

Q9:	Is there any certificate for completing Pre-Examination test?
A9:	Yes a certificate of completion is available under completed courses section.
Q10:	Please let me know the pattern and other related details of Pre-Examination Test?
A10:	The pattern of Pre-Examination Test is as follows : a) Online Computer Based with Multiple Choice Question b) The student can take the test from his home, cyber café or any other location.
Q11:	Is there a provision of Negative marking?
A11:	There is a provision of 25% negative marks for wrong answers
Q12.	What are the qualifying marks for each subject in Pre-Exam Test?
A12:	The subject wise qualifying marks will be minimum 40% marks. No aggregate is required.
Q13.	I am planning to appear in Module-1 of Executive Programme during ensuing Session of Examination? Am I required to complete the Pre-Exam Test of Module-2 also before enrolling for Module-1?
A13:	No. You are required to complete the Pre-Exam Test of subjects covered under Module-1 only. Students are required to successfully complete the Pre-Exam Test of all subjects forming part of specific Modules in which they are planning to appear in the main Examinations
Q14.	I have successfully completed the Pre-Examination Test before seeking enrolment to previous session of Examinations. Will it be valid for future sessions if I fail in the main examinations?
A14:	The Pre-Examination Test will be valid for future sessions of examinations for the respective subjects and students will NOT have to clear the Pre-Examination Test each time they are seeking enrolment to main examinations.
Q15:	What are the steps to take the Pre-Examination Test?
A15:	Pre-Test Login E-learning Portal (https://elearning.icsi.in) using your credentials
	Click on My Course Pre Examination Guidelines page will open
	Click on Assessment Tab given just below paper name
	Tick the checkbox displaying (I have read and understood the instructions and agree to adhere to them) Click on "I am ready to begin" to go to assessment screen
Q16:	Do I need to appear in Pre-Examination Test for a paper in which I am exempted?
A16:	No you need not to appear in Pre-Examination Test for exempted papers.
Q17:	Am I required to remit any fee for appearing in the Pre-Examination Test?
A17:	Yes. Students seeking enrolment to Pre-Examination Test are required to remit a fee of Rs.1000/- . However, students who have already remitted the Pre-Examination Test Fee while seeking registration to CS Executive / Professional Programme Stages are not required to remit the fee again.

Q18:	What will be the syllabus for Pre-Examination Test?
A18:	The questions will be according to the 2017 New Syllabus of CS Course.
Q19:	I was an Old Syllabus Student and I have switched over to New Syllabus (2017) of Executive Programme. Shall I be required to pass the Pre-Examination Test before appearing in the main Examinations? Is any fee applicable in such case?
A19:	Yes. Students who have switched over from Old Syllabus to New Syllabus (2017) of Executive and Professional Programme Stages shall be required to pass the Pre-Examination Test before seeking enrolment to Main Examinations. Yes all students who switch from Old Syllabus to New Syllabus 2017 will have to pay fee to appear at Pre-Executive Examination Test.
Q20:	I am an Old Syllabus Student; shall I be required to pass the Pre-Examination Test before appearing in the main Examinations?
A20:	No, Pre-Examination Test is meant for students of New Syllabus only.
Q21	I am a student of Foundation programme; shall I be required to pass the Pre-Examination Test before appearing in the main Examinations?
A21:	No, Pre-Examination Test is meant for students of Executive & Professional programme only.
Q22:	Please let me know if the marks scored in the Pre-Examination Test will be considered for computing the result of main CS Examinations?
A22:	No. The Pre-Examination Test will be a qualifying test to assess the level of preparation of the students before appearing in the main examinations. The marks scored in the Pre-Examination Test will NOT be used for computing the results of the main CS examinations.
Q23:	In case, I fail in the Pre-Examination Test, shall I be given another opportunity to appear in the Pre-Examination Test?
A23:	Students may appear in Pre-Examination Test from anywhere and any number of times. However in any one given paper there has to be a gap of 8 Hrs in any two consecutive attempts.