FAQ for December 2020 Session of Examination

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| 1. | Will December 2020 be the last attempt for Executive & Professional [Old Course] Students? | Yes, December 2020 Session of Examination is the last attempt for Executive & Professional Old Course |
| 2. | When Students can change the Examination Centre, Module, Medium ? | For Changes :June 2020 Enrolled Students* 26th July to 20th November 2020

December 2020 Enrolled Students* 10th October to 20th November
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| 3 | What are the steps to change the Examination Centre, Module, and Medium? | * For June 2020 Enrolled Students

STEPS: SMASH > MODULE>ENROLMENT> APPLY FOR EXAMINATION ENROLMENT SERVICES FOR JUNE,2020* For December 2020 Enrolled Students

login in Smash accountModule--->Enrollment---.> Exam Enrollment request---->select check box--🡪 click on complete enrollment request--🡪proceed. |
| 4 | What are the Fee of Change of Centre, Module and Medium? | * For June 2020 Enrolled Students

No Fee For the students who already enrolled for June 2020STEPS: SMASH > MODULE>ENROLMENT> APPLY FOR EXAMINATION ENROLMENT SERVICES FOR JUNE,2020* For December 2020 Enrolled Students

Rs.250/- for the students who enrolled for December 2020 Session of Examiantion |
| 5 | I have submitted the enrolment application for June,2020 session. If I submit the request for change of centre to Dubai what is the fee for change of Centre? | * No Fee For the students who already enrolled for June 2020

STEPS: SMASH > MODULE>ENROLMENT> APPLY FOR EXAMINATION ENROLMENT SERVICES FOR JUNE,2020 |
| 6 | What benefits will carry forwards for June 2020 Enrolled Students ? | Carryover all benefits available to June 2020 Enrolled Students including payment of Fee and Subject Wise Exemptions for December 2020 Exam Session. |
| 7 | Can a student change his Examination Centre after changes window gets closed? | No, change request will be entertained after the Last date of Change Request i.e, 20th November 2020. |
| 8 | Whether June 2020 Students can add their Modules in December 2020 Examination? | Yes, only Addition of Module Allowed during 26th July 2020 to 9th October 2020 with the requisite Fee during 26th July to 25th September 2020(without late fee) & 26th September to 9th October 2020(With Late Fee)Student can submit addition of module request only through online services available at Institute’s website www.icsi.edu Click Login https://smash.icsi.in/Scripts/login.aspx after that Login (through Registration No.) & Password -----click Module --- Enrolment ------Examination Enrolment Request ---  |
| 9 | There are some Foundation Students who have enrolled for June 2020 Session of Examination, but it was their last attempt as the three years period of their registration is complete. As such they were not eligible for December 2020. Now since June 2020 session has been merged with Dec 2020 exam session, Are they allowed to appear in December 2020 CS Examination ? | Yes, they are allowed to appear in December 2020 Session of Examination. |
| 10 | There are some students whose registration has expired but they were eligible to appear in June 2020 Session of Examination. Since now June 2020 exam session is merged with Dec 2020 exam session, Are they allowed to appear in December 2020 without seeking Denovo? | Yes, they are allowed to appear in December 2020 Session of Examination without seeking Denovo. |
| 11 | I have enrolled for Old Syllabus (2012) in June 2020 but now I want to appear under New Syllabus (2017). Can I Switchover to New Syllabus now? | Yes, the student can switchover to New Syllabus (2017) for December 2020 Session of Examination.**Switchover Process :**<https://www.icsi.edu/media/webmodules/User%20Manual%20forSwitchOver.pdf> |
| 12 | By Mistake, I Switchover to New Syllabus can I Revert my syllabus and appear in Old Syllabus only. | No, Revert Switchover is not permissible. |
| 13 | I have enrolled for both module during June,2020 session. Due to some reason not able to appear for the same. Can I delete one module December,2020 session? | No, Deletion of Module Not Allowed. |
| 14 | I have enrolled for June 2020. But now my registration No. has expired. Am I eligible for appearing in December 2020 | Yes ,June 2020 Enrolled Students are allowed to appear in December 2020. |
| 15 | I have enrolled for June 2020 and now I want to change the elective subject for appearing Dec 2020 exam session. Am I allowed to do so ? | Yes, the June 2020 Enrolled students can change the Elective Subject**Process to Change Optional/elective Subject** Login with user ID and password (<https://smash.icsi.in/Scripts/login.aspx> ) Click on Module-🡪Student Services--🡪Change Optional Subject-🡪 Select new optional subject-🡪 Click on Save |
| 16 | I have enrolled for June 2020 with single module. Now I want to appear in both the module. Can I do so ?  | Yes, Student can appear in Both ModulePlease refer steps mentioned at S.No.8 |
| 17 |  I have already paid the change request fee. Can I get refund of Change Request fee, which I have already paid? | No, There is no provision to refund of Fee. |
| As per the guidelines, for enrollment to December, 2020 Session of CS Examinations, the students are required to comply with the following requirements :  |
| 18 | One Day Orientation Programme(applicable for students of Foundation and Executive Programme registered on or after 1st June, 2019) | For All the Students(June & December 2020 Enrolled)* In view of the difficulties faced by the students due to Corona Virus outbreak, it was decided to temporarily relax the conditions pertaining to Pre-Examination Test and One Day Orientation Programme and the students were allowed to comply with the said requirement (both conditions) upto20th November, 2020.
* In case after enrolling for December 2020 session of Examinations, such students are not able to comply with the requirements of Pre-Examination Test and One Day Orientation Programme upto 20th November 2020, their examination requests shall be rejected and 50% the Examination Fee remitted by them shall be refunded.
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| 19 | Pre-Examination Test(applicable for students of Executive and Professional Programme under 2017 New Syllabus)Pre-Examination Test FAQ available at the following URL :<https://www.icsi.edu/media/webmodules/e-learning_Pre-Exam.pdf> |
| 20 | If June 2020 Enrolled Student not appeared in December 2020 CS Examination. Can the student can take benefits for the next session e.g., June 2021. | No, All the provisions have been made as a special case to facilitate students due to prevailing situation of COVID -19 Pandemic and the same should not be taken as precedent in Future. |
| 21 | If I need any other clarification regarding enrolment. Where should I contact? | Please submit your query at the e-mail id enroll@icsi.edu or <http://support.icsi.edu> you may also call our call centre 0120-4522000. |

Though, Institute has tried to answer all the queries / observations being raised by the enrolled candidates pertaining to June,2020 session, till time however, if any query still remains unanswered, the candidate can email at enroll@icsi.edu or submit the query at <http://support.icsi.edu>

The Candidates are advised to note the above and stay in touch with the website of the Institute, [www.icsi.edu](http://www.icsi.edu)

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