

**ICSI ELECTIONS - 2022**  
**FREQUENTLY ASKED QUESTIONS**

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Sl. No.	QUESTIONS	ANSWERS
1.	Date of publication of Election Notification in the Gazette?	Wednesday, the 7 <sup>th</sup> September, 2022.
2.	Effective date of Election Code of Conduct?	Wednesday, the 7 <sup>th</sup> September, 2022.
3.	Commencement of filing of Nomination?	Wednesday, the 7 <sup>th</sup> September, 2022.
4.	Last date of filing Nomination?	Not later than 6.00 PM on Friday, the 30 <sup>th</sup> September, 2022.
5.	Last date for receipt of applications for permission to vote by post?	Monday, the 10 <sup>th</sup> October, 2022 upto 6.00 PM
6.	Date of Scrutiny of Nominations?	Tuesday, the 11 <sup>th</sup> October, 2022 at 11.00 AM
7.	Last date for withdrawal of Nominations?	Not later than 6.00 PM on Friday , the 21 <sup>st</sup> October, 2022
8.	Last date for receipt of postal ballot papers back from voters?	Friday, the 9 <sup>th</sup> December, 2022 upto 4.00 PM  The same should reach the Post Box at the designated post office in New Delhi by the aforesaid time and date.
9.	Date(s) of polling?	<b>Delhi, Kolkata, Mumbai and Bengaluru:</b> Friday and Saturday, the 9 <sup>th</sup> and 10 <sup>th</sup> December, 2022 from 8.00 AM to 8.00 PM  <b>Other Places:</b> Friday, the 9 <sup>th</sup> December, 2022 from 8.00 AM to 8.00 PM
10.	Date of commencement of Counting of Votes?	Monday, the 19 <sup>th</sup> December, 2022 at 10.00 AM.
11.	Venue/ place for counting of votes?	ICSI-NIRC Building 4, Prasad Nagar Institutional Area, New Delhi-110005
12.	Date of declaration of Results?	Monday, the 26 <sup>th</sup> December, 2022 or after counting is over, whichever is later.
13.	On whom the Election Code of Conduct is applicable ?	Candidates and their authorized representatives.
14.	Total Number of persons to be elected to the Central Council?	Total – 15 EIRC-02                      SIRC- 03 NIRC-05                      WIRC- 05
15.	Total Number of persons to be elected to the Regional Councils?	EIRC-06                      SIRC- 06 NIRC-12                      WIRC- 12
16.	Nomination Fee payable by candidates for Central Council election and its mode of payment ?	Rs. 47,200/- (Rs. 40,000/- + 7,200/- GST)

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		By way of demand draft favouring 'The Institute of Company Secretaries of India' payable at New Delhi
17.	Nomination Fee payable by candidates for Regional Council election and its mode of payment?	Rs. 41,300/- (Rs. 35,000/- + 6,300/- GST)  By way of demand draft favouring 'The Institute of Company Secretaries of India' payable at New Delhi
18.	Security Deposit for Council and Regional Council election and its mode of payment?	Rs. 20,000/-  By way of demand draft favouring 'The Institute of Company Secretaries of India' payable at New Delhi
19.	Ceiling on expenditure by candidates for Central Council election?	Rs. 10,00,000/- (Rupees Ten Lakh)
20.	Ceiling on expenditure by candidates for Regional Council election?	Rs. 7,50,000/- (Rupees Seven Lakh Fifty Thousand)
21.	Number of nominations which can be filed by the candidates for Central Council and Regional Council elections?	Not exceeding Ten nominations.
22.	Whether Nomination Fee and Security Deposit have to be remitted separately for each set of Nomination?	No. Irrespective of the number of nominations, the candidates have to remit a sum of Rs.47,200/- and Rs.41,300 respectively for the Central Council Election and Regional Council Election towards Nomination Fee. Similarly, the candidates have to remit only Rs.20,000/- for the Central Council / Regional Council Election towards the security deposit irrespective of the number of nominations.
23.	Web Link for downloading formats of Nomination forms can be downloaded?	Pdf format of Nomination forms are available at the website of the Institute at the following link : <a href="https://www.icsi.edu/ICSI_election2022/">https://www.icsi.edu/ICSI_election2022/</a>
24.	Which are the essential documents to be attached with the Nominations for election to the Central Council and Regional Councils	Each set of Nomination shall contain the following essential documents :  1. Nomination Form duly filled up and signed 2. Statement duly filled up and signed, in original (as per Schedule-4 to the Election Rules) 3. Declaration duly filled up and signed, in original 4. Demand Draft towards Nomination Fee 5. Demand Draft towards Security Deposit 6. Three Photographs
25.	Whether an Associate Member can file Nomination Form for election to the Central Council / Regional Council Election?	No.
26.	Whether the Proposer and Seconder in the Nomination Form should be a Fellow Member ?	No. The Proposer and Seconder should be members eligible to vote from the respective Regional Constituency.

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27.	Eligibility to Vote by Post?	<p>As per Rule 28(2) of the Company Secretaries (Election to the Council), Rules, 2006, eligible member can apply for permission to vote by post only in below mentioned scenarios:</p> <p>(i) A Member whose name is included in the List of Voters and whose name is not shown under any Polling Booth.</p> <p>(ii) If by reason of his suffering from any permanent infirmity (subject to submission of medical certificate issued by a medical practitioner, not below the rank of a Surgeon in any Government Hospital, confirming such permanent infirmity), or</p> <p>(iii) In case of a member in service, a permanent change in address (subject to submission of proof of permanent change in address duly signed by an authorized personnel of the organization where the member is employed)</p> <p>(iv) In case the Member's overseas address is registered with the Institute and has been published in the list of voters.</p>
28.	Due date for restoring the membership to become eligible to vote?	The members whose name was borne on the list of members as on 01.04.2022 and have restored their Membership on or before 7 <sup>th</sup> September, 2022 shall be eligible to vote.
29.	Is it permissible to issue more than one Manifesto or Circular ?	No. Please refer to Clause (xxi) and (xxii) of the Election Code of Conduct.
30.	How I will be able to know the polling booth allotted to me ?	The voters desirous of knowing the polling booth allotted to them may contact the nearest Regional/ Chapter Office of the Institute.
31.	Is there any restriction for the candidates and their authorized representatives for attending the programmes conducted by Regional Councils/ Chapters/ Study Circles, etc.	Please refer to Clause No. (i) of the Election Code of Conduct.
32.	Is it permissible to include the names of candidates in programme announcement?	No. Please refer to Clause (ii) of the Election Code of Conduct.
33.	Precautions to be exercised while publishing the proceedings of programmes, release of flyers, brochures, etc. ?	Please refer to Clause (iii), (iv), (v), (vi), (vii), (viii), (ix), (x) of the Election Code of Conduct.
34.	Is it permissible to preside over or share the dais, etc. by the candidates?	No. Please refer to Clause No. (xi) and (xv) of the Election Code of Conduct.
35.	Is it permissible for the candidates to raise any question at programmes?	No. Please refer to Clause (xii) of the Election Code of Conduct.
36.	Is it permissible to give interviews in print and electronic media?	No. Please refer to Clause (xiii) of the Election Code of Conduct.
37.	Are there the restrictions for attending any event/ programme applicable, if such	Yes. Please refer to Clause (xiv) of the Election Code of Conduct.

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	programme is outside the constituency of the candidate?	
38.	Is it permissible to distribute pamphlets, visiting cards, letters, circulars or any other material in zero tolerance zone during election days i.e. 9 <sup>th</sup> & 10 <sup>th</sup> December, 2022?	No. Please refer to Clause (xvii) of the Election Code of Conduct.
39.	Is there restriction in organizing parties, hosting Lunch/ dinner, etc. ?	Yes. Please refer to Clause (xix) of the Election Code of Conduct.
40.	Is there any specific requirements to be followed while preparing the Manifesto?	Yes. Please refer to Clause (xxiii) and (xxiv) of the Election Code of Conduct.
41.	When should a candidate send the certified copy of the manifesto or circular to the Returning Officer?	Within 15 days of its issue, the manifesto/ circular, its certified copy should be sent to the Returning Officer by speed post/ registered post. Please refer to Clause (xxv) of the Election Code of Conduct.
42.	Is there any restriction for using the photograph/ logo of the Institute/ image of the building of Institute/ Regional Councils/ Chapters, etc.?	Yes. Please refer to Clause (xxvi) of the Election Code of Conduct.
43.	Is there any restriction on using social media, sending bulk communications, etc.?	Yes. Please refer to Clause (xxviii), (xxix) and (xxx) of the Election Code of Conduct.
44.	Is it permissible to maintain a separate website/portal/ webpage as part of electioneering?	No. Please refer to Clause (xxxi) of the Election Code of Conduct.
45.	Is it permissible to tag/ forward/ share the communications received from ICSI or its affiliated organisations?	No. Please refer to Clause (xxxvi) of the Election Code of Conduct.

#### **DISCLAIMER:**

This F&Q is meant only for guidance purpose, Therefore, members need to go through Election Notification published on 7<sup>th</sup> September, 2022, in Gazette of India, Code of Conduct issued on 7<sup>th</sup> September, 2022, and Circular, Directives & instructions issued time to time by the Returning Officer, The Company Secretaries Act, 1980, The Company Secretaries Regulations, 1982 and The Company Secretaries (election to the Council) Rules, 2006 and comply it in its true letter and spirit.