

**OFFICE OF THE FIRST APPELLATE AUTHORITY**  
**(Appointed under the Right to Information Act, 2005)**  
**The Institute of Company Secretaries of India ICSI House**  
**C-36, Sector-62, Institutional Area**  
**Noida - 201 309 (U.P.)**

**Appeal No.00041/2024**

IN THE MATTER OF:

Ms. Sneha Chande  
14, Virji peraj bldg G.D.Ambekar Road  
Parel village 400012

Appellant

Vs.

Central Public Information Officer (EXAM)  
The Institute of Company Secretaries of India  
C-37, Sector 62, NOIDA- 201309

Respondent

Date of Order: 19<sup>th</sup> April, 2024

**ORDER**

(1) The Appellant has filed first Appeal- No. ICSOI/A/E/24/00041 on 24.03.2024 under Section 19(1) of the Right to Information Act, 2005 in connection with Response Ref No. ICSOI/R/E/24/07271 dated 18.03.2024 against the Central Public Information Officer (CPIO) (hereinafter referred to as Respondent) of the Institute of Company Secretaries of India.

(2) The Appellant vide her application dated 16.03.2024 has requested to provide scanned certified copies of CS Executive Dec 2023 examination for the subjects: 01 JURISPRUDENCE, INTERPRETATION & GENERAL LAWS (JIGL) 02 COMPANY LAW (CL) 03 SETTING UP OF BUSINESS ENTITIES AND CLOSURE (SBEC) 04 TAX LAWS (TL).

(3) The Appellant has informed in the instant appeal that "Refused access to information requested".

(4) The reply of the Respondent against the instant appeal is as under: -

"It is submitted that the requisite information as sought by the Applicant (Appellant hereinafter) in her RTI Application ICSOI/R/E/24/07271 dated 16.03.2024, was made available in public domain and was freely available without any cost at link <https://cc.icsi.edu>.

Further, the Appellant was informed about the said link and the procedure to fetch the information in response to her above mentioned RTI Application vide letter dated 18.03.2024(copy of letter enclosed). An announcement in this regard has also been published on the website of the Institute (copy of announcement attached).

Furthermore, in the instant Appeal the Appellant sought her certified copies of Answer Books once again. However, this is to inform that the certified copies were to be provided to the Appellant through the portal only after registration at link <https://cc.icsi.edu> which had not done

by her.

The contents as above made in the RTI reply stands as it is and are candid”.

- (5) This Office has carefully considered the application, the response, the appeal and the records made available and finds that the matter can be decided based on the material available on record.

The requisite information as sought by the Applicant was freely available in public domain without any cost at link <https://cc.icsi.edu> as intimated by CPIO EXAM to the appellant vide communication dated 18.03.2024.

However, it seems that the Appellant has not registered on the link as informed by CPIO EXAM. Therefore, the Appellant may view the requisite information as informed by CPIO (EXAM) and if required may again seek support from CPIO EXAM at the email id [cpioexam@icsi.edu](mailto:cpioexam@icsi.edu).

The appeal is accordingly disposed of.

Sd/-

(Sonia Baijal)

First Appellate Authority

Copy to:

1. Ms. Sneha Chande  
14, Virji peraj bldg G.D.Ambekar road  
Parel village 400012
2. Central Public Information Officer (EXAM)  
The Institute of Company Secretaries of India  
C-37, Sector 62, NOIDA- 201309
3. Directorate of IT - For publishing on the website