



**THE INSTITUTE OF
Company Secretaries of India**

भारतीय कम्पनी सचिव संस्थान

IN PURSUIT OF PROFESSIONAL EXCELLENCE

Statutory body under an Act of Parliament

(Under the jurisdiction of Ministry of Corporate Affairs)

March 31, 2024

**EXTENSION OF LAST DATE FOR OBTAINING THE MANDATORY CPE CREDITS
FOR THE YEAR 2023-24 TILL MAY 31, 2024**

Dear Professional Colleague,

The ICSI (Continuous Professional Education) Guidelines, 2019 were issued by the Institute effective from April 1, 2020, to enable the members to maintain the optimum level of professional competence and to ensure high quality and standards in the professional services rendered by them.

As per Para 5.1 of the Guidelines, it is mandatory for all members of the Institute, except those specified in para 6.1.1 to secure 20 CPE Credits in a year through structured and unstructured learning program(s). However, no carry forward for excess CPE Credits from one year to another year will be allowed.

In order to facilitate the members in fulfilling the mandatory requirement of CPE Credits for the year 2023-24 (April 1, 2023 to March 31, 2024), the Council of the Institute has extended the last date for obtaining the mandatory CPE credits by the members till May 31, 2024.

The members are advised to utilise this opportunity and complete their CPE Credits for the year 2023-24 as per ICSI (Continuous Professional Education) Guidelines, 2019 latest by **May 31, 2024**.

Please note that CPE Credits obtained by the members in the extended period, who have already completed their mandatory CPE Credits for the year 2023-24 as per ICSI (Continuous Professional Education) Guidelines, 2019, shall be counted in the year 2024-25.

Regards,

(CS B. Narasimhan)

President

The Institute of Company Secretaries of India