

ATTENTION STUDENTS !!!

SUPPLY OF COPY OF ANSWER BOOKS TO THE STUDENTS OF CS EXAMINATION DECEMBER, 2025 SESSION THROUGH ICSI EXAMINATION ANSWER BOOK PORTAL

(For providing copy of evaluated Answer Books without filing RTI Application)

The Institute provides the facility of supply of Copy of Answer Books to the students on their request for the December, 2025 session at ICSI Examination Answer Book Portal.

1. The copy of evaluated Answer Books shall be supplied to the students within the prescribed time as per the Record Retention schedule i.e. Ordinarily for a period of 45 days from the date of Declaration of Result i.e. till **11th April, 2026**.
2. Any student can seek a copy of his/her Answer Book(s). The copy of evaluated Answer Book(s) is the personal information of the student, and such Answer Book(s) shall only be supplied to the student concerned and not to anyone else.
3. A student who wishes to obtain copy of his/her Answer Book(s) of any subject(s), as above, can apply at aforesaid portal using the following link:

<https://cc.icsi.edu>

The portal will be operational for students from 26th February, 2026

- After applying at the above link, a user id and password will be sent to the student at his/her registered email from cpioexam@icsi.edu. Student will be required to put those credentials at web-location <https://cc.icsi.edu/#viewanswerbook> and thereafter, the Answer Book(s) shall be provided to him/her. In case of any difficulty in accessing the Answer Book(s) the student may write at cpioexam@icsi.edu within the Record Retention Period of the Institute i.e. till **11th April, 2026**.
4. Students are requested to apply for the evaluated/ scanned copies of Answer Books at this portal only, and not through RTI website as the Answer Books are in public domain and available free of cost at this portal.
 5. Tab "Apply Answer Books" is to be used for applying for Answer books using the required credentials and the Tab "View Answer Books" is to be used for viewing the Answer Book(s).
 6. In case a student applies for Verification of Marks / Certified Copies / Inspection of Answer Book(s) simultaneously, his/her application will be treated as per the guidelines of Verification of Marks / Certified Copies / Inspection and Answer Books will be available after completion of the prescribed procedure.
 7. The copy of the Answer Book(s) supplied to the student shall be for his/her exclusive self-inspection/personal reference, guidance and solely be used for the bonafide educational purposes by the Applicant student and the same shall not be used for any legal purposes. Under no circumstances, the Answer Book(s) so supplied shall be made available or put up for review in public domain to any other person or put up for view in public domain. Sharing copy of Answer Book(s) or part thereof to any other person or in public domain/social media etc. and /or making comments publicly on valuation of Answer Book(s) are strictly prohibited and such instances will be viewed seriously.
 8. A student who has accessed his/her Answer Book(s) of any subject/s of December, 2025 examination and wishes to address his/her grievances in respect of any error or inconsistency in valuation of Answer Book(s), if any, should apply using prescribed Application Form together with the requisite fee for Verification of Marks under Regulation 42(2) of the CS Regulations, 1982 through Student Login on the ICSI SMASH Portal within 60 days from the date of Declaration of Result or 15 days from accessing of the Answer Book(s) as made available to the Student by the Institute, whichever is earlier.

Directorate of Examinations