



**INSTRUCTIONS AND FORM OF APPLICATION FOR SEEKING PERMISSION TO
VOTE BY POST IN ELECTION TO THE COUNCIL FROM EIRC, 2021**

Pursuant to Sub-Rule 2(e) of Rule 4, read with Rule 28 of the Company Secretaries (Election to the Council) Rules, 2006 (hereinafter 'Rules') following members shall be eligible to vote by Post, who may seek permission to vote by Post in provided form (**Annexure-I**):

- (i) *A member who is entitled to vote at a polling booth may be permitted at the discretion of the Returning Officer, to vote by post, if by reason of his suffering from any permanent infirmity or, in case of a member in service, a permanent change in address, he is unable to exercise his vote at the polling booth allotted to him.*

Provided that in such a case he shall send an application in the enclosed format for permission to vote by post together with the medical certificate issued by a medical practitioner, not below the rank of a Surgeon in any Government Hospital, confirming such permanent infirmity, or, as the case may be, proof of permanent change in address duly signed by an authorized personnel of the organization where the member is employed, to the Returning Officer so as to reach him latest by Monday, the 26th July, 2021) upto 6.00 PM and an application not received within the time specified shall not be considered.

Explanation: "Member in service" mentioned above means, members of the Institute who are employed in an organization not being a firm.

As per Sub-Rule 4 of Rule 28 of the Rules, any misuse of the concession under this rule or any mis-statement or false verification in this behalf shall be deemed to have brought disrepute to the Council under item (2) of Part IV of the First Schedule of the Act if, in connection with an election to the Council of the Institute.

RETURNING OFFICER AND SECRETARY, THE ICSI

FORM OF APPLICATION SEEKING PERMISSION TO VOTE BY POST

Returning Officer
The Institute of Company Secretaries of India
ICSI House,
22, Institutional Area, Lodi Road
New Delhi 110 003

Dear Sir,

Subject: Election to the Council of the ICSI from EIRC-2021

I hereby apply for permission to vote by post under Rule 28 of the Company Secretaries (Election to the Council) Rules, 2006 and give below the necessary particulars:

1. Full name
2. Membership No.
3. Serial No. in the list of voters, if known
4. Serial No. and address of the polling booth allotted
5. Reason for seeking permission to vote by post

(a) there has been a permanent change in my professional address* from the address published in the list of voters to another place beyond a radius of 50 kilometres from the polling booth allotted to me as given below:

(b) I am suffering from a permanent infirmity **, details/particulars of which are given below on account of which I shall not be able to exercise my vote on the date of Election at the polling booth allotted to me.

Details/Particulars of permanent infirmity.

6. Address to which the voting papers should be sent:

Date :

Place :

Signature of the Member

VERIFICATION

I declare that the particulars given above are correct to the best of my knowledge and belief.

Date:

Place:

Signature of the Member

*duly certified by an authorized person of the organization where the member is employed.

**The application in this case must be supported by a certificate from a medical practitioner, not below the rank of a surgeon in any Government Hospital, confirming such permanent infirmity