

Attention Students!

Continuation of Registration for Professional Programme Pass students

Pursuant to The Company Secretaries (Amendment) Regulations, 2020, with effect from 3rd February, 2020, "Continuation of Registration" has been introduced according to which the students will have to keep their registration valid even after passing Professional Programme Stage throughout during completion of all the training requirements till they are admitted as a member of the Institute.

Eligibility:

Continuation of Registration is applicable for those students who have passed professional programme on or after December 2019 session of examination.

Requisite Fee:

The prescribed fee for seeking "Continuation of Registration" shall be Rs.1000/- per year. This can be applied on yearly basis.

Procedure to be followed:

Continuation of registration is being facilitated through smash portal www.smash.icsi.in . Steps for submitting continuation of registration request is explained hereunder:

Step 1 Visit SMASH Portal <https://smash.icsi.in>

The following screen open:

smash.icsi.in/Scripts/login.aspx

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Company Secretaries of India
भारतीय कम्पनी सचिव संस्थान
IN PURSUIT OF PROFESSIONAL EXCELLENCE
Statutory body under an Act of Parliament
(Under the Jurisdiction of Ministry of Corporate Affairs)

HOME CSEET REGISTRATION STUDENT+ COMPLAINT+ COUNSELLOR REGISTRATION+ PRINT RECEIPT ECART+ CS JOURNAL+ HELP+

USER LOGIN

Enter User Name

Enter Password

Verification Code **mbyzcr**

Submit [Forgot Password](#)

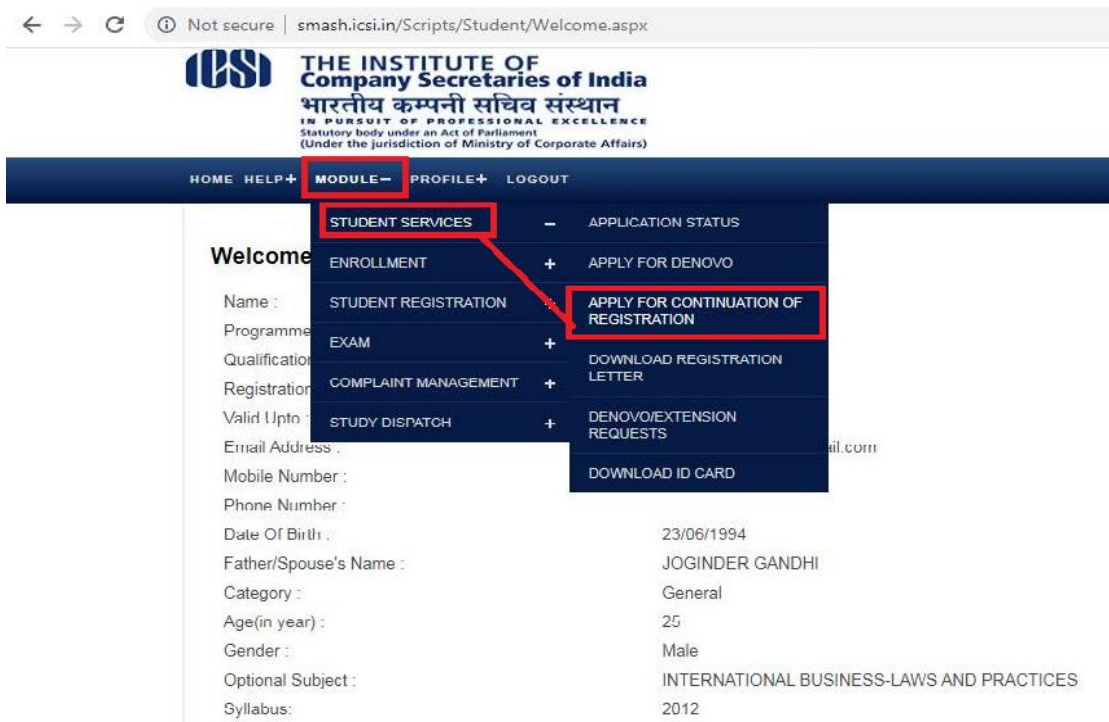
Are you interested in CS Course? Kindly [click here](#) to fill your details so that our counsellor can contact to guide you further.

TRAINING SERV

STUDENT MEMBER

Step 2 Enter the User Id (Student Registration Number), Password (created by them for the SMASH Portal) and the Verification Code.

Step 3 Click on Module → Student Services → Apply for Continuation of registration.



The screenshot shows the ICSI website's student services menu. The 'MODULE' dropdown is open, and the 'STUDENT SERVICES' option is selected. A red box highlights the 'APPLY FOR CONTINUATION OF REGISTRATION' option. The user's profile information is visible on the left side of the page.

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HOME HELP+ MODULE- PROFILE+ LOGOUT

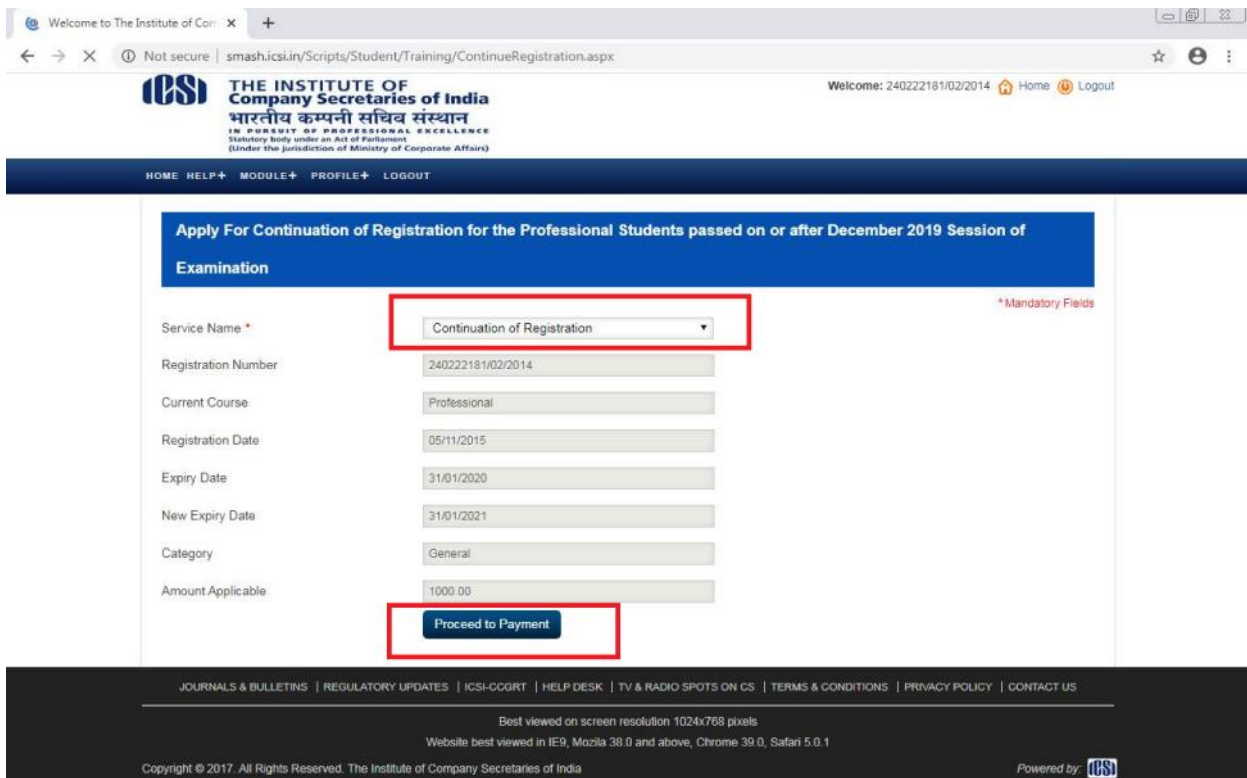
STUDENT SERVICES

- APPLICATION STATUS
- APPLY FOR DENOVO
- APPLY FOR CONTINUATION OF REGISTRATION**
- DOWNLOAD REGISTRATION LETTER
- DENOVO/EXTENSION REQUESTS
- DOWNLOAD ID CARD

Welcome

Name :
Programme :
Qualification :
Registration :
Valid Upto :
Email Address :
Mobile Number :
Phone Number :
Date Of Birth : 23/06/1994
Father/Spouse's Name : JOGINDER GANDHI
Category : General
Age(in year) : 25
Gender : Male
Optional Subject : INTERNATIONAL BUSINESS-LAWS AND PRACTICES
Syllabus : 2012

Step 4 Select service name as “Continuation of registration” & then “Proceed to Payment”



The screenshot shows the 'Apply For Continuation of Registration' form. The 'Service Name' dropdown is set to 'Continuation of Registration'. The 'Proceed to Payment' button is highlighted with a red box. The form includes fields for Registration Number, Current Course, Registration Date, Expiry Date, New Expiry Date, Category, and Amount Applicable.

Apply For Continuation of Registration for the Professional Students passed on or after December 2019 Session of Examination

*Mandatory Fields

Service Name * Continuation of Registration

Registration Number 240222181/02/2014

Current Course Professional

Registration Date 05/11/2015

Expiry Date 31/01/2020

New Expiry Date 31/01/2021

Category General

Amount Applicable 1000.00

Proceed to Payment

JOURNALS & BULLETINS | REGULATORY UPDATES | ICSI-CCGRT | HELP DESK | TV & RADIO SPOTS ON CS | TERMS & CONDITIONS | PRIVACY POLICY | CONTACT US

Best viewed on screen resolution 1024x768 pixels
Website best viewed in IE9, Mozilla 38.0 and above, Chrome 39.0, Safari 5.0.1

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Powered by: ICSI

Step 5 Select the Payment Gateway Service Provider (Billdesk, Axis Bank, etc.) and click on the button “Next”.

Enter the Bank / Credit/ Debit Card details and click on the “Make Payment” button.

The screenshot shows a web interface for making a payment by credit card. On the left is a sidebar menu with options: Credit Card, Debit Card, Debit Card + ATM PIN, Internet Banking, and Wallet/ Cash Cards. The main area is titled "Pay by Credit Card" and features VISA and MasterCard logos. It contains input fields for "Card Number" (with a "Show" button), "Expiration Date" (Month and Year dropdowns), and "CVV/ CVC". A "Card Holder Name" field is also present. A prominent yellow "Make Payment" button is circled in orange, with a smaller "Cancel" button to its right. On the right side, a box displays "Merchant Name: Institute of Company Secretaries of India" and "Payment Amount: ₹ 300.00". A "BillDesk" logo is visible in the bottom right corner.

For all successful payments a Fee Receipt is instantly generated. You may also re-generate and print duplicate receipt at the following link by entering the Transaction Id <https://smash.icsi.in/Scripts/PGIntegration/GetReceipt.aspx>
