

THE INSTITUTE OF Company Secretaries of India

भारतीय कम्पनी सचिव

IN PURSUIT OF PROFESSIONAL EXCELLENCE Statutory body under an Act of Parliament (Under the jurisdiction of Ministry of Corporate Affairs)

Ministry of Corporate Affairs

Dy. No. 1937 /R & I/MCA

Date 8 2023

August 24, 2023

CL: MCA: 2023

Shri Manoj Govil, IAS Secretary Ministry of Corporate Affairs Government of India Shastri Bhawan New Delhi -110001

> Subject: Request to allow Company Secretaries to file particulars of changes Reference: ICSI Letter dated January 17, 2023

Respected Sir,

As you are kindly aware, the Institute of Company Secretaries of India constantly endeavours to act as a liaison between the Government, Regulatory Authorities and the various stakeholders. The intent being to strengthen the governance framework while providing comfortable work space to the corporates and the professionals.

This has reference to our letter dated January 17, 2023 pertaining to issues and challenges being faced by Company Secretaries in the course of their employment with the companies. The Companies Act, 2013 has provided through rule 12(1) of the Companies (Appointment and Qualification of Directors) Rules, 2014 that every individual who has been allotted a Director Identification Number shall, in the event of any change in his particulars as stated in Form DIR-3, intimate such change(s) to the Central Government within a period of thirty days of such change(s) in Form DIR-6.

These particulars include: Name, Address (Permanent/Correspondence address), Date of Birth, E-Mail ID or phone number, father's Name, Nationality, Occupation Type, Educational Qualification, PAN Card, Voter ID Card, Passport, Aadhaar Card or other proof, Residential Status, Photograph of Director, Gender, etc.

Since, Company Secretaries do not require a DIN for their employment, any change in their particulars, post-employment, vis-à-vis, Changes in Name on account of marriage leading to change in PAN Card, Aadhaar Card, Passport; Changes in E-mail ID, Phone Number, etc. cannot be communicated since no form has been allocated for the purpose.

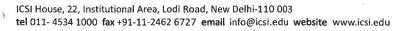
Vision

To be a global leader in promoting good corporate governance"

सत्यं वद। धर्मं चर। speak the truth. abide by the law. Mission

"To develop high calibre professionals facilitating good corporate governance"















Submission

In view of the same and the challenges being faced by the professionals, it is submitted that Form DIR-6 be modified to include the provision for intimation of changes in particulars by Company Secretaries as well.

We hope that the above submission would be considered favorably.

We shall be pleased to provide any further information in this regard on hearing from your goodself.

Thanking You,

Yours faithfully,

(CS Manish Gupta)

President

The Institute of Company Secretaries of India