



**THE INSTITUTE OF  
Company Secretaries of India**  
**भारतीय कम्पनी सचिव संस्थान**  
**IN PURSUIT OF PROFESSIONAL EXCELLENCE**  
Statutory body under an Act of Parliament

## **Candidate Registration For “CS TRAINEE DRIVE 2019”**

**Dear Students,**

Greetings from the Institute of Company Secretaries of India!

The Institute constantly focuses its energies towards career progression of its students and members by providing various platforms such as Trainee drives, Recruitment drives, Meets with senior CS & HR professionals, HR Conclaves, etc. On the same outline, the Institute is organising CS Trainee Drive 2019 in the month of March.

**The Details of CS Trainee Drive- 2019 is as under:**

**Date of Trainee Drive :** 06 March, 2019

**Day :** Wednesday

**Venue :** ICSI House, C-36, Sector 62, Noida, Uttar Pradesh 201301

**Reporting time :** 9:00am

**Modalities:**

1. Students who have passed either Executive or Professional exams are eligible to participate in the CS Trainee Drive 2019.
2. **Registration of students would strictly be on first come first basis for first 100 students, Institute reserves the right to call limited number of candidates during the process in case of bulk applications.**
3. **Dress code** - Smart formals.
4. Registration on the Google form does **NOT** guarantee selection or interview for each candidate. The Institute by no means would be held liable to ensure training opportunities for all students. Selection is solely on the basis of merit of the candidate.
5. Selected candidates would directly be contacted by the organization for joining. Institute would not be interfering in the process.
6. Request for applying to particular organization will not be entertained.
7. There is **No participation fee for the drive.**

8. All students should convince themselves and be aware about the responsibilities of traineeship and company. Only after being convinced they should appear for the interview. Rejection of offers without valid reason would bar a candidate from sitting for other Trainee drives / Placement drives being organised by the Institute for the current year.
9. Interviews for various organisations would be conducted simultaneously in parallel room.
10. TA to the student who will participate in the drive is not applicable.
11. Students should come prepared for day long process.
12. Canvassing for selection in the drive would lead to disqualification.
13. The Students interested to take part need to apply through the link - <https://goo.gl/forms/h9SBeLiu2HtY1It2> on or before 02 March, 2019.
14. The Candidates are required to bring their resume in the prescribed format of ICSI. Please refer to ICSI website.

**Note:**

- a) Candidate without prior registration will **NOT** be eligible to participate in the CS Trainee Drive 2019.
- b) Participating students are required to carry sufficient copies of resumes. Request for photocopies would not be entertained.

**For any Queries Contact:** - Arti J Shailendar, Joint Director / Mrs. Gunjan Sehgal, Assistant Director on [placement.ho@icsi.edu](mailto:placement.ho@icsi.edu), 0120-4082124/4522077

**Director, Training & Placement  
The Institute of Company Secretaries of India**