



NH/HR/Rectt./2023/3186

Dated: 25.08.2023

NOTICE

Sub: Opportunity for CS Industrial Training at NHPC Ltd.

NHPC Limited, India's premier hydropower company, and a 'Mini Ratna' Category-I Enterprise of the Government of India invites applications from eligible and enthusiastic students of the Institute of Company Secretaries of India (ICSI) for CS Training in the Company Secretariat Department at our Corporate Office in Faridabad.

NHPC presently has an installed capacity of 7097.2 MW from 25 power stations and is presently engaged in the construction of 16 projects aggregating to a total installed capacity of 10489 MW. It also has 12 Projects with aggregate capacity of 5882 MW under clearance stage and 2 projects with aggregate capacity of 890 MW in Survey & Investigation stage. NHPC has been earning profit for the last many years, with Gross Turnover of Rs. 9379.98 Crore and Profit after Tax of Rs. 3834 Crore during FY 2022-23. For a better overview of the Company, you are always welcome to visit our website: www.nhpcindia.com

NHPC is inviting applications from the students of ICSI for CS Training in Company Secretariat Department of the Corporation.

No. of Posts	03 Nos
Eligibility Criteria	1.) "Final/ Professional passed students or cleared at-least one group of final/professional programme or appeared in final/professional programme of CS" 2.) The applicant should have at least one year of training period remaining as per ICSI guidelines.
Stipend	<ul style="list-style-type: none">Selected candidates will be offered a monthly stipend of Rs. 10,000/- during the training period.No Accommodation will be provided.No TA/DA will be provided.
Place of Training	NHPC Ltd., Corporate Office, Sec-33, Faridabad, Haryana
How to Apply	Only eligible interested candidates must send their Bio-data through email to recttcell2010@nhpc.nic.in in the format attached below along with scanned copy of Educational Mark sheets, failing which the application for Industrial Training will not be considered.
Last Date of Receipt of application	25.09.2023
Email ID	recttcell2010@nhpc.nic.in

No.NH/Rectt./Practical Trainees - CS/2023

**APPLICATION FORM
(SPECIMEN)**

Paste here a signed copy or recent passport size photograph

01. Post : Industrial /Practical Trainee-CS

02. Name (In Block Letters)

First name	Middle name	Surname
<input type="text"/>	<input type="text"/>	<input type="text"/>

03. Father's / Husband's Name:

<input type="text"/>

04. Date of Birth:

Date	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

05. Gender :
(Tick one)

Male	Female
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06. Marital Status:
(Tick One)

Married	Unmarried
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07. Category* :
(Tick One)

SC	ST	OBC	EWS	GEN
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

08. State yes/no (Y/N) for following:-

1. PwD → (If yes, mention sub-category and % age of Disability) Sub Cat. _____ %age _____

2. Ex-serviceman → 3. J&K Migrant →

09. Address for Correspondence (In capital letters)

<input type="text"/>
<input type="text"/>
Pin <input type="text"/>

10. Permanent Address (In capital letters)

<input type="text"/>
<input type="text"/>
Pin <input type="text"/>

11. E. Mail ID: _____ Contact No. _____

12. Nearest Railway Station (from Correspondence Address mentioned above)

<input type="text"/>

13. Educational / Professional Qualifications (Matriculation Onwards)

Qualification	Institute / University/ Board	Year of Passing	Marks Obtained	Max. Marks	%age of Marks
10 th					
12 th					
Graduation					
CS Executive Mod.1					
CS Executive Mod.2					
CS Professional Mod.1					
CS Professional Mod.2					

14. (Experience (if any))(in chronological order starting from the present position to backward) :-

Sl. No	Name of the Employer	Post Held	Period		Nature of duties performed
			From	To	

16. (A) Details of Training undergone (If any):-

Sl. No.	Period		Nature of duties performed
	From	To	

B) The period of Training Balance as on 25.09.2023:

17. Religion:

18. State of Domicile:

19. Nationality:

20. Are you suffering from any major ailments/deformities?

21. Have you ever been convicted or any disciplinary proceeding is pending against you or any penalty has been imposed on you? If yes, give details.

DECLARATION

I hereby declare that all statements in the application are true, complete and correct to the best of my knowledge and belief. In the event of information being found false or incorrect, my candidature for enrollment may be considered as terminated without any notice. I also declare that I am citizen of India by Birth /domicile.

Place: _____ Date: _____ Signature of candidate _____