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## Institute News

### MEMBERS RESTORED DURING THE MONTH OF FEBRUARY 2025

SL. NO.	NAME	MEMB NO.	REGION
1	CS KRITIKA TIBREWAL	ACS - 68267	EIRC
2	CS KEYUR VAIDYA	ACS - 54166	WIRC
3	CS REESHA HOSHANG RATANPAL	ACS - 58695	WIRC
4	CS AMRISH HARIHAR VAIDYA	ACS - 67350	NIRC
5	CS ARCHNA GUPTA	ACS - 16563	WIRC
6	CS EKTA KHURANA	ACS - 57890	NIRC
7	CS SHYAM SUNDER CHAUDHARY	ACS - 9594	NIRC
8	CS SHWETA KAMNANI	ACS - 47865	NIRC
9	CS S SENTHIL RAJA	ACS - 44472	SIRC
10	CS RADHIKA BAHETI	ACS - 55018	NIRC
11	CS SHUBHAM JAIN	ACS - 64060	NIRC
12	CS MEENU AGGARWAL	ACS - 30120	NIRC
13	CS RAJENDRA SINGH	ACS - 55912	NIRC
14	CS RAJESH KUMAR	ACS - 16821	NIRC
15	CS PURNA ARUNKUMAR UPADHYAYA	ACS - 18972	WIRC
16	CS NAMRATA SURANA	ACS - 44826	SIRC
17	CS MANDIRA MATHUR	ACS - 47085	NIRC
18	CS RAKESH ROSAN DALMIA	ACS - 11750	EIRC
19	CS APARNA G LAMBORE	ACS - 15448	WIRC
20	CS SHRADDHA JAIN	ACS - 54788	SIRC
21	CS ABHIJITH KODLU RAMAKRISHNA	ACS - 58770	SIRC
22	CS KULBIR SINGH DHIMAN	ACS - 19965	NIRC
23	CS ABHIJITH KODLU RAMAKRISHNA	ACS - 58770	SIRC
24	CS ANUJA ATUL KUMAR SHAH	ACS - 20510	WIRC
25	CS SULEKHA SHAW	ACS - 49172	NIRC
26	CS SMRITI PRIYA	ACS - 55003	EIRC
27	CS VANITA PANDE	ACS - 38442	WIRC

28	CS IFFAT FATMA HOSSAIN	ACS - 30715	EIRC
29	CS TINKU RANKA	ACS - 22082	NIRC
30	CS SHIVANI BHARDWAJ	ACS - 22800	NIRC
31	CS RACHITA BIKASH TARAFDAR	ACS - 49994	WIRC
32	CS DINESH AGGARWAL	ACS - 28513	NIRC
33	CS DEEPALI HARSHAL MANDALKAR	ACS - 37068	WIRC
34	CS SEEMA SHRI B K	ACS - 50915	SIRC
35	CS SUNAINA SANDEEP JAIN	ACS - 42368	WIRC

### CERTIFICATE OF PRACTICE SURRENDERED DURING THE MONTH OF FEBRUARY 2025

SL. NO.	NAME	MEMB NO	COP NO.	REGION
1	CS S SHIVA PRIYAA	ACS - 72088	26777	SIRC
2	CS ANURADHA MALIK	ACS - 60626	27205	NIRC
3	CS GOUTAM MINUKUMAR ROTE	ACS - 71254	26608	WIRC
4	CS HARSH BAID	ACS - 60784	27555	SIRC
5	CS M ANUSHA	ACS - 70934	26521	SIRC
6	CS AMAL TRIPATHI	ACS - 16912	26044	WIRC
7	CS RINKU GOYAL	ACS - 37422	25688	NIRC
8	CS HASSAN SRIDHAR NARASIMHA	FCS - 12333	27757	SIRC
9	CS VENKATA SUBRAMANYA RAVI KUMAR GANNAVARAPU	FCS - 8529	27196	SIRC
10	CS DHANANJAY SHARMA	ACS - 68703	25615	NIRC
11	CS RAJENDRA SINGH BEDI	FCS - 6608	18982	NIRC
12	CS ABHIK JAIN	ACS - 37412	20056	NIRC
13	CS ALOK KUMAR	ACS - 73618	27795	NIRC
14	CS ASHWIN M	ACS - 59896	25771	SIRC
15	CS SRINIVAS SITHARAM APPIKATLA	ACS - 21173	19282	SIRC
16	CS SUNITA BHARGAVA	ACS - 53488	21018	NIRC
17	CS AMITA SANDEEP DESAI	FCS - 4180	2339	WIRC
18	CS ARCHANA SAPRA	ACS - 22550	27467	NIRC
19	CS MANISHA ARORA	FCS - 7026	11377	NIRC
20	CS NEHA GYANCHAND JAIN	ACS - 43694	16101	WIRC
21	CS ARTI KABRA	ACS - 30790	15569	WIRC
22	CS KAMAL KISHOR PAUL	ACS - 25583	25990	NIRC

23	CS PRIYANKA	ACS - 48941	25107	NIRC
24	CS SHIPRA GOYAL	ACS - 43738	24398	NIRC
25	CS SMRITI GOYAL	ACS - 35207	13081	EIRC
26	CS SHAMBHAVI MISHRA	ACS - 51217	25001	NIRC
27	CS VRUSHIKESH VASANT SALVI	ACS - 37052	13879	WIRC
28	CS ADITI PITYY	ACS - 56821	21449	NIRC
29	CS ISHA JAIN	ACS - 36458	23088	NIRC

30	CS RAHUL DHANANJAY DANTKALE	ACS - 73397	27777	WIRC
31	CS SARWAN KUMAR	ACS - 26574	27772	NIRC
32	CS ABHAY VIJAY KADAM	ACS - 33688	27560	WIRC
33	CS ANIL SINGH	FCS - 7563	8295	NIRC
34	CS JAISHREE BHANDARI	ACS - 63774	27339	NIRC
35	CS SHIVALI	ACS - 69570	26819	NIRC

## NEW ADMISSIONS

For latest admission of Associate and Fellow Members, Life Members of Company Secretaries Benevolent Fund (CSBF), Licentiates and issuance of Certificate of Practice, kindly refer to the link <https://www.icsi.edu/member>



## UPLOADING OF PHOTOGRAPH AND SIGNATURE

Members are requested to ensure that their latest scanned passport size front-facing colour photograph (in formal wear) and signature in .jpg format (each on light-colored background of not more than 200 kb file size) are uploaded on the online portal of the Institute.

Online Steps for Uploading of photo and signature.

- Use ONLINE SERVICES tab on [www.icsi.edu](http://www.icsi.edu)
- Select Member Portal from dropdown
- Login using your membership number e.g. A1234/F1234
- Enter your password
- Under My Profile --- Click on View and Update
- Upload/update the photo and signature as required
- Press Save button

## OBITUARIES

Chartered Secretary deeply regrets to record the sad demise of the following members:

**CS Sundaram Vasudevan** (14.03.1942 - 20.02.2025), a Fellow Member of the Institute from Mumbai.

**CS S Baskarasubramanian** (15.07.1943 - 24.12.2024), a Fellow Member of the Institute from Coimbatore.

**CS Harbans Lal** (01.04.1939 - 13.03.2024), a Fellow Member of the Institute from Delhi.

**CS U R Deshmukh** (08.11.1953 - 17.02.2025), a Fellow Member of the Institute from Navi Mumbai.

**CS Bharat Kanaiyalal Shah** (25.07.1953 - 23.11.2024), an Associate Member of the Institute from Pune.

May the Almighty give sufficient fortitude to the bereaved family members to withstand the irreparable loss.

May the departed souls rest in peace.

## CHANGE / UPDATION OF ADDRESS

The members are requested to check and update (if required) your professional and residential addresses ONLINE only through Member Login. Please indicate your correspondence address too.

The steps to see your details in the records of the Institute:

1. Go to [www.icsi.edu](http://www.icsi.edu)
2. Click on **MEMBER** in the menu
3. Click on **Member Search** on the member home page
4. Enter your membership number and check
5. The address displayed is your Professional address (Residential if Professional is missing)

The steps for online change of address are as under:

1. Go to [www.icsi.edu](http://www.icsi.edu)
2. On the Online Services ----select **Member Portal** from dropdown menu
3. Login using your membership number e.g. A1234/F1234
4. Under **My Profile** --- Click on View and update option and check all the details and make the changes required and save
5. To change the mobile number and email id click the side option "**Click Here to update Mobile Number and E-mail Id**"
6. Check the residential address and link the Country-State-District-City and check your address in the fields Add. Line1/Add. Line2 & Add. Line3 (Click Here to change residential address)
  - a) Select the Country<sup>#</sup>
  - b) Select the State
  - c) Select the City
  - d) Submit the Pincode which should be 6 digits without space.
  - e) Then click on "Save" button.
7. Select the appropriate radio button for Employment Status and check your address in the fields Add. Line1/ Add. Line2 & Add. Line3 click the link on the right (Click Here to change Professional address)
  - a) Select the Country<sup>#</sup>
  - b) Select the State
  - c) Select the City
  - d) Submit the Pincode which should be 6 digits without space.
  - e) Then click on "Save" button.
8. Go back to the Dashboard and check if the new address is being displayed.

#in case of Foreign Country and State is not available in options then Select "**Overseas**" – A pop-up will open and you can add the "City, District, State" of that Country alongwith Zipcode

Members are required to verify and update their address and contact details as required under Regulation 3 of the CS Regulations, 1982 amended till date

For any further assistance, we are available to help you at <http://support.icsi.edu>

**PAYMENT OF ANNUAL MEMBERSHIP AND CERTIFICATE OF PRACTICE FEE FOR FY 2025-2026**

The Annual Membership Fee and Certificate of Practice Fee for the Financial Year 2025-26 have become due for payment w.e.f. 1<sup>st</sup> April, 2025. The last date for payment of Annual Membership Fee and Certificate of Practice Fee is **30<sup>th</sup> June, 2025**.

Details of fee payable are as under :

Fee* Particulars	ACS	FCS
Annual Membership fee	Rs. 2950/-	Rs. 3540/-
Annual Membership fee. (Opting out to receive physical copy of Chartered Secretary Journal)	Rs. 2360/-	Rs. 2950/-
Annual Fee for Certificate of Practice	Rs. 2360/-	Rs. 2360/-

\* All Fee inclusive of 18% GST.

A Member who is of the age of Seventy years and above is eligible for 75% concession in Annual Membership Fee.

A Member, who is Divyangjan, can avail 50% concession in Annual Membership Fee subject to submission of medical certificate issued by competent authority.

**Mode of Remittance of Fee:**

Fee can be remitted through **ONLINE** mode only as per steps given below :

1. Use ONLINE SERVICES tab on [www.icsi.edu](http://www.icsi.edu)
2. Select Member Portal from dropdown
3. Login using membership number e.g. A1234/F1234
4. Enter password
5. Click on renew link under “Announcements”
6. Fill the KYM Form and proceed to pay the fee

***The online KYM (Know Your Member) Form is required to be filled before making online payment of Annual Membership Fee.***

For more information, kindly refer **FAQs** available on home page of [www.icsi.edu](http://www.icsi.edu) or write at <http://support.icsi.edu>

**Team ICSI**

**PAYMENT OF ANNUAL LICENTIATE SUBSCRIPTION FOR THE YEAR 2025-2026**

The annual Licentiate subscription for the year 2025-2026 has become due for payment w.e.f. 1<sup>st</sup> April, 2025. The last date of making payment is 30<sup>th</sup> June, 2025. The Licentiate subscription payable is Rs.1180/- inclusive of applicable GST@18%. The subscription will be paid ONLINE only using the link - <http://stimulate.icsi.edu/> with your student login credentials.

Log in to the link - <http://stimulate.icsi.edu/> with your student credentials.

Username – Will be your registration number.

You may reset the new password at <https://smash.icsi.in/Scripts/GetPassword.aspx> and login at <https://smash.icsi.in/Scripts/login.aspx> and <https://stimulate.icsi.edu/>.

Click Renew option and make the payment.

For any further queries, please write to [member@icsi.edu](mailto:member@icsi.edu) or raise query at <http://support.icsi.edu>



**THE INSTITUTE OF  
Company Secretaries of India**

**भारतीय कम्पनी सचिव संस्थान**

**IN PURSUIT OF PROFESSIONAL EXCELLENCE**  
Statutory body under an Act of Parliament  
(Under the jurisdiction of Ministry of Corporate Affairs)

**Vision**

"To be a global leader in promoting good corporate governance"

**Motto**

सत्यं वद। धर्मं चर। इन्द्रश्चैवैतं जगत्कैः शोकेनैवैतं जगत्।

**Mission**

"To develop high calibre professionals facilitating good corporate governance"

## ICSI BLOOD Bank Portal



**Dedicated to  
the Service  
of the Nation**

The ICSI Blood Bank Portal has a huge database of blood donors with information on Blood Groups with their location

To find a donor near you or  
to register as a donor visit  
<https://www.icsi.in/bloodbank/>

Connect with ICSI

[www.icsi.edu](http://www.icsi.edu) |



| Online helpdesk : <http://support.icsi.edu>



# THE INSTITUTE OF Company Secretaries of India

भारतीय कम्पनी सचिव संस्थान  
IN PURSUIT OF PROFESSIONAL EXCELLENCE  
Statutory body under an Act of Parliament  
(Under the jurisdiction of Ministry of Corporate Affairs)

## Documents downloadable from the DigiLocker Platform

The National Digital Locker System, launched by Govt. of India, is a secure cloud based platform for storage, sharing and verification of documents and certificates. In the wake of digitization and in an attempt to issue documents to all the members in a standard format and make them electronically available on real-time basis, the Institute of Company Secretaries of India had connected itself with the DigiLocker platform of the Government of India. The initiative was launched on 5<sup>th</sup> October, 2019 in the presence of the Hon'ble President of India.

In addition to their identity cards and Associate certificates, members can also now access and download their Fellow certificates and Certificates of Practice from the DigiLocker anytime, anywhere.



### How to Access:

- Go to <https://digilocker.gov.in> and click on Sign Up
- You may download the DigiLocker mobile app from mobile store (Android/iOS)

### How to Login:

- Signing up for DigiLocker with your mobile number.
- Your mobile number is authenticated by an OTP (one-time password).
- Select a username & password. This will create your DigiLocker account.
- After your DigiLocker account is successfully created, you can voluntarily provide your Aadhaar number (issued by UIDAI) to avail additional services.

### How to Access your Documents digitally:

Members can download their digital ID Card / ACS / FCS / COP certificate(s) by following the steps given below:

1. Log in to <https://www.digilocker.gov.in> website
2. Go to Central Government and select Institute of Company Secretaries of India
3. Select the option of ID card / Membership Certificate / Practice Certificate
4. For ID Card, enter your membership number e.g. ACS 12345 / FCS 12345.
5. For membership certificate, Enter your membership and select ACS / FCS from drop down.
6. For COP certificate enter your COP number e.g. 12345 and select COP.
7. Click download / generate.
8. The ID Card / Membership certificate / Practice Certificate can be downloaded every year after making payment of Annual Membership fees.