1) Choose the most appropriate meaning of the idiom:

A fair weather friend

A) A loyal friend
B) A friend in all times
C) A friend who cares
D) A friend who deserts in difficult times

2) Arrange the following jumbled sentences in a meaningful paragraph:

A. and investment treaties pertaining to crucial resources like
B. increasingly essential, such as telecommunications
C. a lot of arbitration today is centered on trade agreements
D. oil, gas, energy, and water as well as services that are

A) CBAD
B) DABC
C) DACB
D) CADB

3) Memo is a type of __________.

A) Written communication
B) Audio visual communication
C) Audio communication
D) Oral communication

4) A __________ is a software application that enables one to find, retrieve and display information available on the world wide web.

A) Web browser
B) Cursor
C) Computer
D) Website

5) Annuity is:

A) A program listing items of business to be transacted in a meeting
B) Process by which the correctness of the decision of lower court is questioned in higher court
C) A fixed sum of money payable for the whole or part of a person’s life under the terms of an insurance policy or will
D) A party appealing a decision or judgement to a higher court

6) The field ‘cc’ in email correspondence is used for recipient who:

A) Are included when recipients are not known
B) Are included for information
C) Need to take action based on the email
D) None of the above

7) Communication must convey all facts required by the audience shows fulfillment of which Principle of Communication?

A) Principle of Clarity
B) Principle of Completeness
C) Principle of Concreteness
D) Principle of Courtesy

8) In the following sentence, a part of the sentence may have an error. Find out which part of the sentence has an error.

A) No error
B) The restaurant was full
C) and the waiters were
D) hurrying to and from

9) A_________ network of communication follows the organizational hierarchy and chain of command.
A) Wheel
B) Circuit
C) Chain
D) Vertical

10) The financial statement generally prepared at the end of the financial year showing assets, liabilities and net worth of an organisation is called:
A) Balance sheet
B) Profit and loss account
C) Revaluation statement
D) Bank account

11) A_________ helps the reader to find out in the first instance what the contents of the letter are.
A) Letterhead
B) Salutation
C) Special markings
D) Subject line

12) The specialised or technical words used in specific fields is called:
A) Jargon
B) Codes
C) Terms
D) Intranet

13) A/An_________ is a form of online journal that allows text, images, video clips and links to websites to be displayed as a webpage and also allows comments to be posted by readers.
A) Instant messaging
B) Email
C) Blog
D) Forum

14) In the process of communication, the idea is_________ with suitable words, charts or symbols for transmission.
A) Decoded
B) Encoded
C) Transmitted
D) Received

15) Give Synonym for the word: *Ephemeral*
A) Huge
B) Messy
C) Short-lived
D) Deadly

Read the following passage and answer the questions that follow:

It was during one of the most dreadful smallpox epidemic in England that Edward Jenner, a country doctor, made a: Discovery which was to alter the course of history. Jenner noticed that the disease seldom struck those who lived in rural areas and worked around cattle. Most farmers and dairy workers had contracted cowpox and had recovered with nothing more serious than a pustule which left a scar. This observation led Dr: Jenner to think: Why not vaccinate people with cowpox to protect them from smallpox? On May 14, 1876, Dr. Jenner took a healthy boy, James Phillips, to a dairy maid, Sarah Nelmes, who had a cowpox pustule on her hand resulting from an infection from her master's cow. Dr. Jenner made two shallow cuts on James Phillip's arm and inoculated them with matter taken from the cowpox sore. A pustule developed on the boy's arm formed a scab and healed. In July of the same year Dr. Jenner inoculated James with matter from a smallpox pustule. During the next two weeks, the doctor watched for signs of smallpox. They did not develop. The vaccination was successful. Dr. Jenner wrote a paper explaining his method of vaccination. At first the doctors were hostile and would not listen to a ridiculous procedure. Many people from towns organized anti vaccination campaigns. Gradually, however, the doctors and their patients accepted vaccination.

16) On the onset, other Doctors were hostile towards Dr. Jenner’s method of vaccination because:
A) It was very expensive
17) The fact that Edward Jenner was a country doctor, was important in the discovery of smallpox vaccine, because:

A) he had enough time to pursue his research in the rural areas
B) he noticed that the disease seldom struck people who worked around the cattle
C) he noticed that the disease was prevalent where people worked around cattle
D) he found that he could convince rural people more easily than city people

18) Dr. Jenner made his experiment on a healthy boy who:

A) was paid for it
B) could not be relieved of his mark of pustule
C) died after experimentation
D) developed the signs of pustule on his body when he was injected the matter of cowpox

19) Dr. Jenner was successful as cowpox virus produces:

A) a mild infection in humans which is enough to produce active immunity
B) no infection in humans
C) a mild infection in humans which is not enough to produce active immunity
D) severe infection in humans resulting in deaths

20) __________ is used to disseminate information to a large number of employees within the organization.

A) Memorandum
B) Formal letter
C) Office order
D) Office circular

21) A __________ is used to separate two or more independent clauses that are placed together and which are of equal importance in the sentence.

A) Hyphen
B) Semi colon
C) Full stop
D) Comma

22) Choose the appropriate article to fill in the blank in the sentence given below:

They put up their tent under ___ stars and went to sleep.

A) The
B) No article
C) An
D) A

23) A Business report includes the following elements:

A) Key findings, salutation, body, subject line
B) Executive summary, subject line, conclusion, salutations
C) Subject line, body, complimentary close, conclusion
D) Executive summary, body, key findings, conclusion

24) Listening is the __________ part of communication.

A) Channel
B) Receiving
C) Feedback
D) Delivery

25) __________ is a type of communication flow which usually takes place between people of same status/level of hierarchy in the organisation.

A) Upward flow
B) Horizontal flow
C) Downward flow
D) Diagonal flow

26) Emails can be filtered using the_____ option which prevents the unwanted emails from entering the inbox.

A) Junk mail
B) Trash
C) Spam
27) MIS stand for:

A) Management Information status

**B) Management Information system**

C) Monthly Infotainment system

D) Management Intelligence system

28) The choice of means and mode of communication depends on:

A) Nature of message

**B) All of the above**

C) Distance involved

D) Organisation size and policy

29) Complete the following sentence:

The reward was not commensurate _________ the work done by us.

A) order

B) for

**C) with**

D) on

30) The phrase *ab initio* means:

**A) From the beginning**

B) From the end

C) Forever

D) From the origin

31) Give Antonym for the word: *Extravagant*

A) Broad

B) Lavish

**C) Economical**

D) Inaccurate

32) Which one of the following is the odd word out?

A) Slumber

B) Shabby

C) Sleepy

**D) Drowsy**

33) The amount of money left over after accounting for expenses is known as:

A) Principal

B) Interest

C) Loss

**D) Profit**

34) The _________ helps the company to communicate within the organisation.

A) Intranet

B) Internet

C) Instant messaging

**D) SMS**

35) Choose the correct spelling:

A) **Absense**

B) Absance

C) Absance

**D) Absence**
36) A correct clock shows 9 o'clock in the morning. Through how many degrees will the hour hand rotate when the clock shows 3 o'clock in the afternoon?

A) 160°  
B) 150°  
C) 144°  
D) 180°

37) Under which of the following articles of constitution of India, president can impose presidential rule in a state?

A) Article 355  
B) Article 352  
C) Article 356  
D) Article 360

38) Every promise and every set of promises forming the consideration for each other is called______

A) An offer  
B) None of above  
C) A proposal  
D) An agreement

40) Choose the word which is not similar to the other words in the group.

A) Dashboard  
B) Dock  
C) Fender  
D) Bonnet

41) A) Image 1  
B) Image 2  
C) Image 4  
D) Image 3

42) UV, QR, MN, IJ __________? What is next in the series

A) EF  
B) AC  
C) GK  
D) DC

43) In the following question, choose the correct code form. If ANY = 40, MANY = 53 then MANIAC = ?

A) 43  
B) 44  
C) 41  
D) 42

44) What does Article 17 of Indian Constitution Say?
A) The practice of untouchability is forbidden
B) All of the above
C) Untouchability is abolished
D) Practice untouchability is an offence

A) Neither I nor II follows.
B) Only Conclusion II follows.
C) Both I and II follows.
D) Only Conclusion I follows.

45) If the day before yesterday was Thursday, when will Sunday be?
A) Tomorrow
B) Today
C) Two Days after today
D) Day after Tomorrow

46) The Tenth Schedule of Indian Constitution was added via ________
A) 24th Amendment Act
B) 61st Amendment Act
C) 85th Amendment Act
D) 52nd Amendment Act

47) In order to convert a proposal into a promise the acceptance must be_______
A) Conditional
B) None of above
C) Unconditional
D) Absolute

48) If ACID is written as 1C3D, PAMPER is written as P1MP2R, then how will BOMBAY be written?
A) B4MB2Y
B) B5MB2Y
C) B4MB1Y
D) B3MB1Y

49) Statement: Some Pearls are Jewels. Some Jewels are ornaments
Conclusion:
I – Some Jewels are pearls
II – Some Ornaments are Jewels

A) Five
B) Four
55) Which of the following is not an objective of the law of tort?
A) Imposition of moral blame
B) Corrective justice
C) Deterrence
D) Compensation

56) What is the primary function of the law of tort?
A) The spreading of losses throughout society
B) Compensating the claimant
C) The punishment of a wrongdoer
D) The clarification of the human rights of parties

57) An agreement enforceable by law is called_______
A) An agreement
B) Contract
C) Both (A) and (B)
D) None of above

58) The law of contract is different from the law of tort in which way?
A) Contracts are always written
B) It generally concerns a relationship between two parties only
C) Tort is made up predominantly of statute law
D) It is actionable in both the civil and criminal courts

59) Ram went to shopping nine days ago. He goes to shopping only on Thursday. What day of the week is today?
A) Tuesday
B) Saturday
C) Thursday
D) Sunday

60) What is meant by the term 'actionable per se'?
A) Actionable at the instance of the injured party only
B) Actionable only in the civil courts
C) A tort of strict liability
D) Actionable without proof of damage

61) When one person signifies to another his willingness to do or to abstain from doing anything with a view to obtaining the assent of that other person to such act or abstinence he is said to make a_______
A) Proposal
B) None of these
C) Promise
D) Both (A) and (B)

62) What is the maximum number of members in a private company, as per new Companies Act, 2013?
A) 50
B) 200
C) 250
D) 100

63) The essential characteristics of a company are:
A) It is a separate legal entity
B) It has a common seal
C) All of the Above
D) It has a perpetual succession

64) Pointing towards a girl, Amit said, “She is the daughter of only son of my grandfather”. How is the Amit related to the girl?
A) Father
B) Uncle
C) Brother
D) Cousin

65) A Money Bill passed by the Lok Sabha is deemed to have been passed by the Rajya Sabha also when no action is taken by the Upper House within
A) 10 days
B) 14 days  
C) 30 days  
D) 20 days

66) If 'dog' is called 'lion', 'lion' is called 'bison', 'bison' is called 'snake', 'snake' is called 'mongoose', 'mongoose' is called 'crocodile', then which one is reared as pet?

A) Snake  
B) Bison  
C) Mongoose  
D) Lion

67) What is next in the series - 1, 4, 8, 13, __________, 26

A) 15  
B) 20  
C) 21  
D) 19

68) Aruna ranked twelfth in a class of forty six. What will be her rank from the last?

A) 37  
B) 35  
C) 34  
D) 33

69) Which of the following interests is not protected by the law of tort?

A) Physical safety  
B) Loss of commercial profit due to competition  
C) Reputation  
D) Peaceful enjoyment of one's land

70) Who is known as the sculptor of the constitution of India?

A) V.V. Giri  
B) Rajendra Prasad  
C) Dr. S. Radhakrishnan  
D) B.R. Ambedkar
71) "The Products in the market are homogeneous, i.e. they are completely identical", is an assumption under which of the following forms of market competition?

A) Oligopoly  
B) Monopolistic Competition  
C) Perfect Competition  
D) Duoploy

72) Which of the following is not covered under the classification of banks in India?

A) Commercial Banks  
B) Indigeneous Money Lenders  
C) Small Finance Banks  
D) Payment Banks

73) The _________ refers to the amount of a good producers are willing to supply when receiving a certain price

A) Quantity Procured  
B) Quantity Stored  
C) Quantity Produced  
D) Quantity Supplied

74) _________ is expenditure incurred on by business firms on a) new plants, b)adding to the stock of inventories and c) on newly constructed houses

A) Investment expenditure  
B) None of the above  
C) Consumption expenditure  
D) Net exports

75) _________ is the responsiveness of quantity demanded of a commodity to changes in one of the variables on which demand depends.

A) Elasticity of Supply  
B) Elasticity of Demand  
C) Elasticity of Storage  
D) Elasticity of Production

76) What is the formula to compute Operating Surplus?

A) Gross Value added at Factor Cost - Compensation of Employees – Depreciation  
B) Gross Value Added at Factor Cost + Compensation of Employees + Depreciation  
C) Gross Value Added at Market Price - Compensation of Employees  
D) Gross Value Added at Factor Cost - Compensation of Employees + Depreciation

77) _________ is an index of price changes of goods and services included in GDP.

A) GDP Deflator  
B) GDP Inflator  
C) GDP Multiplier  
D) GDP Accelerator

78) Which of the following is not a bottleneck in entrepreneurial growth?

A) A small or non existent network  
B) Proper Planning  
C) Lack of Money  
D) Too much noise

79) Which of the following is not covered under types of elasticity of demand?
A) Price elasticity of demand
B) Income elasticity of demand
C) Cross elasticity of demand
D) Production elasticity of demand

80) ______ of the Indian Constitution requires the government to present to Parliament a statement of estimated receipts and expenditure in respect of every financial year.

A) Article 110
B) Article 80
C) Article 90
D) Article 112

81) When a small change in price of a product causes a major change in its demand, it is said to be

A) Relatively Elastic Demand
B) Perfectly Inelastic Demand
C) Relatively Inelastic Demand
D) Perfectly Elastic Demand

82) The first Indian Union Budget was presented by_______

A) Mr.Dalhousie
B) Mr.James Wilson
C) Mr.Fedrick Taylor
D) Mr.Henry Fayol

83) No change in fashion is assumption of which law of economics?

A) Law of Diminishing Marginal Utility
B) Law of Demand
C) Law of Supply
D) Law of Variable Proportions

84) ______ was launched under Ayushman Bharat in September 2018

A) National Health Protection Scheme
B) National Health Promotion Scheme
C) National Health Performance Scheme
D) National Hygiene Promotion Scheme

85) ______ gives power to the government to withdraw funds from the Consolidated Fund of India for meeting expenditure during the financial year.

A) Finance Bill
B) Constitutional Amendment Bill
C) None of the above
D) Appropriation Bill

86) In World Bank’s Doing Business Report, 2019, India secured ______

A) 120th rank
B) 90th rank
C) 60th rank
D) 77th rank

87) ______ account for flows of those transactions where the government is merely acting as a banker

A) Consolidated Fund
B) Contingency Fund
C) None of the above
D) Public Account

88) The Problem of Double Counting may arise in which of the following methods of calculating national income?

A) Income Method
B) Expenditure Method
C) Product Method
D) Profit Method

89) The formula to compute price elasticity of demand is:

A) Percentage Change in Quantity Demanded x Percentage Change in Price
B) Percentage Change in Quantity Demanded - Percentage Change in Price
C) Percentage Change in Quantity Demanded / Percentage Change in Price
D) Percentage Change in Quantity Demanded + Percentage Change in Price

90) The primary objective of _______ was to meet the challenge of skilling at scale with speed, standard and sustainability

A) National Policy for Skill Development and Earning Capacity
B) National Policy for Skill Determination and Entrepreneurship
C) New Policy for Skill Development and Earning Capacity
D) National Policy for Skill Development and Entrepreneurship

91) National Company Law Tribunal has been constituted under __________

A) Competition Act, 2002
B) Companies Act, 1956
C) Indian Contract Act, 1872
D) Companies Act, 2013

92) "Business environment is the aggregate of all conditions, events and influence that surrounds and affect it". Who gave this definition of business environment?

A) Harold Koontz
B) Keith Davis
C) Henry Fayol
D) Fedrick W Taylor

93) In 2007, the Government of India launched the__________ initiative to improve the country’s overall crop production, especially that of rice, wheat and pulses.

A) National Food Storage Mission
B) National Food Social Mission
C) National Food Soaring Mission
D) National Food Security Mission

94) ____________ is a statutory regulatory body entrusted with the responsibility to regulate the Indian capital markets.

A) Securities and Exchange Board of India
B) Securities and Earnings Board of India
C) Serious Fraud Investigation Office
D) Competition Commission of India

95) Which of the following is not covered under Income Method of computing Gross National Product?

A) Interest
B) Wages and salaries
C) Private consumption expenditure
D) Rents

96) If the demand for a commodity rises more than in proportion to rise in income then the income elasticity of demand will be__________

A) None of the above
B) Unity
C) Greater than unity
D) Greater than zero but less than one

97) The formula to compute GDP at Factor Cost is:

A) GDP at Factor Cost - Indirect Taxes - Subsidies
B) GDP at Market Price - Indirect Taxes
C) GDP at Market Price - Indirect Taxes + Subsidies
D) GDP at Factor Cost + Indirect Taxes – Subsidies

98) ________ is the total measure of the flow of goods and services at market value resulting from current production during a year in a country, including net income from abroad

A) Net Domestic Product
B) Gross Domestic Product
C) None of the above
D) Gross National Product

99) Giffen Goods are named after which of the following persons?

A) Sir John Giffen
B) Sir Robert Giffen
C) Sir Thomas Giffen
D) Sir Albert Giffen
100) Which of the following is not the component of calculating national income through expenditure method?

A) Government expenditure  
B) Production for self consumption  
C) Investment expenditure  
D) Consumption expenditure

**D) Expenditure Method**

105) The _______ is the response of the quantity demanded to change in price of the commodity

A) Price Elasticity of Demand  
B) Income Elasticity of Demand  
C) Cross Elasticity of Demand  
D) Price Elasticity of Supply

101) The responsiveness of demand to changes in prices of related commodities is called________

A) Price elasticity of demand  
B) Cross elasticity of demand  
C) Income elasticity of demand  
D) Production elasticity of demand

102) The______ states that, all other factors being equal, as the price of a good or service increases, the quantity of goods or services that suppliers offer will increase and vice-versa

A) Law of Supply  
B) Law of Increasing Returns to Scale  
C) Law of Diminishing Marginal Utility  
D) Law of Demand

103) "Windfall gains such as prizes won, lotteries etc. is not to be included in the estimation of national income", is a precaution suggested under which of the following methods of computing national income?

A) Expenditure Method  
B) Profit Method  
C) Income Method  
D) Product Method

104) "The expenditure on second hand goods should not be included as they do not contribute to the current year’s production of goods", is a precaution suggested under which of the following methods of computing national income?

A) Profit Method  
B) Product Method  
C) Income Method
Section 4 - Current Affairs

106) Who is present union cabinet Minister of Corporate Affairs?

A) Nitin Jairam Gadkari  
B) Nirmala Sitharaman  
C) Piyush Goyal  
D) Amit Shah

107) Name the first ever simulated space war exercise conducted by three armed forces of India (Army, Navy, and Air Force) in 2019.

A) IndSpaceEx  
B) ArmedSpaceEx  
C) SpaceExer  
D) SpaceEx

108) Who is appointed as the Chief Economist of the International Monetary Fund (IMF)?

A) Maurice Obstfeld  
B) Christine Lagarde  
C) Mahesh Rathore  
D) Gita Gopinath

109) Sanjeev Rajput and Yashaswini Singh Deswal were associated with which sport?

A) Shooting  
B) Football  
C) Tennis  
D) Badminton

110) Name the defence minister of India, who is the first to visit Mozambique?

A) Nirmala Sitharaman  
B) A.K. Antony  
C) Rajnath Singh  
D) Manohar Parrikar

111) Recently, Supreme Court approved the separate High Court for which of the following States?

A) Kerala  
B) Odisha  
C) Andhra Pradesh  
D) West Bengal

112) Which is the first state in India to manufacture electric cars?

A) Maharashtra  
B) Tamil Nadu  
C) Uttar Pradesh  
D) Gujarat

113) In which city, Hon'ble Prime Minister Narendra Modi led fifth International Yoga Day 2019?

A) Lucknow  
B) Ranchi  
C) Jaipur  
D) Varanasi

114) Who is the current chairperson of Competition Commission of India?

A) Dr. Sangeeta Verma  
B) Ashok Kumar Gupta  
C) Sudhir Mittal  
D) Ashok Chawla
115) What is the percentage of reservation quota approved by Union Cabinet for the economically weaker sections in the general category?

A) 10%
B) 20%
C) 15%
D) 25%

116) What is the name of the rover of Chandrayaan 2 mission?

A) Virat
B) Drona
C) Pragyan
D) Vikram

117) Which bank becomes the first lender to impose charges on UPI transactions, namely, Paytm, Google Pay, PhonePe?

A) Lakshmi Vilas Bank
B) City Union Bank
C) Kotak Mahindra Bank
D) ICICI Bank

118) Which company topped the “Fortune Global 500 list 2019?

A) Royal Dutch Shell
B) Volkswagen
C) Walmart
D) Saudi Aramco

119) Name the Indian Politician who was honoured with UAE’s highest civilian award “Zayed Medal” in 2019.

A) Sushma Swaraj
B) Rajnath Singh
C) Narendra Modi
D) Ram Nath Kovind

120) Heads of member countries of which organization were invited to the swearing-in ceremony of India’s PM in 2019?

A) ASEAN
B) BIMSTEC
C) UNO
D) SAARC
Answer Key

3. A 33. D 63. C 93. D
4. A 34. A 64. C 94. A
10. A 40. B 70. D 100. B
12. A 42. A 72. B 102. A
15. C 45. A 75. B 105. A
17. B 47. D 77. A 107. A
25. B 55. A 85. D 115. A
30. A 60. D 90. D 120. B