



**THE INSTITUTE OF
Company Secretaries of India**

भारतीय कम्पनी सचिव संस्थान

IN PURSUIT OF PROFESSIONAL EXCELLENCE

Statutory body under an Act of Parliament

(Under the jurisdiction of Ministry of Corporate Affairs)

March 2, 2023

OBTAINING THE MANDATORY CPE CREDITS FOR THE YEAR 2022-23

Dear Professional Colleague,

The ICSI (Continuous Professional Education) Guidelines, 2019 were issued by the Institute effective from April 1, 2020, to enable the members to maintain the optimum level of professional competence and to ensure high quality and standards in the professional services rendered by them.

As per Para 5.2.2 of the Guidelines, it is mandatory for all members of the Institute, except those specified in para 5.1 to secure **20 CPE Credits** in a year through structured and unstructured learning programs. However, no carry forward for excess CPE Credits from one year to another year will be allowed.

As per Para 4.5 of the Guidelines, Year for the purposes of these guidelines shall mean the period of 12 months commencing from 1st day of April and ending on 31st day of March following.

Accordingly, the members are requested to complete their CPE Credits for the year 2022-23 (April 1, 2022 to March 31, 2023) as per ICSI (Continuous Professional Education) Guidelines, 2019 latest by March 31, 2023.

ICSI (Continuous Professional Education) Guidelines, 2019 are available on ICSI website at https://www.icsi.edu/media/webmodules/Revised_CPE-Gls.pdf

Regards,

(CS Manish Gupta)

President

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