

## **ATTENTION STUDENTS!**

### **VERIFICATION OF MARKS OF COMPANY SECRETARIES EXAMINATIONS –DECEMBER,2022 SESSION**

In terms of Regulation 42 (2) of the Company Secretaries Regulations, 1982 as in force, a candidate may apply for “Verification of Marks” in any subject(s) of CS examination **within 21 days** from the date of declaration of his/her result. The interested candidates can apply for verification of marks either through on-line or off-line mode as per prescribed procedure with requisite **fee @ Rs. 250/- per subject**. The guidelines/information regarding Verification of Marks are available on the website of the Institute at: [https://www.icsi.edu/media/webmodules/Guidelines\\_Providing\\_VOM.pdf](https://www.icsi.edu/media/webmodules/Guidelines_Providing_VOM.pdf)

The on-line facility for applying for Verification of Marks will be operative from **Sunday, the 26<sup>th</sup> February, 2023 from 00:01 hrs till Saturday, the 18<sup>th</sup> March, 2023 up to 24:00 hrs.**

The last date of submitting applications for Verification of Marks is **18<sup>th</sup> March, 2023.**

To optimize the use of on-line mode of payment, candidates are advised to submit their request/s through on-line mode for quicker and hassle-free response.

For applying Verification of Marks through on-line mode, the interested candidates can access the following link:

<https://smash.icsi.edu/scripts/login.aspx>

In case any candidate wishes to apply for Verification of Marks through off-line mode, he/she can download the Application Form available on the website and send the same duly filled in along with the requisite fee through Speed/Registered Post so as the same shall reach the Institute within the prescribed time. The fee can be paid either by way of demand draft favouring “*The Institute of Company Secretaries of India*” payable at *New Delhi*; or in cash at the *Regional/Chapter/Noida Office*.

The procedure for submitting application for Verification of Marks is given on the website of the Institute under Examination Section at the link given below:

[https://www.icsi.edu/webmodules/Verification\\_of\\_Marks\\_of\\_CS\\_Exam.pdf](https://www.icsi.edu/webmodules/Verification_of_Marks_of_CS_Exam.pdf)

Joint Secretary  
Directorate of Examinations