



**THE INSTITUTE OF  
Company Secretaries of India**  
**भारतीय कम्पनी सचिव संस्थान**  
**IN PURSUIT OF PROFESSIONAL EXCELLENCE**  
Statutory body under an Act of Parliament  
(Under the jurisdiction of Ministry of Corporate Affairs)

1<sup>st</sup> April, 2024

## **Important Announcement**

### **Subject: Compulsory Switchover to New Training Structure w.e.f. 1<sup>st</sup> April, 2024**

This is in continuation to the announcement dated 02.01.2024, wherein students of Earlier/ Modified Training Structures were given extension upto 31.03.2024 to complete the remaining parts of their trainings before Compulsory Switchover to the New Training Structure (2020), effective from 01.04.2024. Therefore, the following trainings of the Earlier/ Modified Training Structures are being discontinued w.e.f. 01.04.2024 :-

1	E- EDP – 08 Days	6	E- MSOP
2	E-PDP (24 Hrs) – Day-1 (8 Hrs), Day-2 (8 Hrs), Day-3 (8 Hrs)	7	MSOP (Earlier) In Classroom Mode
3	03 Days in lieu of EDP	8	MSOP (Modified) In Classroom Mode
4	05 Days in lieu of EDP	9	15 Days Specialized Training Programme (Sponsorship/ Completion)
5	15 Days Academic Development Programme (2 Days Induction Programme, 3 Days E-Governance Programme, 5 Days Skill Development Programme and 5 Days Entrepreneurship Development Programme)	10	15 Days Specialized Training Programme Exemption

Students who have partially completed trainings under the Earlier / Modified Training Structure would be given due benefit under the New Training Structure after taking Compulsory Switchover. Accordingly, those students are required to complete their remaining trainings under the New Training Structure as given in the table below :-

Sr.No	Probable Cases	To do under New Training Structure w.e.f 01.04.2024								
<b>EARLIER (OLD) TRAINING STRUCTURE</b>										
1 (a)	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Long term training of 15 months</td> <td style="width: 50%;">Completed</td> </tr> <tr> <td><b>8 days EDP</b></td> <td><b>Not Completed/ Partially Completed</b></td> </tr> <tr> <td><b>24 hours PDP</b></td> <td><b>Not Completed/ Partially Completed</b></td> </tr> <tr> <td><b>15 days MSOP</b></td> <td><b>Not Completed</b></td> </tr> </table>	Long term training of 15 months	Completed	<b>8 days EDP</b>	<b>Not Completed/ Partially Completed</b>	<b>24 hours PDP</b>	<b>Not Completed/ Partially Completed</b>	<b>15 days MSOP</b>	<b>Not Completed</b>	15 days Online EDP 15 days Classroom CLDP (Residential/Non-Residential)
Long term training of 15 months	Completed									
<b>8 days EDP</b>	<b>Not Completed/ Partially Completed</b>									
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Students (including those who have registered for Short Term Trainings on or before 31.03.2024) may please note that they should upload all the Short Term and Long Term Training completion certificates in the Stimulate Portal before applying for Switchover as the benefit from Trainings will be granted to students based on the trainings completed by them before switchover.

All concerned may take note of the same.

**D V N S Sarma**  
**Director (Training)**