

Dear Member,

IN CASE YOU ARE FACING ISSUE IN MCA IN REGISTERING DSC DUE TO YOUR NAME MISMATCH IN YOUR PAN AND IN THE INSTITUTE'S RECORD, PLEASE SEND EACH OF THE FOLLOWING DOCUMENTS DULY ATTESTED BY YOU.

- a) Duly signed application form (form available at Institute's website : <https://www.icsi.edu/member/formsformembers/>)
- b) Scanned copy of PAN card
- c) Screen shot of PAN database that may be obtained from the income tax website under - profile- PAN details clearly indicating your first name, middle name and last name.
- d) Any document in support of your PAN where your name exactly matches with your PAN database i.e. (1) Passport (ii) Driving Licence (iii) Voter ID card (iv) Aadhar card (v) Bank passbook with your photo affixed on it and duly stamped and signed.

In case the desired name does not exist in any of the above document, please send an affidavit duly executed before first class magistrate or notarized as per the case may be in original to the Institute along with the mentioned documents in point a, b, c and d at the address

You may send scanned document to the email id: member@icsi.edu