



**THE INSTITUTE OF
Company Secretaries of India**
भारतीय कम्पनी सचिव संस्थान
IN PURSUIT OF PROFESSIONAL EXCELLENCE
Statutory body under an Act of Parliament
(Under the jurisdiction of Ministry of Corporate Affairs)

ATTENTION STUDENTS!!

October 12, 2025

**Sub.: Reopening of Online Enrolment Window for December, 2025
Examination Session of CS Examinations**

This is to inform that Online Examination Enrolment window for **December, 2025 Session** of CS Examinations will be reopened **from 10:00 hrs on 23rd October 2025 till 23:59 hrs. on 25th October 2025** and the students may submit request(s) for:-

- a) Examination enrolment (with Late Fee)
- b) Addition of Module (with Late Fee)
- c) Exemption on the basis of higher qualification

During the period from 10:00 hrs on 23rd October 2025 till 23:59 hrs. on 25th October 2025, online window for change services, (i.e., change of Centre, Medium, Module & Optional Subject) will remain closed.

Students may submit request(s) for change of Examination Centre, Medium, Module and Elective Subject during the period from **26th October, 2025 to 21st November, 2025 till 16:00 Hours**. Thereafter, requests for any change will NOT be entertained under any circumstances.

Students may also complete the Pre-Examination Test (if not yet completed) during the period from **11th October, 2025 to 24th October 2025 latest by 17:30 Hours**.

Students may also complete the TDOP (if not yet completed) during the period from **11th October, 2025 to 20th October 2025**.

All students may take note of the above.

With best wishes to the students for their forthcoming examinations

Directorate of Student Services