

## **ATTENTION STUDENTS !**

### **VERIFICATION OF MARKS OF COMPANY SECRETARIES EXAMINATIONS – DECEMBER, 2017**

In terms of Regulation 46 (2) of the Company Secretaries Regulations, 1982, as in force, a candidate can seek “Verification of Marks” in any subject(s) of CS examination **within 30 days** from the date of declaration of results. The interested candidates can apply for verification of marks either through on-line or off-line mode as per prescribed procedure with requisite **fee @ ₹250 per subject**. The guidelines/information regarding Verification of Marks are available on the website of the Institute at the at: [https://www.icsi.edu/WebModules/VOM\\_June2017.pdf](https://www.icsi.edu/WebModules/VOM_June2017.pdf)

#### **Foundation Programme**

For Foundation Programme, the on-line facility for Verification of Marks has been made operative from **Thursday, the 22<sup>nd</sup> February, 2018 from 00:01 hrs** and will be valid till **Friday, the 23<sup>rd</sup> March, 2018 up to 24:00 hrs**.

The last date of submitting applications for Verification of Marks is **23<sup>th</sup> March, 2018**.

#### **Executive and Professional Programme**

For Executive/Professional Programme, the on-line facility for applying for Verification of Marks will be operative from Monday, **the 26<sup>th</sup> February, 2018 from 00:01 hrs** and will be valid till **Tuesday the 27<sup>th</sup> March, 2018 up to 24:00 hrs**.

The last date of submitting applications for Verification of Marks is **27<sup>th</sup> March, 2018**.

To optimize the use of on-line mode of payment, candidates are advised to submit their request/s through on-line mode for quicker and hassle-free response.

In case any candidate wishes to apply for Verification of Marks through off-line mode, he/she can download the Application Form available on the website and send the same duly filled in along with the requisite fee through Speed/Registered Post. The fee can be paid either by way of demand draft favouring “*The Institute of Company Secretaries of India*” payable at New Delhi; or in cash at the *Regional/Chapter/Noida Office*.

The procedure for submitting application for Verification of Marks is given on the website of the Institute at the link given below:

[https://www.icsi.edu/webmodules/Verification\\_of\\_Marks\\_of\\_CS\\_Exam.pdf](https://www.icsi.edu/webmodules/Verification_of_Marks_of_CS_Exam.pdf)

For applying Verification of Marks through on-line mode, the interested candidates can access the following link: <https://smash.icsi.in/scripts/login.aspx>

Joint Secretary  
Directorate of Examinations