

45th National Convention of Company Secretaries
to be held on 22nd to 24th November 2017 at Al Saj Convention Centre, Thiruvananthapuram (Kerala)

Hotel Room Booking Form

Hotel Apollo Dimora

Opposite Central Railway Station, Thampanoor, Trivandrum

Contact: Mr. Sudheesh A. Nair Tel: 0471-3060333 E-Mail : fomtvm@apollodimora.com

Convention Delegate Registration No.:			
Name of the Guest	_____		
	(Last Name)	_____	(First Name)
Name of the Accompanying Guest (if any)	_____		
	(Last Name)	_____	(First Name)
Mobile No.			
E-mail			
Room Type	<input type="checkbox"/> Singly Occupancy @ Rs. 3540/- per room per night (including Breakfast, Wi- Fi & all applicable taxes)	<input type="checkbox"/> Double Occupancy (King Size bed) @ Rs. 4130/- per room per night (including Breakfast, Wi-Fi & all applicable taxes)	<input type="checkbox"/> Twin Sharing (Two Single & Separate Bed) @ Rs. 4130/- per room per night (including Breakfast, Wi-Fi & all applicable taxes)
(Check in time: 1300 hrs) Early check in is allowed subject to availability of rooms	Check in Date: _____		
(Check out time: 1200 hrs) Late check-out is allowed subject to availability of rooms	Check Out Date: _____		

Payment Instructions:-

Declaration of the Credit Card Holder:

I hereby authorize Hotel Apollo Dimora to debit my credit card for the above amount in relation to the hotel services outlined

Credit Card _____
Credit Card Number

Type _____
Credit card type (Amex)/Visa/Master etc.)

Card Holder's Name _____

Expiry Date _____

Attached herewith is the photocopy of the back and front of my credit card for your reference

SIGNATURE OF THE CREDIT CARD HOLDER

- ❖ The above amount is non-refundable & non transferable
- ❖ Any extras incurred during the stay, will have to paid in full before or at the time of check out
- ❖ In case of twin sharing booking, if the second guest is not available, the guest who has booked the room has to pay the full amount i.e. Rs. 4130/- per room per night

Kindly send the reservation form with the credit card number in order to guarantee the reservation at the email Id of the Hotel directly.
Rooms will be subject to availability at the time of receiving the form.

RESTRICTIONS

- ❖ Reservations are subject to rooms availability
- ❖ Twin sharing rooms shall be allotted subject to availability
- ❖ Reservations will not be made for incompletes forms