



THE INSTITUTE OF
Company Secretaries of India

भारतीय कम्पनी सचिव संस्थान

IN PURSUIT OF PROFESSIONAL EXCELLENCE

Statutory body under an Act of Parliament

AHMEDABAD
CHAPTER OF
WIRC OF ICSI

AHMEDABAD CHAPTER OF WIRC OF ICSI
ANNOUNCES

**38th MANAGEMENT SKILLS ORIENTATION PROGRAMME
(MSOP)**

DAY & DATE	FROM: THURSDAY, 09 th MAY, 2019 TO: SATURDAY, 25 th MAY, 2019 HOLIDAYS – 12th & 19th MAY, 2019 (SUNDAY)
VENUE	ICSI- AHMEDABAD CHAPTER, S-2, B TOWER, CHINUBHAI TOWERS, ASHRAM ROAD, AHMEDABAD-380009
FEE	RS. 7500/- (CHEQUE OR DD SHOULD BE IN FAVOUR OF “AHMEDABAD CHAPTER OF WIRC OF ICSI”)

NOTE: The fee does not include Lunch and Accommodation.

FOR QUERY CALL @ 079-26575334/35 OR WRITE US AT ahmedabad@icsi.edu

CS MEHUL RAJPUT
CHAIRMAN

CS ABHISHEK CHHAJED
SECRETARY

CS ALAY VASAVADA
CHAIRMAN-TEFC

ICSI Vision "To be a global leader in promoting good corporate governance"	ICSI Motto सत्यं वद। धर्मं चर। इष्टकारे तेन तृपते. बलिदे ह्यु तेन त्रयः।	ICSI Mission "To develop high calibre professionals facilitating good corporate governance"
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Name of Regional Council/Chapter: **AHMEDABAD CHAPTER**

Application form for admission in Management Skill Orientation Program (MSOP)

Name of student :			Registration No. :			Please affix a recent passport size photograph																																	
Particulars of passing Executive Programme Examination : (Please attach photo copy of pass mark sheet of all groups/modules)			Mobile No:																																				
Group/Module	Session of passing	Roll No.	e-mail ID :																																				
Group/Module-I																																							
Group/Module-II						Address for correspondence :																																	
Particulars of passing Final / Professional Programme Examination : (Please attach photo copy of pass mark sheet of all groups/modules)																																							
Group/Module	Session of passing	Roll No.																																					
Group/Module-I																																							
Group/Module-II																																							
Group/Module-III						<p align="center">Details of trainings (undergone / or exempted)</p> <p>(If undergone, please attach copy of "Training Completion Certificate". If exempted, please attach copy of institute's training exemption letter)</p> <table border="1"> <thead> <tr> <th colspan="3">Earlier Training Structure</th> <th colspan="3">Modified Training Structure</th> </tr> </thead> <tbody> <tr> <td>(i) Management Training / Apprenticeship Training (Regulation 48)</td> <td>12 months</td> <td>Undergone/ Exempted</td> <td>Management Training / Apprenticeship Training (Regulation 46AB)</td> <td>12 months</td> <td>Undergone/ Exempted</td> </tr> <tr> <td colspan="6">(ii) Practical Training</td> </tr> <tr> <td>(a) Secretarial / Legal Deptt.</td> <td>1 month</td> <td>Undergone/ Exempted</td> <td colspan="3" rowspan="4">Are you employed? (please mention followings) Designation : Office Address : Telephone No. (Office) :</td> </tr> <tr> <td>(b) Finance / Accounts Deptt.</td> <td>1 month</td> <td>Undergone/ Exempted</td> </tr> <tr> <td>(c) Personnel & Admin Deptt.</td> <td>1 month</td> <td>Undergone/ Exempted</td> </tr> <tr> <td>(d) Specialized training (ROC/SE/FI etc)</td> <td>15 days</td> <td>Undergone/ Exempted</td> </tr> </tbody> </table>	Earlier Training Structure			Modified Training Structure			(i) Management Training / Apprenticeship Training (Regulation 48)	12 months	Undergone/ Exempted	Management Training / Apprenticeship Training (Regulation 46AB)	12 months	Undergone/ Exempted	(ii) Practical Training						(a) Secretarial / Legal Deptt.	1 month	Undergone/ Exempted	Are you employed? (please mention followings) Designation : Office Address : Telephone No. (Office) :			(b) Finance / Accounts Deptt.	1 month	Undergone/ Exempted	(c) Personnel & Admin Deptt.	1 month	Undergone/ Exempted	(d) Specialized training (ROC/SE/FI etc)	15 days	Undergone/ Exempted
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Module-IV																																							
<p>If student has passed/completed Executive Program in June 2015 exam session or afterwards, he/she is required to complete following Programs also, before taking admission in MSOP.</p>																																							
Details of EDP(please attach copy of completion certificate)																																							
Place :			Details of 2 days PIP (please attach copy of completion certificate)																																				
From	To		Place :	From	To																																		
Details of PDP(please attach copy of completion certificate)																																							
Details of 3 days PEGP (please attach copy of completion certificate)			Details of 3 days PEGP (please attach copy of completion certificate)																																				
Place	PDP hours granted	Date of programme	Place :	From	To																																		
(i)			Details of 5 days PSDP (please attach copy of completion certificate)																																				
(ii)			Place :	From	To																																		
(iii)																																							
(iv)			Details of 5 days PEDP (please attach copy of completion certificate)																																				
			Place :	From	To																																		
Details of MSOP Fees paid (If paying through demand draft, it should be drawn in favour of "Ahmedabad chapter of WIRC of ICSI"																																							
Amount :	DD No. /CASH RECEIPT No. :	Date :	Bank:																																				
Declaration by student																																							
<p>I _____ do hereby declare that the particulars given above are true to the best of my knowledge and belief.</p> <p>I also agree that providing false particulars amounts to misconduct and if any misconduct is observed on my part in terms of Regulation 55-A of the Company Secretaries Regulations, 1982 (as amended time-to-time), I shall abide by the decision of the Council which may suspend or cancel my registration as a student or may suspend or debar me from appearing in anyone or more examinations of the Institute or direct that any period of training already undergone shall not be reckoned for the purpose of Regulation 48 or 50 or declare that I am not fit and appropriate person to be admitted as an Associate Member of the Institute.</p>																																							
Place :																																							
Date :																																							
Signature of student																																							
For Office use only (at respective Regional Office / Chapter)																																							
Received by :	Receipt No.	Date of receiving :	Signature of MSOP Co-ordinator of RO/Chapter :																																				
Signature of dealing Assistant																																							



**CHECKLIST FOR REGISTRATION IN
MANAGEMENT SKILL ORIENTATION PROGRAMME
(MSOP)**

Enclosures for those who have completed 15/12 months management training	Put a tick mark	Enclosures for those who are exempted from undergoing management training	Put a tick mark
1. Application form in the prescribed format.		1. Application form in the prescribed format.	
2. Copy of Final / Professional programme passing certificate.		2. Copy of Final / Professional programme passing certificate.	
3. Copy of Training Orientation Program / Executive Development Programme completion certificate. (For Students registered under old training structure)		4. Passport size photograph – 1	
4. Copy of Academic Development Programs (For Students registered under new training structure) / Professional Development Programmes completion certificate. (For Students registered under old training structure)		5. Fee: Cash / DD / Cheque Receipt No. : DD/Cheque Details:	
5. Copy of the 15/12 months management training completion certificate & Copy of Institute's sponsorship letter			
7. Copy of 15 Days specialized Training Certificate & and Institute's Sponsorship Letter (Not Mandatory) (For Students registered under old training structure)			
7. Passport size photograph – 1			
8. Fee: Cash / DD / Cheque Receipt No. : DD/Cheque Details:			