



# THE INSTITUTE OF Company Secretaries of India

## भारतीय कम्पनी सचिव संस्थान

IN PURSUIT OF PROFESSIONAL EXCELLENCE

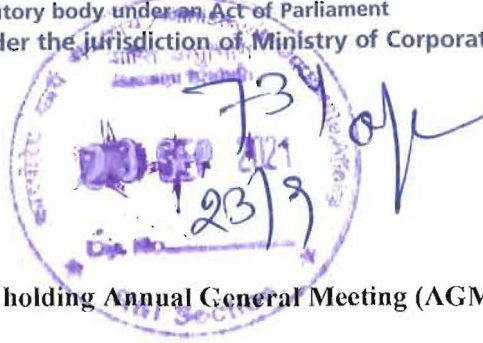
Statutory body under an Act of Parliament

(Under the jurisdiction of Ministry of Corporate Affairs)

22<sup>nd</sup> September 2021

MCA: 2021

Shri Rajesh Verma, IAS  
Secretary  
Ministry of Corporate Affairs  
Government of India



**Subject: Request for extension for holding Annual General Meeting (AGM) due to COVID-19**

Respected Sir,

This is in continuation to the our Representation dated 16<sup>th</sup> August 2021 requesting for extension for holding Annual General Meeting (AGM) due to COVID-19, submitted to your good office, copy of which is attached for ready reference.

We further appreciate various schemes and relaxations introduced by the Ministry of Corporate Affairs (MCA) in providing relief and reducing the financial burden for the stakeholders in the difficult times and enabling the corporates during COVID-19 pandemic to carry out the compliance with much ease and without imposing additional financial burden.

We wish to reiterate about the challenges being faced by corporates and professionals due to Covid-19 pandemic. The pandemic had bounced back with severe intensity during the second wave and has created panic in the minds of all.

We also wish to draw your kind attention towards the fact that due to current situation, there remains a practical difficulty in completing the Audit formalities as physical verification remains a challenge for the professionals. Majority of the offices are not fully functional and are not working with their full staff strength. The authorities have announced strict Covid-19 guidelines or lockdown, social distancing norms and notified containment zones, which varies from State to State throughout India. Due to strict Covid-19 guidelines and protocols the professionals are facing difficulty in fulfilling compliances under the Companies Act, 2013.

Some of the States in India are hit with higher intensity of Covid-19 to name a few are Kerala, Tamil Nadu, Karnataka, Maharashtra, etc. The State of Kerala has been the worst hit due to COVID-19. It is a matter of great concern as there is a surge in the number of COVID-19 cases on a daily basis and there are 161765 active cases as on date. Further, in addition to the COVID-19, the outbreak of NIPAH Virus is a more serious concern in the State of Kerala.

Considering the current crisis, we request your esteemed office to grant an extension of time to the companies for holding AGM for the year ended 31<sup>st</sup> March, 2021 till 31<sup>st</sup> December, 2021 so as to provide relief to all the companies and stakeholders throughout India specifically considering the situation in the State of Kerala.

We request you to consider the above suggestions at the earliest possible. We shall be pleased to provide any further information in this regard on hearing from your goodself.

Thanking You,

Yours faithfully,

(CS Asish Mohan)  
Secretary

Encl: As above.

### Vision

"To be a global leader in promoting good corporate governance"

### Motto

सत्यं वद। धर्मं चर। इष्टकारं कुरु त्वत्कामे। क्लेशं ह्यु कुरु।

### Mission

"To develop high calibre professionals facilitating good corporate governance"