



**THE INSTITUTE OF
Company Secretaries of India**

भारतीय कम्पनी सचिव संस्थान

IN PURSUIT OF PROFESSIONAL EXCELLENCE

Statutory body under an Act of Parliament

(Under the jurisdiction of Ministry of Corporate Affairs)

22nd July 2022

Dear Members,

We are pleased to inform that the competent authority has decided to open a one-time special window from 23rd July to 31st July, 2022 to accept the Annual Membership / COP fees for the FY 2022-23.

The procedure for remittance of Annual Membership Fees / COP Renewal Fees (whichever applicable and along with Form D) for FY 22-23 is given below:

- Use ONLINE SERVICES tab on www.icsi.edu
- Select Member Portal from sub-menu OR alternately, members can directly login on portal through <https://stimulate.icsi.edu/>
- Login using your membership number e.g. A1234/F1234
- Enter your password
- Go to Click Here for payment of Annual Membership Fees and COP Fees for FY 2022-23
- Proceed for payment*

*If a blank page is visible after clicking on proceed for payment button, it may be due to missing of your **PAN/Aadhaar/State/Mobile/Email/GSTIN** in your profile. You are required to update the same in the “**View More**” option under “**My Profile**” in the Dashboard before making the payment of fees. You may refer the FAQs available on the top right hand corner of the Institute website www.icsi.edu for change.

It may be noted that this special one-time window is without creating any precedent for the future. In case members face any difficulty, they may please write to us through the Support Portal <http://support.icsi.edu>

Regards,

Team ICSI