

Affix recent passport
size colour
photograph signed
by the candidate. Do
not use stapler or
pins

NAME OF THE POST : COMPANY SECRETARY

1. Name of the Candidate in full : _____
(As per SSLC/SSC Certificate)
2. Father's Name : _____
3. Date of Birth & Age : _____
4. Gender : Male / Female
5. Marital Status : Married / Unmarried
If married, employment details of Spouse: _____
6. Nationality : _____
7. Religion : _____
8. Category : General/EWS/SC / ST / OBC / PWD
In case of PWD, Nature of Disability : OH/HH/VH/Others
Degree of Disability____%
9. Hobbies / Special Interests/Significant Achievements : _____
10. Address:

Permanent	Correspondence
Mobile No. :	Mobile No. : E Mail Address :

11. Educational background:

a) School

Exam/ Degree	Name of Exam	Board	Year of Passing	Main Subjects	Max. Marks	Marks Obtained
X						
XII						

b) College

Degree & Discipline	Institution & University	Year of Passing	Max. Marks	Marks Obtained	Percentage of Marks	Duration of course

12. Post Qualification Industrial Experience (Start with the current)

(If required use additional sheets)

Name of the organization	Employment details		No. of Years of Experience (YYMM)	Designati on	Cost to the Company	Area of Work
	From	To				

Total No. of Years of Experience (YYMM)						

13. Kindly provide a brief write-up on the roles & responsibilities of your present assignment. (If required use additional sheets)

14. Please give particulars of your relative employed in BEL/THALES, if any:

Name	Relationship	Designation	Department	Unit

15. Have you appeared for any previous selection for Appointment in BTSL? If so, please furnish details in brief:

Undertaking

I affirm that the information given above is true and correct. I further undertake that, if at any stage, it is discovered that an attempt has been made by me to wilfully conceal or misrepresent the facts stated above, my candidature may be summarily rejected or my employment terminated.

Signature of the Candidate

Date:

Place: