



**THE INSTITUTE OF
Company Secretaries of India**
भारतीय कम्पनी सचिव संस्थान
IN PURSUIT OF PROFESSIONAL EXCELLENCE
Statutory body under an Act of Parliament
(Under the jurisdiction of Ministry of Corporate Affairs)



Introduction of ToT program for newly Inducted trainers in ICSI

We are pleased to note that you have registered with the Institute for imparting training to the students of the Institute. As you may be aware that the Mission of the Institute is to develop high calibre professionals facilitating good Corporate Governance and it can be achieved only by strengthening the training structure.

The Institute's Trainers are the most important catalyst in the process of imparting quality training to CS students. The Training of Trainer (ToT) program is a capacity building programme for trainers. The Trainers who undergo the ToT programme shall be better equipped to harness the skill sets of the students undergoing training.

As per the experience of the Institute, in order to provide better training opportunities to our students, there is a need to convey the expectations of the Institute with full clarity to the newly inducted Trainers which in turn shall empower them to impart effective training to the students. The ToT shall sensitise the trainers on the broad parameters to be taken into account by them to ensure that the students are well equipped to take up the responsibilities as future professional with confidence and requisite level of practical knowledge.

Thus, keeping in view the quality enhancement in practical training, the Institute has introduced a One Day Training of Trainer (ToT) program. We request our newly registered trainers to undergo one day ToT before they take any trainees in their company and firms.

Team ICSI