

**Process of online registration of Executive Programme for CSEET pass students is given below.**

Steps 1: - Click on Online Services at [www.icsi.edu](http://www.icsi.edu) → Registration for CSEET Pass Students in Executive Programme.



Steps 2:- Click the applicable check boxes and click on proceed to registration.

### Student Executive Registration For CSEET Passed Information

Students are advised to click on the following link to get details about complete process of online registration. [Click Here](#)

**Attention:-**

Before proceeding to registration form please make sure that you are ready with the softcopy of the documents mentioned on this page.

- ☒ Photograph of the candidate
- ☒ Signature of the candidate
- ☒ DOB Certificate (10th pass certificate)
- ☒ Qualification Certificate (12th Marksheet or Certificate and CSEET Pass Certificate)
- ☒ Category certificate (Other than general)
- ☒ Identity proof(Aadhaar Card/Passport/Voter ID /Pan Card/Driving License/Ration Card)

**Guidelines should be followed.**

All the files should be present in one of the following formats(jpg, jpeg, png, gif, bmp,pdf).

The maximum allowed file size is 2 MBs.

File size of student photo should be between 20kb to 50kb.

File Size of student signature should be between 10kb to 20kb..

Proceed To Registration

Steps 3:- Please Enter your CSEET unique ID number and CEET Roll number.

Steps 4:- Please Fill your Basic Details.

Steps 5:- Please Note Unique Id for future reference

Steps 6:- Please Fill your Parents details and your qualification Details

1.Basic Details2.Education Details3.Source Of Information4.Document Details5.Preview6.Payment

Relative

Father/Spouse \*

Father

Father/Spouse name \*

Mother's Name \*

Qualifications

SNO.	NAME OF SCHOOL / COLLEGE / UNIVERSITY	EXAM PASSED *	UNIVERSITY / BOARD *	MAIN SUBJECTS *	EXAM PASSED YEAR *	
1		Select			Select	Delete

ADD MORE

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Steps 7:- Fill source of Information, opt for the Classroom teaching centres of ICSI to join classes ( Yes/No ), check fee details and click Next button.

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1.Basic Details2.Education Details3.Source Of Information4.Document Details5.Preview6.Payment

Source Of Information

How did you come to know about Company Secretaries Course

Select Propagation

Payment Amount

10600

Opt for the class room teaching centres ? \*

Yes

No

[Click here for more details](#)

Fee Details

REGISTRATION FEE-EXECUTIVE	2000.00	
EDUCATION FEE-EXECUTIVE	6500.00	
SUBSCRIPTION TO CHARTERED SECRETARY	500.00	<input checked="" type="checkbox"/> Uncheck if Not Required (Rs 500.00 will be reduced)
PRE -EXAM TEST FEE - EXECUTIVE	1000.00	
STUDENTS ORIENTATION PROGRAMME- HQ	500.00	
SALE MANUAL FOR STUDENTS ORIENTATION PROGRAMME-HQ	100.00	

Note : Chartered Secretary Journal Subscription (Optional) for one year only.

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Steps 8:- Upload your required documents and the declaration box and click next button.

1.Basic Details2.Education Details3.Source Of Information4.Document Details5.Preview6.Payment

Photo & Signature

Photo \*

Choose file

No file chosen

Upload

Signature \*

Choose file

No file chosen

Upload

Document Upload

Qualification/Certificate Name \*

Select Document

Semester/Year

-Select-

File Path \*

Choose file

No file chosen

Upload

SL NO	DOCUMENT TYPE	SEMESTER/YEAR	UPLOAD DATE	DOWNLOAD	DELETE
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☐ Undertaking by the Student

1. Basic Details
2. Education Details
3. Source Of Information
4. Documents Details
5. Preview
6. Payment

General Information

Programme :

Executive

Qualification :

CSEET Passed

Achar Card Number :

CSJ

CSJ

Title :

Mr.

First Name :

Middle Name :

Last Name :

Gender :

Category :

Date Of Birth :

Nationality :

Phone Number :

Mobile Number :

Father/Spouse's Name :

Mother Name :

email id :

Venue for One Day Orientation Programme :

AGRA

How did you come to know about company :

Direct

Secretaries Course :

Payment Amount :

10,600.00

CSJ Subscription :

Yes

Study Opted :

Yes

Class room teaching Opted :

No

Permanent Address Details

Address Line1 :

2/12

Address Line2 :

Address Line3 :

Country :

India

State :

Delhi

District :

New Delhi

City :

New Delhi

Postal Code :

110005

Address Line1 :

4/14

Address Line2 :

Address Line3 :

Country :

India

State :

Delhi

District :

New Delhi

City :

New Delhi

Postal Code :

110005

Education Details

SNO.	NAME OF SCHOOL / COLLEGE / UNIVERSITY	EXAM PASSED	UNIVERSITY / BOARD	MAIN SUBJECTS	EXAM PASSED YEAR
1.	ramjas no.	B.COM	cbse	eng	2020

Document Upload

SNO.	DOCUMENT TYPE	SEMESTER/YEAR	UPLOAD DATE	DOWNLOAD
1.	Photo	NA	18/9/2020 11:33:27 AM	<a href="#">Download</a>
2.	Signature	NA	18/9/2020 11:33:32 AM	<a href="#">Download</a>
3.	DOB Certificate / 10th Certificate	NA	18/9/2020 11:34:11 AM	<a href="#">Download</a>
4.	ID Proof	NA	18/9/2020 11:33:53 AM	<a href="#">Download</a>
5.	10+2 Marksheet / Certificate	NA	18/9/2020 11:33:42 AM	<a href="#">Download</a>
6.	CSEET Admit Card	NA	18/9/2020 11:34:52 AM	<a href="#">Download</a>
7.	CSEET pass certificate	NA	18/9/2020 11:34:02 AM	<a href="#">Download</a>

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Confirm Application

Steps 9:- Click on “Confirm Application” button on screen.

## Steps 10:- Payment Mode Selection

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### Choose Payment mode/Gateway

Payment Mode/Gateway\*

Please select  
Please select  
Challan  
Billdesk

\* Kotak Bank Payment Gateway provides option to pay using Credit Card, Debit Card, Debit Card + ATM PIN, Internet Banking, Wallet/Cash Cards.  
\* Bill Desk Payment Gateway provides option to pay using Credit Card, Debit Card, Debit Card + ATM PIN, Internet Banking, Wallet/Cash Cards.  
\* Axis Bank Payment Gateway provides option to pay using Debit/Credit Card only.  
\* Challan can be submitted to any Branch of Canara Bank.

## Steps 11:-

Please Note Request Id and Transaction Id for future reference

## Steps 12:-

Your Request id is: 51722704

Your Transaction id is: 6571531

Your Request has been received.  
Please note this is for all future communication.  
The request id and Transaction id is generated only for control purpose and before actual payment transaction starts.  
This does not confirm that payment has been received.  
Please print your challan and take to your nearest Canara Bank branch for making payment.  
ID3I has no responsibility for delay in payment due to any technical/non technical issues whatsoever.

Payment Type:- Executive Registrar

Name:- [redacted]

Mobile Number:- [redacted]

Email Address:- [redacted]

Amount:- 10600.00

Payment Mode:- Billdesk

Proceed

On Successful Payment, You will be registered in Executive Programme and same will be informed through email/Sms on registered email id/mobile number.

**Note: Executive Registration number will be used as user id for login in SMASH portal.**