



# RATNAGIRI GAS AND POWER PVT. LTD.

*(Subsidiary of NTPC Ltd.)*

## REQUIRED JOB SPECIFICATIONS:

RGPPL, A Subsidiary company of NTPC Ltd., is a State of Art 1967 MW combined Cycle Power Plant. RGPPL invites bright Company Secretary on Fixed term to be a part of its success story at Anjanwel, District Ratnagiri, Maharashtra

Sl. no	Function & number of vacancy	Remunerations, other Benefits and Tenure	Location	Qualification	Experience	Upper Age Limit
1	Company Secretary, 01	a) Consolidated monthly Pay Rs. 50,000, Company Accommodation and Medical as per company policy. b) <b>TA/DA</b> : As per E1-E4 as per Company's TADA policy c) <b>Tenure</b> : The Tenure for Fixed Tenure Executives will be 3 years	Anjanwel, Guhagar, Ratnagiri	Graduate & Qualified Company Secretary, i.e. associate member of the Institute of Company Secretaries of India. Degree in CA, Law will be an added advantage.	2 years of relevant post qualification executive experience in handling Board matters.	35 Years as on 31/03/2022