

ATTENTION STUDENTS!

VERIFICATION OF MARKS OF COMPANY SECRETARIES FOUNDATION PROGRAMME EXAMINATIONS – DECEMBER, 2021 SESSION

In terms of Regulation 42 (2) of the Company Secretaries Regulations, 1982 as in force, a candidate may apply for “Verification of Marks” in any subject(s) of CS examination **within 21 days** from the date of declaration of his/her result. The interested candidates can apply for verification of marks either through on-line or off-line mode as per prescribed procedure with requisite **fee @ Rs. 250/- per subject**. The guidelines/information regarding Verification of Marks are available on the website of the Institute at: https://www.icsi.edu/media/webmodules/Guidelines_Providing_VOM.pdf

The on-line facility for applying for Verification of Marks will be operative from **Thursday, the 20th January, 2021 from 00:01 hrs till Wednesday, the 9th February, 2021 up to 24:00 hrs.**

The last date of submitting applications for Verification of Marks is **9th February, 2021.**

To optimize the use of on-line mode of payment, candidates are advised to submit their request/s through on-line mode for quicker and hassle-free response.

In case any candidate wishes to apply for Verification of Marks through off-line mode, he/she can download the Application Form available on the website and send the same duly filled in along with the requisite fee through Speed/Registered Post. The fee can be paid either by way of demand draft favouring “*The Institute of Company Secretaries of India*” payable at New Delhi; or in cash at the Regional/Chapter/Noida Office.

The procedure for submitting application for Verification of Marks is given on the website of the Institute under Examination Section at the link given below:

https://www.icsi.edu/webmodules/Verification_of_Marks_of_CS_Exam.pdf

For applying Verification of Marks through on-line mode, the interested candidates can access the following link: <https://smash.icsi.in/scripts/login.aspx>

Joint Secretary
Directorate of Examinations