



THE INSTITUTE OF Company Secretaries of India

भारतीय कम्पनी सचिव संस्थान

IN PURSUIT OF PROFESSIONAL EXCELLENCE

Statutory body under an Act of Parliament

(Under the jurisdiction of Ministry of Corporate Affairs)

Information for Voters

Date of Elections:

Elections to the Managing Committee of ICSI Chapters are scheduled to be held on 17th December, 2022 (Saturday) from 8 AM to 6 PM.

List of Voters:

You can vote only if your name appears in the physical list of voters available at the chapter office. You may contact the chapter office (<https://www.icsi.edu/contact-us/phone-directory/>) for any details/clarifications in this regard.

List of Candidates:

Eligible voters can visit child portal of respective chapter at <https://www.icsi.edu/home/> to see the list of candidates.

Polling booth (Where to vote):

- Voters can visit the child portal of respective chapter at <https://www.icsi.edu/home/> to check the address of venue for election / polling booth.
- Voters may contact the respective chapter office for any further details.

Voting Process at Polling Booth:

1. Returning / Polling Officer shall announce voter's name, membership number and check their identity proof (Institute's Identity Card / PAN Card / Aadhaar Card / Passport / Driving Licence)
2. The Returning officer shall then put indelible ink on voter's Left Hand Thumb and take voter's signature on the attendance sheet.
3. The Returning officer shall provide the Ballot Paper to the voter (Voters are required to carry pen having blue ink).
4. The voter shall then proceed to the secret chamber and mark (✓) on the ballot paper against the name(s) of the candidate(s) of his/her choice; a maximum of 7 (seven) (✓) marks shall be allowed. No other form of marking shall be allowed (E.g., use of alphabets, numerals, or remarks such as Yes/No shall not be accepted) and the ballot will be treated as invalid/rejected. Similarly, more than seven (✓) marks shall also lead to rejection of the ballot.
5. Voter shall then fold the ballot paper properly and drop in the ballot box.
6. Mobile phone, camera or any other device/gadgets shall not be allowed inside the secret chamber.

Counting of Votes:

The Returning Officer shall mark the names of all the contesting candidates on a white board with black marker and place it for public view. From each ballot paper, the Returning officer shall then read out the names of the contestants, one by one, who have secured (✓) mark with simultaneous tally marking being done on the white board by one polling official to facilitate the counting. Tally mark is a set of five lines - the first four lines are drawn vertically and the fifth line runs diagonally over the previous four vertical lines.

Declaration of Election Result:

It shall be announced on 17th December, 2022 evening after the completion of counting process.

For more information, you may refer <https://www.icsi.edu/election2022/icsi-chapter-elections/>