Dear Members,

Greetings from The Institute of Company Secretaries of India!!!

The Institute is striving towards supporting the members by providing appropriate employment opportunities. The Institute is organizing Mega Placement Drives through its regional offices at Mumbai, New Delhi, Kolkata and Chennai for recruitment of Company Secretary(ies) in various Organisations and Firms of Practising Company Secretaries.

The ICSI MEGA PLACEMENT DRIVES will be organized in January, 2022 as per the Region wise schedule placed below:

<table>
<thead>
<tr>
<th>Date &amp; Day of Interview</th>
<th>Address of Regional Offices</th>
<th>Placement Coordinator and Contact Person</th>
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<tbody>
<tr>
<td>4th January, 2022 (Tuesday)</td>
<td>ICSI Western India Regional Office 13, 56, 57 Jolly Maker Chambers No. II, (1st &amp; 5th Floor), Nariman Point, Mumbai - 400 021</td>
<td>Dr. Rajesh Kumar Agrawal, Regional Director- WIRC Ms. Archana K Sawant, Executive Admin Ph: 022 – 61307913; (M) 9970320202 E-mail: <a href="mailto:wiro@icsi.edu">wiro@icsi.edu</a>; <a href="mailto:archana.sawant@icsi.edu">archana.sawant@icsi.edu</a></td>
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<tr>
<td>10th January, 2022 (Monday)</td>
<td>ICSI Northern India Regional Office Plot No. 4, Prasad Nagar Institutional Area, New Delhi - 110 005</td>
<td>Mrs. Sonia Baijal, Regional Director – NIRC Mr. Himanshu Sharma, Assistant Director Ph: 011- 49343000/49343007; (M) 9810867263 E-mail: <a href="mailto:niro@icsi.edu">niro@icsi.edu</a>; <a href="mailto:himanshu.sharma@icsi.edu">himanshu.sharma@icsi.edu</a></td>
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<tr>
<td>14th January, 2022 (Friday)</td>
<td>ICSI Eastern India Regional Office 3A, Ahiiripukur 1st Lane, Kolkata – 700 019</td>
<td>Dr. Tapas Kumar Roy, Regional Director- EIRC Mr. Tamal Kar, Assistant Director Ph: 033 – 22901065 / 22832973;(M)9051258797 E-mail: <a href="mailto:eiro@icsi.edu">eiro@icsi.edu</a>; <a href="mailto:tamal.kar@icsi.edu">tamal.kar@icsi.edu</a></td>
</tr>
<tr>
<td>29th January, 2022 (Saturday)</td>
<td>ICSI Southern India Regional Office No. 9, Wheat Crofts Road, Nungambakkam, Chennai – 600 034</td>
<td>Mr. DVNS Sharma, Regional Director – SIRC Mr. Chelliah Murugan, Executive Admin Ph: 044 – 28279898 / 28268685; (M) 9443796311 E-mail: <a href="mailto:siro@icsi.edu">siro@icsi.edu</a>; <a href="mailto:chelliah.murugan@icsi.edu">chelliah.murugan@icsi.edu</a></td>
</tr>
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</table>

MODALITIES
1. In case of higher number of applications, only shortlisted candidates shall be called & allowed to participate in Placement Drive.
2. Shortlisted candidates will have to report sharp at 8:30 AM at the stipulated venue on the day of the Drive for Registrations. After registrations, interview Skill Development Module (ISDM) will be provided by the professional Corporate Trainer/Senior HR Personnel/Senior CS to guide the candidates, to face the interview.
3. Candidates are strictly advised to wear smart formals on the day of Interview and to carry 10 -12 clear copies of their CV/ Resume and a set of copies of their Academic / Professional Certificates.
4. Prior registration is a must for participation in the Mega Placement Drive, 2022.
5. Interested members are compulsorily required to pay registration fee of Rs. 500/- (REFUNDABLE) for participating in Placement Drive. The registration fee will be refunded in full to all candidates, except those who have not appeared in the Mega Placement Drive due to any reason.
6. Placement opportunities are open on pan India basis therefore members from any part of the country can participate in Mega Placement Drive, 2022.
7. For more details and queries, candidates can contact respective Regional Offices, HQ - Ph: 0120-4082124; E-mail: placement@icsi.edu

Last date of Registration: 31st December, 2021

CS Nagendra D. Rao
President, The ICSI

CS Dr. Ahalada Rao Vummennathala
Council Member & Chairman, Placement Committee

CS Asish Mohan
Secretary, The ICSI