

Statutory body under an Act of Parliament (Under the jurisdiction of Ministry of Corporate Affairs)



Vision

"To be a global leader in promoting good corporate governance

Motto

सत्यं वद। धर्मं चर। इह्हिक the truth. abide by the law.

Mission

"To develop high calibre professionals facilitating good corporate governance'

CRASH COURSE ON SECRETARIA STANDARDS

Issue of Secretarial Standards by the Institute of Company Secretaries of India (ICSI) is a pioneer effort in standardising the Secretarial practices followed by company secretaries while rendering services to various stakeholders. In order to familiarize the members with the essence, basic & practical approach of these Secretarial Standards, the Institute has come up with the online "Crash Course on Secretarial Standards".



Assessment: Online MCQ Based Assessment

Award of CPE:

10 (Ten) Structured CPE hours upon Completion

Registration Opening Date:

Online registration starts from 14th October 2022

Registration Closing Date: 26th October 2022

Session Dates:

27th to 31st October 2022



Course Delivery: Through Live Webinars.



Session Timings: 5:30 PM to 7:30 PM



Course Duration: 5 sessions of 2 Hours each will be conducted

on daily basis.



Eligibility: Members of ICSI

Award of Certificate:



Certificate of Completion will be awarded by ICSI to all the candidates, upon successful completion of the course and MCQ based assessment test.

COURSE COVERAGE

| Session | Topic to Be Discussed |
|---------|---|
| I | Genesis, Journey and objective of Secretarial Standards |
| П | Secretarial Standard on Board Meeting (SS-1) (including Guidance Notes on SS-1) |
| Ш | Secretarial Standard on General Meetings (SS-2) (including Guidance Notes on SS-2) |
| IV | Secretarial Standard on Dividend and Board's Report (including Guidance Notes on SS-3 and SS-4) |
| V | Overview of Guidance Notes issued by the ICSI on Prevention of Insider Trading, Independent Directors and CSR |



Registration Link: https://www.icsi.edu/crash-courses-icsi/

CS Devendra V. Deshpande President, ICSI

CS Asish Mohan Secretary, ICSI



www.icsi.edu





