



THE INSTITUTE OF Company Secretaries of India

भारतीय कम्पनी सचिव संस्थान

IN PURSUIT OF PROFESSIONAL EXCELLENCE
Statutory body under an Act of Parliament
(Under the jurisdiction of Ministry of Corporate Affairs)

etc

MCA: 2022

October 11, 2022

Shri Tarun Bajaj, IAS
Secretary
Ministry of Corporate Affairs &
Department of Revenue
Government of India
Shastri Bhawan
New Delhi -110001

Ministry of Corporate Affairs

Dy. No. 815 /R & I/MCA

Date 11/10/2022

Subject: Request for extension of time period for filing of financial statements and annual return for the financial year ended 31.03.2022 without levying additional fee - Reg.

Sir,

This has reference to the provisions of Section 137 and Section 92 of Companies Act, 2013 pertaining to filing of financial statements and Annual Returns with the Registrar within thirty days and sixty days respectively from the date of annual general meeting.

We wish to submit that various communications have been received from stakeholders requesting extension of last date for filing of annual forms citing following reasons:

- with the MCA notification no. G.S.R. 207(E) dated 24.03.2021 made effective from April 01, 2021 mandating round-off of the figures appearing in the Financial Statements but absolute figures required to be filed in Form AOC-4; it is taking extra time for preparation of two different sets of audited financial statements.
- the dates of filing financial statements and Annual Returns as well as Income Tax Returns (along with Audit reports) fall around the same period. The said dates coincide with the varied festivals celebrated across the length and breadth of the nation, during which corporates and professional workspaces are closed temporarily. Not only it is difficult for the professionals to meet the different sets of deadlines, but the lack of manpower and support staff add to the woes.

Considering the practical issues faced by the stakeholders, MCA has been granting extensions for annual filing during the past years as well, the details for last few years are as under:

S. No.	Financial Year ending	Extension for AOC-4	Extension for MGT-7
1.	31.03.2021	till 15.03.2022	till 31.03.2022
2.	31.03.2020	till 15.02.2021	-
3.	31.03.2019	till 30.11.2019	till 31.12.2019
4.	31.03.2018	till 31.12.2018	till 31.12.2018
5.	31.03.2017	till 28.11.2017	-

Vision

"To be a global leader in promoting good corporate governance"

Motto

सत्यं वद। धर्मं चर। इष्टकारं कुरु। तृप्तोः कवेदे इयुं कुरु।

Mission

"To develop high calibre professionals facilitating good corporate governance"

Connect with ICSI

ICSI House, 22, Institutional Area, Lodi Road, New Delhi-110 003
tel 011- 4534 1000 fax +91-11-2462 6727 email info@icsi.edu website www.icsi.edu





Considering the reasons stated above, we request you to kindly consider granting extension of time for filing of financial statements and annual return for the financial year ended 31.03.2022 up to **31st December, 2022** without levying additional fee.

We shall be pleased to provide any further information or clarification in this regard on hearing from your goodself.

Thanking You,

Yours faithfully,

(CS Asish Mohan)
Secretary
The ICSI

CC: Shri Manoj Pandey, Joint Secretary, MCA

Ministry of Corporate Affairs

Dy. No. 814 /R & I/MCA

Date 11/10/2022