



**Dear Professional Colleagues,**

Further to our e-mail dated 9<sup>th</sup> June, 2016 informing that **PCS Committee of NIRC of ICSI** has decided to start fortnightly "**PCS Helpline**" to provide guidance/counseling in respect of problems and difficulties being faced by our members on the assigned topic, date and time from Senior Member who will be available at NIRC office and address their queries on telephone.

Under the "**PCS Helpline**" initiative, the senior members of the profession will be requested to devote few hours on fortnightly basis at the premises of NIRC, New Delhi, to solve the telephonic queries of the members on contentious issues on various Acts & Rules.

So far NIRC of ICSI had organized Sixteen "**PCS Helpline**" programmes on 15<sup>th</sup> June, 2016, 29<sup>th</sup> June, 2016, 13<sup>th</sup> July, 2016, 27<sup>th</sup> July, 2016, 10<sup>th</sup> August, 2016, 24<sup>th</sup> August, 2016, 7<sup>th</sup> September, 2016 and 21<sup>st</sup> September, 2016, 5<sup>th</sup> October, 2016, 19<sup>th</sup> October, 2016, 2<sup>nd</sup> November, 2016, 16<sup>th</sup> November, 2016, 23<sup>rd</sup> November, 2016, 28<sup>th</sup> November, 2016, 7<sup>th</sup> December, 2016 and 4<sup>th</sup> January, 2017 on topics like Issue and Allotment of Securities under the Companies Act, 2013 read with the applicable Rules; Secretarial Standards - I & Secretarial Standards – II, Related Party Transaction; Filing of Income Tax Returns; Technical Issues relating to E-filing; FEMA; NCLT & NCLAT and NBFC & Housing Finance Companies; SEBI (LODR) Regulations; Annual Filing; IPR - Trade Mark and thrice on Annual Filing; De-Listing of Securities and Dissemination Board and Incorporation of Companies respectively.

The next "**PCS Helpline**" programme is scheduled to be held on **18<sup>th</sup> January, 2017**, to resolve the queries over telephone regarding Technical / Procedural / Interpretation issues relating to **Technical Issues relating to E-filing** as per the details given below :

<b>S.No</b>	<b>Date and Time</b>	<b>Dedicated Telephone No</b>	<b>Topic</b>	<b>Facilitator/ Expert</b>
<b>1.</b>	<b>18<sup>th</sup> January, 2017 (Wednesday) – 3.00 PM to 4.30 PM</b>	<b>011- 49343001</b>	<b>Technical Issues relating to E-filing</b>	<b>CS S Bhasker,</b> Principal Consultant, MCA21 Project of MCA, Infosys LTD.

We therefore, request you to kindly take the advantage of knowledge of expertise member(s) as per the above schedule by dialling telephone on **011- 49343001** on the aforesaid date and time. Further, to bring to notice of all that NIRC is only playing a role of facilitator and all queries shall be answered by the expert in his personal / professional capacity only and shall not be treated as the legal opinion or expert advice by NIRC or ICSI.

Looking forward to receive your valuable calls on the aforesaid date(s) and time.

Regards

**CS Manish Gupta**  
**Chairman**  
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