



Dear Professional Colleagues,

Further to our e-mail dated 9th June, 2016 informing that **PCS Committee of NIRC of ICSI** has decided to start fortnightly "**PCS HELPLINE**" to provide guidance/counseling in respect of problems and difficulties being faced by our members on the assigned topic, date and time from Senior Member who will be available at NIRC office and address their queries on telephone.

Under the "**PCS HELPLINE**" initiative, the senior members of the profession will be requested to devote few hours on fortnightly basis at the premises of NIRC, New Delhi, to solve the telephonic queries of the members on contentious issues on various Acts & Rules.

So far NIRC of ICSI had organized Twelve "**PCS Helpline**" programmes on 15th June, 2016, 29th June, 2016, 13th July, 2016, 27th July, 2016, 10th August, 2016, 24th August, 2016, 7th September, 2016 and 21st September, 2016, 5th October, 2016, 19th October, 2016, 2nd November, 2016 and 16th November, 2016 on topics like Issue and Allotment of Securities under the Companies Act, 2013 read with the applicable Rules; Secretarial Standards - I & Secretarial Standards – II, Related Party Transaction; Filing of Income Tax Returns; Technical Issues relating to E-filing; FEMA; NCLT & NCLAT and NBFC & Housing Finance Companies; SEBI (LODR) Regulations; Annual Filing; IPR - Trade Mark and Annual Filing respectively.

The next "**PCS HELPLINE**" programme is now scheduled to be held on **23rd November, 2016**, to resolve the queries over telephone regarding Technical / Procedural / Interpretation issues relating to **ANNUAL FILING** as per the details given below :

S.No	Date and Time	Dedicated Telephone No	Topic	Facilitator/ Expert
1.	23rd November, 2016 (Wednesday) – 4.00 PM to 5.30 PM	011-4934 3001	Annual Filing	CS Rajul Jain, M/s. Rahul Jain & Co., Company Secretaries

We therefore, request you to kindly take the advantage of knowledge of expertise member(s) as per the above schedule by dialing telephone on **011-49343001** on the aforesaid date and time.

Looking forward to receive your valuable calls on the aforesaid date(s) and time.

Regards

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