



**THE INSTITUTE OF
Company Secretaries of India**
भारतीय कम्पनी सचिव संस्थान
IN PURSUIT OF PROFESSIONAL EXCELLENCE
Statutory body under an Act of Parliament



Candidate Registration for “ICSI TRAINEE DRIVE 2018”

Dear Students,

Greetings from the Institute of Company Secretaries of India!!!!!!

The Institute constantly focuses its energies towards career progression of its students and members by providing various platforms such as Trainee drives, Recruitment drives, Meets with senior CS & HR professionals, HR Conclaves, etc. On the same outline the Institute is organising ICSI Trainee Drive 2018 in the month of April. The Institute shall put its best efforts to ensure mass selection of aspiring students with the best training profiles.

The Details of ICSI Trainee Drive- 2018 is as under:

Date & Day of Trainee Drive: - 12 April, 2018 (Thursday)

Venue: - C-36, Sector 62, Adj to Health Village, Noida, Uttar Pradesh 201301

Reporting time: - 8:30am

Modalities:

1. Students who have passed either executive or professional exams on 25 February, 2018 are eligible to participate in the ICSI Trainee Drive 2018.
2. **Registration of students would strictly be on first come first basis for first 300 students, Institute reserves the right to call limited number of candidates during the process in case of bulk applications.**
3. **Dress code** - Smart formals.
4. Registration on the Google form does **NOT** guarantee selection or interview for each candidate. The Institute by no means would be held liable to ensure training opportunities for all students. Selection is solely on the basis of merit of the candidate.
5. Selected candidates would directly be contacted by the organization for joining. Institute would not be interfering in the process.
6. Request for applying to particular organization will not be entertained.
7. There is **No participation fee for the drive.**

8. All students should convince themselves and be aware about the responsibilities of traineeship and company. Only after being convinced they should appear for the interview. Rejection of offers without valid reason would bar a candidate from sitting for other Trainee drives / Placement drives being organised by the Institute for the current year.
9. Interviews for various organisations would be conducted simultaneously in parallel room.
10. **No TA/DA would be paid to the students to participate in the drive.**
11. Students should come prepared for day long process.
12. Canvassing for selection in the drive would lead to disqualification.
13. List of participating organisations would be displayed before the drive for the information of students.
14. The Students interested to take part need to apply through the link - <https://goo.gl/forms/blgfBV57CYEsTo8B2> on or before 02 April, 2018.

Note:

- a) Candidate without prior registration will **NOT** be eligible to participate in the ICSI Trainee Drive 2018.
- b) Participating students are required to carry sufficient copies of resumes. Request for photocopies would not be entertained.

For any Queries Contact: - Dr. Jaiprakash Paliwal, Joint Director / Mrs. Gunjan Sehgal, Assistant Director on traineeecv@icsi.edu, 0120-4082161/2124

CS Dinesh Chandra Arora
Secretary, ICSI

Dr. S. K. Jena
Director, Training & Placement