



Compliance with the Guidelines for Compulsory Attendance of Professional Development Programmes by the Members 2014-17

The objective of Continuing Professional Education (CPE) is to facilitate the members in keeping them abreast of latest developments, widening their knowledge base and improving their skills to maintain the cutting edge by providing training and expertise in critical areas. It assists members achieve constant upgrading of competence by acquiring adequate skills commensurate with their professional responsibilities.

With a view to enable its members to maintain high standards of professional services, the ICSI had issued Guidelines for Compulsory Attendance of Professional Development Programmes by the Members which came into effect from January 1, 2003. Keeping in view the growing importance of CPE the Council of the Institute has adopted and implemented Continuing Professional Education (CPE) Policy for its members with effect from April 1, 2014. As per the policy, following members of the Institute are required to meet the CPE credit requirement:

- (i) All members in practice;
- (ii) All members in employment in respect of whom Form 32 (in terms of the provisions of the Companies Act, 1956)/DIR-12 (in terms of the provisions of the Companies Act, 2013) has been filed by the companies.

The minimum number of credit hours for the block year 2014-17 to be obtained by member of the Institute upto March 31, 2017 would be as under:

Member's age	Below 60 years		Above 60 years but below 65 years	
	Employment	Practice	Employment	Practice
PCH in each year	10	15	5	8
PCH in block of 3 years	35	50	18	25
CoP / Employment taken during	Employment	Practice	Employment	Practice
1 April 2014 – 31 March 2015	20	30	10	15
1 April 2015 – 31 March 2016	10	15	5	8
1 April 2016 – 31 March 2017	0	0	0	0

The Council has approved extension of 3 months' time for obtaining the mandatory Program credit hours for the block of three year ended on March 31,

2017. Accordingly Members who have not completed mandatory PCH till date are advice to obtain their remaining PCH for the block year 2014-17 by June 30, 2017. We have updated credit Hours of All the program till date Members are requested to please check as same is required during submission of form D. in case same is not reflected in your account please mail to ankita.baldwa@icsi.edu with a cc to indore@icsi.edu.

The status of members' programme credit hours may be viewed on the ICSI website through the following steps:

1. Click on Online Services on the top right hand side of www.icsi.edu
2. Click on Members tab:
3. Enter membership details and password.
4. Under Member's Tab click on My account
5. Click on Manage Account under Manage Profile tab
6. Place your request under credit hour certificate tab
7. This opens the current details in ICSI database

Consequence of Non-compliance

A member who fails to obtain the mandatory Programme Credit Hours during the stipulated period are liable to disciplinary action for non-compliance under the provisions of the CS Regulations and the Code of Conduct, as amended from time to time.