



**41<sup>ST</sup> NATIONAL CONVENTION OF COMPANY SECRETARIES  
DELEGATE REGISTRATION FORM**

The Institute of Company Secretaries of India  
C-37, Sector-62  
Noida – 201 309

**FOR OFFICE USE**

**Date of Receipt**

**Delegate Registration No.**

Dear Sir,

Please register Mr./ Ms. \_\_\_\_\_ as a delegate for attending the 41st National Convention of Company Secretaries to be held during November 7-9, 2013 at Hotel ITC Grand Chola, Chennai. The particulars of the delegate are as under :

1.	Name of the Delegate			
2.	Designation			
3.	Name and Address of the Organization (Professional Address) <sup>☞</sup> (may attach Visiting Card)		Address of the Delegate (for correspondence pertaining to 41st National Convention) <sup>☞</sup>	
4.	E-Mail		Mobile No.	
5.	Telephone Numbers(incl. STD Code)			
6.	If Senior Citizen, Date of Birth		Fax No.	
7.	a) ACS/FCS No.		b) CP Holder No.	
			c) Student Regn. No.	
8.	d) ICAI/ICAI-CMA Membership No.		Name of the Spouse/Children :	Non-Veg. Veg.
9.	Details of Payment			Rs.
(i)	Delegate Fee (Member of ICSI, ICAI or ICAI-CMA/CP Holder/Non-Member/Student/ Member above 60 Years/ Foreign Delegate)(Circle Whichever is applicable)			
(ii)	Delegate Fee in respect of Spouse/ Accompanying Guest			
(iii)	Delegate Fee in respect of Accompanying Children (above 5 years but below 18 years)			
(iv)	Amount for Hotel Booking from 07.11.2013(Checkin 12:00 Noon) to 09.11.2013 (Checkout 12:00 Noon) (Tick whichever is applicable) at <b>Hotel ITC Grand Chola</b>			
	<b>Occupancy Basis</b>	<b>Category of Room</b> → Executive Club Category Or Towers Category		
	→Twin Sharing Basis			
	→Single Occupancy Basis			
	→Double Occupancy Basis			
	→Any other amount (please specify)			
	<b>Total Amount</b>			
10.	<b>Details of Payment :</b> Bank Draft/ At Par Cheque bearing No. _____ dated _____ for Rs._____ favouring “ <b>The Institute of Company Secretaries of India</b> ” payable at <b>New Delhi</b> OR Fee Acknowledgement bearing No. _____ dated _____ for Rs._____ is attached. Amount transferred to Institute’s Bank Account through NEFT Mode on _____ vide Transaction Number _____ (please refer NEFT Mandate published in this booklet)			

Yours faithfully,

(Signature of the Sponsoring Authority/ Delegate)

**Notes :**

- ☞ Kindly mention your E-Mail Id / Mobile Number in this form legibly. Delegate Registration Letter / Confirmation of Hotel Accommodation will be sent by E-Mail only.
- ☞ In view of limited availability of hotel accommodation, even after remitting the requisite fee, kindly DO NOT treat the booking as confirmed until a formal confirmation is received by the delegates from the Institute.



## National Electronic Fund Transfer (NEFT) Mandate Form (Mandate for Receiving Payment Through NEFT/RTGS)

1	Vendor Name	THE INSTITUTE OF COMPANY SECRETARIES OF INDIA
2	Address of Vendor	22, ICSI HOUSE, LODHI ROAD INSTITUTIONAL AREA, NEW DELHI - 110003
3	Permanent Account Number (PAN)	AAATT1103F
4	Particulars of Bank Account	
	A. Name of Bank	AXIS BANK
	B. Name of Branch	SWASTHYA VIHAR
	C. Address	C-58 BASEMENT & GROUND FLOOR, PREET VIHAR, MAIN VIKAS MARG. NEW DELHI-92
	D. City Name	NEW DELHI
	E. IFSC Code (11 digits)	UTIB0000055
	F. 9 digit MICR Code appearing on the Cheque Book	110211010
	G. Type of Account (10/11/13)	SAVINGS (10)
	H. Account No.	912010040104826
5	Vendor's email ID	1. mahendra.gupta@icsi.edu 2. shandilya.saroj@icsi.edu 3. amit.kumar@icsi.edu
6	Date of effect	26/Aug/13