Corporate Governance, the buzzword in today's business environment is a combination of legal practices, ethics, best management practices, wealth creation management and foresight. Company Secretary is the key person, who implements all these in an encouraging environment. Besides, he plays a vital role in planning Company's future.

A Company Secretary who represents a company to the internal and external stakeholders, coordinates the management functions and company policies, keeps an eye on ethics and mutual trust, helps in strategic decisions - aligning the company towards excellence.

As a qualified professional from the ICSI, world's largest Institute for Company Secretaries, he is a true multifaceted, who executes the day to day activities encompassing all the key areas of Corporate Governance, all the way to corporate growth through foresight and professional dexterity.
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Managing Excellence
Company Secretary
Taking abilities to altitudes through good governance

Role of Company Secretary

- Corporate Laws
- Corporate Governance
- Corporate Administration
- Board and Shareholders Meetings
- Corporate Compliance Management
- Stakeholder Relationship
- IPO, ADRs / GDRs
- Capital Markets, Stock Exchanges & Listing Agreement
- Mergers & Amalgamations
- Insider Trading & Takeovers
- Representations
- Arbitration & Reconciliation
- Direct and Indirect Taxes
- Investor Education and Protection

Managing Excellence

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