

**OFFICE OF THE FIRST APPELLATE AUTHORITY**  
**(Appointed under the Right to Information Act, 2005)**  
**The Institute of Company Secretaries of India ICSI House**  
**C-36, Sector-62, Institutional Area**  
**Noida - 201 309 (U.P.)**

**Appeal No.00007/2025**

IN THE MATTER OF:

Ms. Aastha Tiwari  
1433, 25th c cross,  
27th main road, bda layout hsr  
Bangalore  
Karnataka - 560102

Appellant

Vs.

Central Public Information Officer (EXAM)  
The Institute of Company Secretaries of India  
C-37, Sector 62, NOIDA- 201309

Respondent

Date of Order: 13th March 2025

**ORDER**

- (1) The Appellant has filed first Appeal- No. ICSOI/A/E/25/00007 on 25.02.2025 under Section 19(1) of the Right to Information Act, 2005 in connection with the Response vide letter dated 09.09.2024 against the Central Public Information Officer (EXAM) (hereinafter referred to as Respondent) of the Institute of Company Secretaries of India.
- (2) The Appellant vide his RTI Application No. ICSOI/R/E/24/11495 dated 30.08.2024 has requested the following information:

“I want my certified answer sheets for June 2024 paper mentioned below:  
1. Corporate funding and listing in SE (code:437)  
2. Multidisciplinary case studies (code: 438)

Registration number: 440062606/07/2013  
Roll no. 613677”
- (3) The Appellant has submitted in the instant appeal as follows:

“Hi for roll number is 351610 (AKANKSHA SUMAN). I want to apply for my certified answer copies for module 3\_Corporate funding and Multidisciplinary case studies\_ICSI PROFESSIONALPROGRAMME. Please provide the same.”
- (4) The reply of the Respondent against the instant appeal is as under: -

“It is submitted that procedure to obtain the requisite information as sought by the Applicant (Appellant hereinafter) in his RTI Application ICSOI/R/E/24/11495 dated 30.08.2024, was provided to the Appellant on 09.09.2024 in which the Appellant was informed about weblink and the procedure to fetch the sought information (copy of letter enclosed).

Subsequently, the Appellant had also been provided the requisite information on 30.08.2024 as the scanned copies were in public domain and the information pertain to this was available on the website of the Institute (copy of email enclosed).

Further, it is to inform that the Certified Answer Books of June 2024 have been disposed off as per the Record Retention Schedule of The Institute which is available in the Institute’s website (copy attached).

Hence, the Answer Books of June 2024 cannot be provided.

Furthermore, the Roll No. provided by the Appellant in the instant Appeal does not pertain to June 2024 session of examination for which the appellant originally applied for.

Moreover, the Appellant is seeking information of another candidate i.e. Akansha Suman which can not be provided as per the provisions under section 8(1)(j) of the RTI Act, 2005.

It is also to submit that the Appellant has filed the Appeal on 25.02.2025 in response to the information supplied to him on 09.09.2024 against his RTI Application No. ICSOI/R/E/24/11495 dated 30.08.2024 beyond the time limit as specified under Section 19(1) of the Right to Information Act, 2005

The contents as above made in the RTI reply stands as it is and are candid.

Therefore, the appeal deserves to be dismissed in-limine.”

- (5) This Office has carefully considered the application, the response, the appeal and the records made available and finds that the matter can be decided based on the material available on record.

This office concurs with the submissions of the Respondent.

The appeal is accordingly disposed of.

Sd/-

(Asit Kumar Rath)

First Appellate Authority

Copy to:

1. Ms. Aastha Tiwari  
1433, 25th c cross,  
27th main road, bda layout hsr  
Bangalore  
Karnataka - 560102

2. Central Public Information Officer (EXAM)  
The Institute of Company Secretaries of India  
C-37, Sector 62, NOIDA- 201309
3. Directorate of IT - For publishing on the website