

## **LMS User Manual / Frequently asked Questions (FAQs)**

### **for EDP (15 days) e- Mode**

**Q1) What is the website or link to login?**

A1: You may access EDP (15 days) e mode through the link

[https://elearning.icsi.in/LX/home/home\\_page?c\\_id=edp-15-days-e-mode-660-1677](https://elearning.icsi.in/LX/home/home_page?c_id=edp-15-days-e-mode-660-1677)

**Q2) What is my login id?**

A2: Your login Id will be your Registration number (without Slash Sign)@icsi.edu for example if your registration number is 123456789/02/2020 then your Login Id is [123456789022020@icsi.edu](mailto:123456789022020@icsi.edu)

**Q3) What is my default password?**

A3: The default password to access the portal is Learn@1234. This will have to be changed upon first login.

**Q4) How does the login window look like?**

A4:

The screenshot shows a blue-themed login interface. At the top, it says "Login". Below that is a "User Name" field with a user icon. To its right, there are three lines of text: "For Members: Membership Number@icsi.edu", "For Students: Registration Number (without slash sign)@icsi.edu", and "For Others: Your 10 digit Mobile Number (registered with ICSI)@icsi.edu". Below the user name field is a "Password" field with a lock icon. To its right, there is a note: "Default Password (for first Login): Learn@1234 (Please note that first letter of Password is in Capital letters)". At the bottom of the form is an orange "Login" button and a "Forgot Password?" link.

## Q5) How to reset password upon first login?

A5: Upon first login you will be shown EXPIRED PASSWORD PAGE where old password is Default Password: Learn@1234. Please set your password using capital letters, small letters, special character and numbers (for example Abcd@1234)

ORD EXPIRED PASSWORD PAGE

Please use your existing password in the first row. Use second and third row to set a new password that is Alphanumerical with minimum One capital , One small, one number and one special character.  
Example Ace@1234

Learn@1234  
.....  
.....

Confirm

## Q6) What to do if I forget password after setting it?

A6: In case you Forgot password use the "Forgot Password" option Where Login Id is same as above. Use email option to reset password .An email will be sent to your email id registered with ICSI where you can reset the password.

English

Forgot Password

Enter Login ID

123456789022020@icsi( Enter your complete Login id carefully)

Type 7 characters as shown in image

2 r 4 8 i j f

Reset Password via :

Email

OTP

Submit

Select email id option only (Please remember to "whitelist" the email id '.The email, to reset your password, will be received by you within 15 minutes after request is made. Also check your spam/junk mail box.

**Q7) Is there any system specification required to access the online EMSOP?**

**A7: Desktop/Laptop is recommended with following:**

**System Requirements**

For a better experience on using LMS please ensure the following:

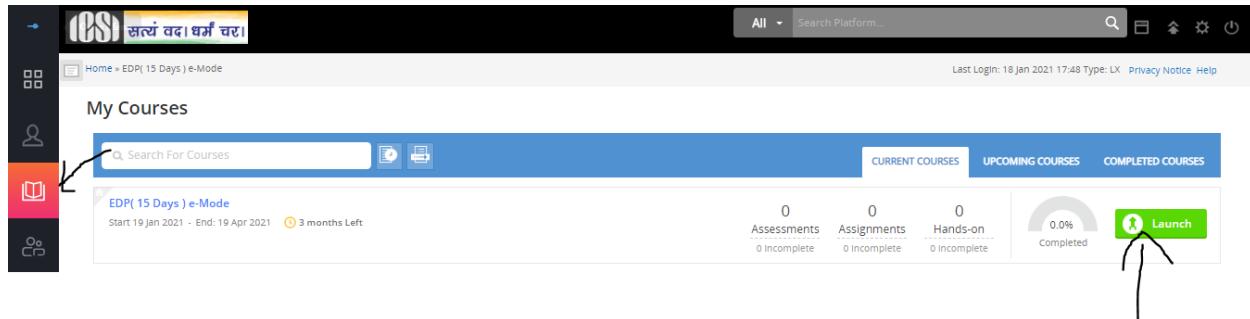
1. Good Speed internet connection (4MB/s)
2. Updated version of Google Chrome/Mozilla Firefox browsers. We do not recommend Internet Explorer
3. Preferred Screen resolution - 1366 x 768 / 1280 x 720.
4. Regular cleaning of browser cache memory
5. Pop up enabled from LMS website

**Q8) Can Mobile phone/Tablet be used to access the content?**

**A8: Mobile app mTOP shall be downloaded for android and ios. However, if you use Mobile Phones/Tablets browser then use the desktop view on same.**

**Q9) Where can I access the EDP (15 days) e mode content after login?**

**A9: As shown in the image, given below, you need to go the my courses icon (highlighted) and then click on the Launch button (green color) as shown in the image below.**



Q10). How will I know which of the content has been completed and which are remaining?

A 10: As shown in image given below, the topics which you have completed will be marked with green tick. To view other nodes please click on “+” sign in front of mentioned day. Click on HTML Player for slow connections or unsupported browser problems.

Ensure that all topics have a green tick in front of them in due course of time.

The screenshot shows a web-based eLearning platform interface. At the top, there is a header with the ICSI logo and the text "सत्रां यदा शर्म चरा". Below the header, the URL is "elearning.icsi.in/LX/contents/content\_home?c\_id=edp-15-days-e-mode-660-1677&content\_player=true". The main content area is titled "EDP( 15 Days ) e-Mode". On the left, there is a "TABLE OF CONTENTS" sidebar with a tree structure. The root node "Day 1" has a green checkmark next to it, indicating completion. A blue circle highlights this checkmark. Other days listed are Day 2, Day 3, Day 4, Day 5, Day 6, Day 7, Day 8, Day 9, Day 10, Day 11, Day 12, and Day 13. The main content area displays "B- Session-1 : Inaugural and Introduction". Below this is a large video player window with a play button in the center. A red arrow points to the bottom right corner of the video player, which contains the text "Experiencing Buffering issues? Switch to Basic HTML Player". At the bottom of the main content area, it says "0 Comment(s)".

Q11) What to do once all topics have a green tick on them?

A11: Go to the Home Page or DASHBOARD and see that the course completion meter is shown as 100 %. Once it is shown as 100% click on ‘Mark as complete’ visible near the course completion meter.

Course Completion Meter

Course Type: Self Paced  
Start: 7 Jan 2021 - End: 7 Jan 2023 1 year Left

Mark As Complete 10.34% Completed Launch

Do not click on Mark as Complete before completing course, course completion percentage must be 100% in green icon

Q 12) Where can I download the certificate?

A 12) Click on the View cerficate icon after you have completed the course as 100% and marked the course as completed. See the image given below

Course Completion Meter

Course Type: Self Paced  
Start: 7 Jan 2021 - End: 7 Jan 2023 1 year Left

View certificate Mark As Complete 100% Completed Launch

Do not click on Mark as Complete before completing course, course completion percentage must be 100% in green icon

Q13) Whom to contact in case I am facing difficulty after going through the course?

A13) You may write to us at [e-training@icsi.edu](mailto:e-training@icsi.edu) or call us at 0120 4522000 and ask for help from Dte. of Training.